

PROCUREMENT DEPARTMENT
Rm 120 Municipal Services Building
Philadelphia, PA 19102-1685
FAX: (215) 686-4716

CITY OF PHILADELPHIA

Hugh Ortman
Procurement Commissioner

January 5, 2011

BID NUMBER: S1XN6670
TITLE: HVAC System and Equipment Maint for Phila Prison System
DEPARTMENT: PHILADELPHIA PRISONS SYSTEM-PRISON OPERATIONS DIVISION
DATE TO OPEN: January 13, 2011 at 10:30 AM

ADDENDUM # 1

TO ALL BIDDERS:

You are hereby notified of the following changes to the above mentioned bid:

Please see correct cover page attached.

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

Buyer, A. Campfield

AUTHORIZED SIGNATURE

FIRM NAME (PRINT)

DATE

AC/nd

BID OPENING DATE AND TIME

On: January 13, 2011

AT: 10:30 A.M.

BID NO. S1XN6670	PAGE 1 OF 79	INVITATION AND BID ADVERTISED	BIDDER MUST COMPLETE BELOW
This Invitation to Bid with your quotations must be received prior to the above cited bid opening date and time. DEPARTMENT PPS DIVISION Facilities Management AWARDED DATE FOR THE PROCUREMENT COMMISSIONER			BIDDER AGREES TO COMPLY WITH ALL CONDITIONS OF THIS BID. UNSIGNED BIDS WILL NOT BE ACCEPTED.
			NAME AND ADDRESS OF FIRM Federal EIN/Social Security Number BUYER A. Campfield K. Owens
		 CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT MUNICIPAL SERVICES BLDG. 1401 JFK BLVD, ROOM 170A PHILADELPHIA, PA 19102-1685	

TITLE OF BID: HVAC System And Equipment Maintenance For Philadelphia Prison System

Commerce Department-Office of Economic Development (OEO) Anti-Discrimination Policy Executive Order 02-05 – Bidder Requirements

This Invitation to Bid is issued under the Anti-Discrimination Policy described in the Mayor's Executive Order, policy and guidelines as attached. Specific instructions must be adhered to, and forms completed. Bidders are advised to review the instructions carefully. Failure to comply may disqualify the bidder. The specified ranges represent the percentage of Minority, Woman and Disabled participation that should be attained by the Bidder.

Participation Ranges

M-BE: <u>BEST</u>	<u>EFFORTS</u>
W-BE: <u>BEST</u>	<u>EFFORTS</u>
DS-BE: <u>BEST</u>	<u>EFFORTS</u>

Any and all questions about Executive Order 02-05 and bidder compliance should be directed to the Commerce Department Office of Economic Opportunity (OEO) office at (215) 686- 6232.

BID QUESTIONS

All questions concerning this Invitation to Bid, including specifications and conditions, must be Presented prior to the bid opening date and time. Contact the Procurement Department, Public Information Center by calling (215) 686-4721, 686-4720, or 686-4719 with questions.

For City Use Only

BID SECURITY See Conditions of Bidding	MASTER BID SECURITY		CERTIFIED CHECK SUBMITTED WITH BID	
	<input type="checkbox"/> YES	<input type="checkbox"/> NO	AMOUNT	CHECK NUMBER

PROCUREMENT DEPARTMENT
Rm 120 Municipal Services Building
Philadelphia, PA 19102-1685
FAX: (215) 686-4716

CITY OF PHILADELPHIA

Hugh Ortman
Procurement Commissioner

January 10, 2011

BID NUMBER: S1XN6670
TITLE: HVAC System and Equipment Maintenance for Philadelphia Prison System
DEPARTMENT: PHILADELPHIA PRISONS SYSTEM
DATE TO OPEN: January 13, 2011 at 10:30 AM

ADDENDUM # 2

TO ALL BIDDERS:

You are hereby notified of the following changes to the above mentioned bid:

Subject Bid #S1XN6670, "HVAC System and Equipment Maintenance for Philadelphia Prison System", has been Postponed Until Further Notice.

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

Buyer, A. Campfield

AUTHORIZED SIGNATURE

FIRM NAME (PRINT)

DATE

AC/cs

PROCUREMENT DEPARTMENT
Rm 120 Municipal Services Building
Philadelphia, PA 19102-1685
FAX: (215) 686-4716

CITY OF PHILADELPHIA

Hugh Ortman
Procurement Commissioner

January 14, 2011

BID NUMBER: S1XN6670
TITLE: HVAC System and Equipment Maintenance for Philadelphia Prison System
DEPARTMENT: PHILADELPHIA PRISONS SYSTEM
DATE TO OPEN: January 13, 2011 at 10:30 AM

ADDENDUM # 3

TO ALL BIDDERS:

You are hereby notified of the following changes to the above mentioned bid:

Subject Bid #S1YN6670, "HVAC System and Equipment Maintenance for Philadelphia Prison System", is hereby scheduled to open on Tuesday, February 8, 2011 at 10:30 AM.

The City reserves the right not to accept any additional questions at this time for Subject Bid #S1XN6670.

Please refer to attached information:

- 1) Questions and Answers resulting from the Mandatory Site-Inspection and Pre-Bid Meeting of December 29, 2010.
- 2) ADDITIONAL REVISIONS
- 3) Vendor Sign-In Sheet for Mandatory Site-Inspection and Pre-Bid Meeting of December 29, 2010.

**QUESTIONS AND ANSWERS
HVAC SYSTEM AND EQUIPMENT MAINTENANCE FOR PHILADELPHIA
PRISON SYSTEM
INVITATION AND BID NO. #S1-XN667-0
MANDATORY SITE-INSPECTION AND PRE-BID MEETING OF
DECEMBER 29TH, 2010**

Question #1

Can we have a line item of (120 hours) put into the contract proposal for the ICR review of equipment?

- a. Existing contractor does not need to perform this task and presents an unfair burden to other bidders.

Answer:

Reference is made to attached Page 79A of this Addendum which must be completed and submitted with Bidder's bid Submittal.

Question #2

Can some of these hours be used for seasonal ICR review?

Answer:

Reference is made to response provided to Question #1 of this Addendum.

Question #3

Is there any previous eddy current test documents available for a baseline comparison?

Answer:

This information is presently not available.

Question #4

Will the city issue badges to the mechanics doing the maintenance and repair work?

Answer:

Yes, a Temporary ID Badge would be issued to the mechanic(s) with each on-site visit.

Question #5

How will after hour service and repairs be billed?

Answer:

Reference is made to Paragraphs 5.3 through 5.3.4 of the Invitation and Bid.

Question #6

In section 1.9.3, paragraph 8, it states "The bidder (s) must be a National Boiler Inspection Code (NBIC) R Stamp Holder and should submit a copy of their current certificate with the bid."

Our question is: Since we do not employ any technicians that are R Stamp Holders, could we use a subcontractor if the need arises?

Answer:

Paragraph 1.9.3.8 is hereby deleted from this Invitation and Bid.

Question #7

What is the dollar amount of the current contract?

Answer:

The expenditures for services rendered in the last contract renewal period were estimated at \$110,000.00.

Question #8

Page 11, Paragraph 1.9.3.8

Why is an "R" Stamp required when no Boiler Maintenance is included?

Answer:

Paragraph 1.9.3.8 is hereby deleted from this Invitation and Bid.

Question #9

Page 14, Paragraph 2.1.1

Initial Conditions Report – Assessing the Condition of the Equipment will reserve some time; the incumbent already has this information and will not require the time to do the assessment. How does the City plan to assure a level playing field?

Answer:

Reference is made to response provided to Question #1 of this Addendum.

ADDITIONAL REVISIONS

Page 2, Paragraph 1.2

Contract Term: 02/01/2011 to 01/31/2012 is hereby Revised as follows:

Contract Term: 05/01/2011 to 04/30/2012

Page 36, Paragraph 2.12.2 is hereby Revised as follows:

Cooling System Start-Up

The following services apply to Central Air Conditioning Systems including operating, temperature and safety controls, and include the servicing, cleaning and start-up of the Cooling System in April.

Page 36, Paragraph 2.12.2.1 (1.) is hereby Deleted.

Pages 37 and 38, Paragraphs 2.12.3 through 2.12.3.3.3 are hereby Deleted.

FOR CITY'S USE ONLY:

Vendor to state a fixed Labor Rate per Hour for Initial Conditions Review of Equipment, to be utilized at the discretion of the City.

#26030-090-900

Labor Rate Per Hour for Initial Conditions Review \$ _____
(Straight Time 8:30 AM to 5:00 PM)

Please Note: Pricing is for information purposes only and will Not be considered as part of the Basis of Award for this Invitation and Bid.

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

A. Campfield
Buyer, A. Campfield

AUTHORIZED SIGNATURE

FIRM NAME (PRINT)

DATE

AC/cs

TODAY'S DATE: Wednesday, December 29, 2010

Mandatory Pre-Bid Meeting
HVAC System & Equipment Maintenance for Philadelphia Prison System
Bid # S1XN6670

COMPANY REPRESENTATIVE ATTENDING	COMPANY TELEPHONE NUMBERS	COMPANY NAME AND ADDRESS
JOHN KEITER	<u>(484) 674 8500</u> TELEPHONE NUMBER <u>(484) 674 1407</u> FAX NUMBER	DEVINE BROS. 600 CLARK AVE King of Prussia, PA 19407
CHRISTINE BATCHELOR BILL BONDY	<u>(484) 888 2459</u> TELEPHONE NUMBER <u>(610) 962-0074 0231</u> FAX NUMBER	TOTOUR TRANE 3006 HOLTON DR KING OF PRUSSIA PA 19406
Jim Childs Herman Goldner	<u>(215) 492-6040</u> TELEPHONE NUMBER <u>(215) 492-6486</u> FAX NUMBER	7777 Brewster Ave Phila, Pa 19153
Dennis O'Toole CAP	<u>(215) 677 2626</u> TELEPHONE NUMBER <u>215 677 9133</u> FAX NUMBER	General ARANT Paving John Mendenhall Kreestown Rd Phila PA 19115
Joseph F. Sabatini U.S. Facilities, Inc	<u>(215) 708-2481</u> TELEPHONE NUMBER <u>(215) 708-2427</u> FAX NUMBER	U.S. Facilities, Inc 7501 State Rd Phila Pa 19136
Fran McDonald Elliott-Lewis Corp	<u>(215) 698-4400</u> TELEPHONE NUMBER <u>(215) 698-4436</u> FAX NUMBER	Elliott-Lewis Corp 2900 Black Lake Place Phila., PA 19154
RANDY PYLE ELLIOTT LEWIS CORP	<u>(215) 698 4400</u> TELEPHONE NUMBER <u>(215) 698 4436</u> FAX NUMBER	ELLIOTT LEWIS CORP 2900 BLACK LAKE PLACE PHILA., PA. 19154

TODAY'S DATE: Wednesday, December 29, 2010

Mandatory Pre-Bid Meeting
HVAC System & Equipment Maintenance for Philadelphia Prison System
Bid # SIXN6670

COMPANY
REPRESENTATIVE
ATTENDING

COMPANY
TELEPHONE
NUMBERS

COMPANY
NAME AND
ADDRESS

John Roman

215 677-2626
TELEPHONE NUMBER

215 677-9133
FAX NUMBER

General Ayklett Jr.
9301 Keechestown Road
Ph: LA. PA. 19149

Theresa
Rodriguez

215 671-7900
TELEPHONE NUMBER

215 671-4730
FAX NUMBER

Fluidics
9815 Roosevelt Blvd
Phila, PA

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