

**PROCUREMENT DEPARTMENT**  
Rm 120 Municipal Services Building  
Philadelphia, PA 19102-1685  
FAX: (215) 686-4716

# CITY OF PHILADELPHIA

Hugh Ortman  
Procurement Commissioner

November 23, 2010

**BID NUMBER:** S1Z57070  
**TITLE:** Janitorial Supplies  
**DEPARTMENT:** VARIOUS  
**DATE TO OPEN:** December 14, 2010 10:30 AM

## ADDENDUM # 1

### TO ALL BIDDERS:

**You are hereby notified of the following changes to the above mentioned bid:**

**Please add the attached Procurement Specifications No. 5-S-31b:80 and No. 5-C-3A to bid #S1Z57070**

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

\_\_\_\_\_  
Buyer, J. Manton

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
FIRM NAME (PRINT)

\_\_\_\_\_  
DATE

JM/mv

Attachments

PROCUREMENT DEPARTMENT  
*Standards Division*  
**SPECIFICATION**

**NO. 5-S-31b:80**  
**Supersedes 5-S-31a:78**  
**Effective Date: 11/18/80**



**Oil and Water Absorbent**  
**For Floors (Garages, etc.)**

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1. **CLASSIFICATION AND SCOPE** This specification covers one type and grade of oil and water absorbent material for use on floors, primarily garages and similar areas. It is not to be confused with sawdust type sweeping compounds which are covered by Procurement Department Specification 5-C-3A.
  
2. **APPLICABLE SPECIFICATIONS AND STANDARDS** The following documents of the latest issue in effect on the date of the Invitation and Bid shall form a part of this specification only as referred to herein:  
  

**Federal Specification P-A-1056 - Absorbent Material, Oil & Water for Floors and Decks**

**Federal Test Method Standard 536 - Soap and Soap Products**
  
3. **REQUIREMENTS**
  - 3.1 The oil and water absorbent shall consist of a uniform mixture of silicate type materials such as diatomaceous or fuller's earth, crushed, dried, screened and fully calcined. It shall be clean, uniform, free from foreign matter, stable during storage, with no tendency to cake when exposed in a humid atmosphere in open containers.
  
  - 3.2 The absorbent shall be chemically inert, non-flammable, non-toxic, completely safe to handle and use.

- 3.3 The granular size of the finished product may vary from a No. 8 U.S mesh down to a No. 60 U.S. mesh. Over 90% of the particles shall be coarser than a No. 40 U.S. mesh.
- 3.4 The maximum density of the finished product shall be 35 lbs. per cubic feet.
- 3.5 The minimum absorption rate of the finished product shall be as follows:
  - 3.5.1 Lubricating Oil 1.35 ml. per gram
  - 3.5.2 Water 1.46 ml. per gram
  - 3.5.3 Soluble Oil 1.14 m. per gram

4. **SAMPLING, INSPECTION AND TESTS**

- 4.1 By the fact of bidding it will be assumed that the supplier certifies that the product offered meets the requirements of this specification. The City reserves the right to perform any of the inspections and tests set forth herein, whenever it deems necessary, to assure conformity with these requirements.
- 4.2 **Test Methods**
  - 4.2.1 Sieve test shall be performed by weighing 200 gm. + or - 1.0 gm. Of the sample and transferring it to the coarsest sieve. Retained matter shall be determined by testing as specified in Method 2101 of Federal Test Method Standard 536, except the sample shall be shaken for 10 minutes or until a constant weight is retained on the sieve.
  - 4.2.2 Absorption shall be determined according to the method described in Federal Specification P-A-1056.

- 5. **PACKING** - The absorbent shall be packed in 3 ply natural Kraft bags, unless otherwise specified in the Invitation and Bid, in a manner to assure acceptance by commercial carriers for shipment and safe delivery to destination.

6. **NOTES TO ORDERING AGENCY** - To order absorbent covered by this specification, the following information should be provided on the requisition:

- 6.1 Oil and Water Absorbent for Floors (Procurement Catalog No. 182-140-010-6).
- 6.2 Per Procurement Specification 5-S-31b:80.
- 6.3 Container Size and packaging if other than specified therein.
- 6.4 Total number of pounds
- 6.5 Delivery point(s)



**COMPOUND, SWEEPING**

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1. **CLASSIFICATION** - This specification covers three types of sweeping compounds as follows:

*Type 1* - Sawdust-sand-oil: suitable for use on floorings which are not varnished, sealed, painted or waxed and which are not affected by sand or mineral oil in the product.

*Type 2* - Sawdust-sand-water wax emulsion: suitable to use on composition and resilient flooring which may be damaged by products containing mineral oil.

*Type 3* - Sand-free product, with sawdust and wax base: suitable for use on composition and resilient flooring where neither sand nor oil is desirable.

Both Types 2 and 3 are non-spotting and non-staining.

2. **APPLICABLE SPECIFICATIONS** - See master and latest issue or revision of Federal Specification P-S-863F - SWEEPING COMPOUNDS.
3. **REQUIREMENTS** - The products shall be uniform mixtures free from any objectionable odor; they shall not cause staining nor discoloration of any surfaces with which they come in contact. They shall meet the same requirements of Federal Specification P-S-863F.

**Federal STD 536**  
**ASTM Designation D501**  
**ASTM Designation D460**  
**ASTM Designation D820**  
**United States Pharmacoposia**  
**Federal Caustic Poisons Act**

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# CITY OF PHILADELPHIA

Hugh Ortman  
Procurement Commissioner

November 30, 2010

**BID NUMBER:** S1Z57070  
**TITLE:** Janitorial Supplies  
**DEPARTMENT:** Various  
**DATE TO OPEN:** December 14, 2010 at 10:30 AM

## ADDENDUM # 2

### TO ALL BIDDERS:

**You are hereby notified of the following changes to the above mentioned bid:**

**The attached Antidiscrimination Policy Solicitation for Participation and Commitment Form is to be submitted with S1Z57050.**

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

\_\_\_\_\_  
Buyer, J. Manton

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
FIRM NAME (PRINT)

\_\_\_\_\_  
DATE

JM/cs

**PROCUREMENT DEPARTMENT**  
Rm 120 Municipal Services Building  
Philadelphia, PA 19102-1685  
FAX: (215) 686-4716

# CITY OF PHILADELPHIA

Hugh Ortman  
Procurement Commissioner

December 6, 2010

**BID NUMBER:** S1Z57070  
**TITLE:** Janitorial Supplies  
**DEPARTMENT:** Various  
**DATE TO OPEN:** December 14, 2010 at 10:30 AM

## ADDENDUM # 3

### TO ALL BIDDERS:

**You are hereby notified of the following changes to the above mentioned bid:**

**Correct Bid # on Addendum # 2 to read S1Z57070.**

**The attached Antidiscrimination Policy Solicitation for Participation and Commitment Form is to be submitted with S1Z57070.**

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

\_\_\_\_\_  
Buyer, J. Manton

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
FIRM NAME (PRINT)

\_\_\_\_\_  
DATE

JM/cs

ANTIDISCRIMINATION POLICY SOLICITATION FOR PARTICIPATION AND COMMITMENT FORM Minority (MBE), Woman (WBE), Disabled (DSBE) and Disadvantaged (DBE) Business Enterprises		DEPARTMENT OF COMMERCE OFFICE OF ECONOMIC OPPORTUNITY (OEO)	
Bid Number: _____		Bid Opening Date: _____	
List below ALL MBE/WBE/DBE/DSBEs that were solicited regardless of whether a commitment resulted therefrom. - Photocopy this form as necessary.			
<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> DSBE <input type="checkbox"/> M-DBE <input type="checkbox"/> W-DBE			
Company Name		Commitment Made Yes (If Yes, give date) NO	
Address			
Contact Person			
Telephone Number		Amount Committed To Dollar Amount	
Fax Number		\$	
Email Address		Percent of Total Bid	
OEO REGISTRY #		%	
CERTIFYING AGENCY			
<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> DSBE <input type="checkbox"/> M-DBE <input type="checkbox"/> W-DBE			
Company Name		Commitment Made Yes (If Yes, give date) NO	
Address			
Contact Person			
Telephone Number		Amount Committed To Dollar Amount	
Fax Number		\$	
Email Address		Percent of Total Bid	
OEO REGISTRY #		%	
CERTIFYING AGENCY			
<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> DSBE <input type="checkbox"/> M-DBE <input type="checkbox"/> W-DBE			
Company Name		Commitment Made Yes (If Yes, give date) NO	
Address			
Contact Person			
Telephone Number		Amount Committed To Dollar Amount	
Fax Number		\$	
Email Address		Percent of Total Bid	
OEO REGISTRY #		%	
CERTIFYING AGENCY			

1. If Bidder makes solicitation(s) and commitment(s) with a DBE, Bidder shall indicate which class type, M-DBE or W-DBE, is submitted for credit.  
 2. Attach all quotations to this form.  
 09/2010