

**City of Philadelphia
Procurement Department**

**Addendum No. 1
Concession Bid # C-101-10
Bid Opening Date: May 18, 2010**

Dated: May 10, 2010

NOTICE

It is the sole responsibility of the bidder to ensure it has received any and all addenda and the Procurement Commissioner may in his/her sole discretion reject any bid for which all addenda have not been executed and returned.

PROPOSAL FOR

**Concession Bid for the Operation of a Refreshment Concession
at the Robin Hood Dell East**

BID # C-101-10

IS AMENDED AS FOLLOWS

- 1) Add the following Office of Economic Opportunity (OEO) Participation Ranges which were inadvertently omitted from the bid:

MBE: 30% - 35%

AND/OR

WBE: 30% - 35%

DSBE: BEST EFFORTS

- 2) Delete the following paragraph from the Concession Bid Form Section on page 17: “The undersigned bidder hereby agrees, if this bid is accepted, within thirty (30) days from the date of opening of bids, to deliver all insurance certificates, bonds or security, etc, required by the bid specification and contract”.
- 3) Add the enclosed 2007 Concession Revenue Summary Listing as Attachment “D” to the concession bid.
- 4) On May 7, 2010, the City of Philadelphia Recreation Department conducted a Pre-Bid Meeting pursuant to Bid # C-101-10. The purpose of this addendum is to incorporate answers to all questions asked at the Pre-Bid Meeting.

Question No. 1: Will a most recent bank statement serve as adequate proof of financial capability?

City Response: Per Section No. 4, Titled “Minimum Qualifications”, Paragraph 4.4 and per Attachment “B” titled “Qualification Form”, Paragraph 2.1, Bidder must provide evidence of financial capability and stability, this should include; audited financial statements, or business tax returns for the past year, and letters of credit. List bank reference(s), suppliers, name and accounts, loans or lines of credit and relevant dates that accounts were established.

Question No. 2: When and how will the winning bidder be notified and what would be the next step once notified?

City Response: Pursuant to the “Concession Bid Form”, Page #17 of the bid, “The undersigned acknowledges that it has read the concession agreement (“Agreement”) attached to these bid specifications as “Attachment A”, and agrees, if this bid is accepted within sixty (60) days from the date of opening of bids, to fully execute the agreement, and deliver all insurance certificates, bonds, etc, required by the bid specification and contract”.

Question No. 3: Is there access to an electrical outlet at each portable cart location?

City Response: The Bid Specifications, Section No.3, Paragraph 3.13 “Power, light and water will be supplied by the City at no cost to Concessionaire.

Question No. 4: When will the list of performers be available?

City Response: The list of performers can not be made available due to fact that the acts have yet to be finalized. The City is still booking performers and may do so throughout the season.

Question No. 5: If the performance bond (\$2,500) is received in the form of a cash deposit as stated in 2.1, what is the time frame for receiving the refund?

City Response: Upon satisfactory performance and compliance with all service, terms and conditions of the contract, the City will refund the check within thirty (30) days thereafter.

Question No. 6: Can you send us past history information (Revenue, Commissions, Contracts)? City wants an increase of 20% in revenue, can City send us historic performance based on the previous line up of events.

City Response: Attached as Attachment "D", is the 2007 Concession Summary, which is the last year the Dell held a concert season.

Question No. 7: Can you send us copy of current contract or past contracts?

City Response: Yes, the City can provide vendors with copies of all conformed contracts, at a charge of \$.25 per page.

Question No. 8: Are employees required to be City or union employees? If so, is there a collective bargaining agreement available?

City Response: There are no City or union affiliation requirements.

Question No. 9: Is there any Fair Wage requirements? Meaning if minimum wage is \$7.50, do we have to pay any amount to employees over the minimum wage?

City Response: No. Unless the awarded Concessionaire will employ more than twenty-five (25) employees, Chapter 17-300 of the Philadelphia Code, the 21st Century Minimum Wage and benefits Standard, which requires compensation of at least 150% of the federal minimum wage, is not applicable to this concession bid.

Question No. 10: How many employees are required to work in the concession stand and food carts?

City Response: The Bid Specifications, Section No. 3, Paragraph 3.9, "Concessionaire is responsible for maintaining personnel in sufficient numbers as to provide adequate service".

**ADDENDUM NO. 1
ACKNOWLEDGEMENT OF RECEIPT
MAY 10, 2010**

**CITY OF PHILADELPHIA
RECREATION DEPARTMENT**

**CONCESSION BID FOR THE OPERATION OF A REFRESHMENT
CONCESSION AT THE ROBIN HOOD DELL EAST
BID NO. C-101-10**

This **Addendum Acknowledgement** contains a clear listing of contents of the addendum for total number of pages. I have carefully read the addendum and verified the presence of all attached documents and number of pages in each document. I certify that I have received all pages listed in Addendum Number 1 for the Recreation Department, Operation of a Refreshment Concession at the Robin Hood Dell East.

Please sign, date and return this addendum acknowledgement with your bid, as it now becomes part of your bid.

Name of Company

Address

Telephone/Fax

Signature/Title

ATTACHMENT D

**Dell East
2007 Concession Summary**

	16-Jun Teena Marie	9-Jul Patti LaBelle	16-Jul Freddie Jackson	23-Jul George Clinton	30-Jul Jeffrey Osborne	1-Aug Gospelrama	6-Aug Aretha Franklin	9-Aug Urban Idol	13-Aug Toni! Toni! Tone!	20-Aug The Dells
Register 1	\$5,286.00	\$1,723.00	\$1,770.35	\$1,315.00	\$1,190.40	\$771.00	\$1,110.00	\$118.15	\$1,062.00	\$571.00
Register 2	\$1,366.08	\$1,286.09	\$1,929.00	\$1,405.00	\$1,540.00	\$732.15	\$1,699.00	\$119.50	\$855.00	\$866.50
Register 3		\$1,459.00		\$1,810.00	\$1,432.00		\$1,506.00		\$1,239.00	
Totals	\$6,652.08	\$4,468.09	\$3,699.35	\$4,530.00	\$4,162.40	\$1,503.15	\$4,315.00	\$237.65	\$3,156.00	\$1,437.50

Season Total \$34,161.22