

BID OPENING DATE AND TIME

ON: June 29, 2011

AT: 10:30 A.M.

BID NO. S2Z57490	PAGE 1 OF 40	INVITATION AND BID ADVERTISED	BIDDER MUST COMPLETE BELOW
This Invitation to Bid with your quotations must be received prior to the above cited bid opening date and time.		 BIDS MUST BE RETURNED TO CITY OF PHILADELPHIA PROCUREMENT DEPARTMENT MUNICIPAL SERVICES BLDG. 1401 JFK BLVD, ROOM 170A PHILADELPHIA, PA 19102-1685	BIDDER AGREES TO COMPLY WITH ALL CONDITIONS OF THIS BID. UNSIGNING BIDS WILL NOT BE ACCEPTED.
DEPARTMENT VARIOUS DIVISION VARIOUS			NAME AND ADDRESS OF FIRM
AWARDED			Federal EIN/Social Security Number
DATE FOR THE PROCUREMENT COMMISSIONER			BUYER: L. Lewicki W. Chan

TITLE OF BID **TREE PRUNING**

Commerce Department-Office of Economic Development (OEO)
Anti-Discrimination Policy
Executive Order 02-05 – Bidder Requirements

This Invitation to Bid is issued under the Anti-Discrimination Policy described in the Mayor's Executive Order, policy and guidelines as attached. Specific instructions must be adhered to, and forms completed. Bidders are advised to review the instructions carefully. Failure to comply may disqualify the bidder. The specified ranges represent the percentage of Minority, Woman and Disabled participation that should be attained by the Bidder.

Participation Ranges

M-BE: **BEST** **EFFORTS**

W-BE: **5%** to **10%**

DS-BE: **BEST** **EFFORTS**

Any and all questions about Executive Order 02-05 and bidder compliance should be directed to the Commerce Department Office of Economic Opportunity (OEO) office at (215) 686- 6232.

BID QUESTIONS

All questions concerning this Invitation to Bid, including specifications and conditions, must be Presented prior to the bid opening date and time. Contact the Procurement Department, Public Information Center by calling (215) 686-4721, 686-4720, or 686-4719 with questions.

For City Use Only

BID SECURITY See Conditions of Bidding	<small>MASTER BID SECURITY</small>		<small>CERTIFIED CHECK SUBMITTED WITH BID</small>	
	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<small>AMOUNT</small>	<small>CHECK NUMBER</small>

**CITY OF PHILADELPHIA
OFFICE OF ECONOMIC OPPORTUNITY
ANTIDISCRIMINATION POLICY- MINORITY, WOMAN AND DISABLED OWNED
BUSINESS ENTERPRISES
FORMS, INSTRUCTIONS AND SPECIAL CONTRACT PROVISIONS
(SEALED BID CONTRACTS)**

Under the authority of Executive Orders No. 02-05, as reauthorized, and 14-08, the City of Philadelphia has established an antidiscrimination policy ("Policy") relating to the participation of Minority (MBE), Woman (WBE) and Disabled (DSBE) Owned Business Enterprises in City contracts. Executive Order 14-08 disestablished the Minority Business Enterprise Council and transferred its administrative functions under Executive Order 02-05 to the Office of Economic Opportunity ("OEO").

The purpose of this Policy is to provide equal opportunity for all businesses and to assure that City funds are not used, directly or indirectly, to promote, reinforce or perpetuate discriminatory practices. The City is committed to fostering an environment in which all businesses are free to participate in business opportunities without the impediments of discrimination and participate in all City contracts on an equitable basis. In accordance with the contracting requirements of the City, the City's Policy is applicable to this Invitation and Bid (hereinafter, "Bid").

The Office of Economic Opportunity has approved the following projected ranges of participation for this Bid which serve as a guide in determining each bidder's responsibility:

MBE BEST EFFORTS
WBE 5% to 10%
DSBE BEST EFFORTS

These ranges represent the percentage of MBE, WBE, DBE¹ and/or DSBE (collectively, "M/W/DSBE") participation that should be attained by M/W/DSBEs from business opportunities existing in the available market absent discrimination in the solicitation and selection of these businesses. These ranges are based upon an analysis of factors such as the size and scope of the contract and the availability of certified M/W/DSBEs to perform various elements of the contract. The submission of a Solicitation For Participation and Commitment Form and any supporting documentation (more fully discussed below) is an element of responsiveness to the Bid and failure to submit the required information will result in rejection of your bid.

Bidder hereby verifies that all forms, information and documentation submitted to the OEO are true and correct and is notified that the submission of false information by Bidder is subject to the penalties of 18 Pa.C.S. Section 4904 relating to unsworn falsification to authorities. Bidder also acknowledges that if it is awarded a contract resulting from this Invitation and Bid, it is a felony in the third degree under 18 Pa.C.S. Section 4107.2(a)(4) if, in the course of this contract,

¹ "DBE" or "Disadvantaged Business Enterprise" means a socially and economically disadvantaged minority or woman owned business that is certified under 49 C.F.R. Part 26. If Bidder makes solicitation(s) and commitment(s) with a DBE, Bidder shall indicate which category, MBE or WBE, is submitted for credit.

it fraudulently obtains public moneys reserved for or allocated or available to minority business enterprises or women's business enterprises.

A. M/W/DSBE PARTICIPATION

1. MBE, WBE, DBE and DSBE shall refer to certified businesses so recognized by the City of Philadelphia through its OEO. Only the work or supply effort of firms that are certified as M/W/DSBEs by an OEO approved certifying agency² at the time of bid opening will be eligible to receive credit towards the participation ranges. In order to be counted, certified firms must successfully complete and submit to the OEO an application to be included in the OEO Registry which is a list of registered M/W/DSBEs maintained by the OEO and available online at www.phila.gov/oEO/directory.

If bidder or bidder's subcontractor(s) is certified by an approved certifying agency, a copy of that certification should be furnished with the bid.

2. No bidder that seeks to meet the participation range(s) for participation by entering into subcontracts with any M/W/DSBE subcontractor shall be considered to meet the range(s) if the M/W/DSBE subcontractor does not perform a commercially acceptable function ("CAF"). A M/W/DSBE is considered to perform a CAF when it engages in meaningful work or supply effort that provides for a distinct element of the subcontract (as required by the work to be performed in accordance with the Bid), where the distinct element is worthy of the dollar amount of the subcontract and where the M/W/DSBE carries out its responsibilities by actually performing, managing and supervising the work involved; M/W/DSBE subcontractors must perform at least twenty percent (20%) of the cost of the subcontract (not including the cost of materials, equipment or supplies incident to the performance of the subcontract) with their own employees. The OEO may evaluate the amount of work subcontracted, industry practices and any other relevant factors in determining whether the M/W/DSBE is performing a CAF. If it is determined during the review of your Solicitation and Commitment Form that the work described on the Form does not constitute a CAF, your bid may be rejected. For example, a Bidder using an M/W/DSBE non-stocking supplier (i.e., a firm that does not manufacture or warehouse the materials or equipment of the general character described by the Bid specifications and required under the contract) to furnish equipment or materials will only receive credit towards the participation ranges for the fees or commissions charged, not the entire value of the equipment or materials furnished.

3. In order to maximize opportunities for as many businesses as possible, a firm that is certified in two or more categories (e.g. MBE and WBE and DSBE or WBE and DSBE) will only be credited toward one participation range as either an MBE or WBE or DSBE. The firm will not be credited toward more than one category. Bidders will note with their submission which category, MBE or WBE or DSBE, is submitted for credit.

4. An MBE/WBE/DSBE submitting as the prime bidder is required, like all other bidders, to submit a bid that is responsive to the Policy and will only receive credit toward the relevant participation ranges (e.g., MBE range or WBE range or DSBE range) for the amount of its own work or supply effort on this Bid. In addition, the participation of an M/W/DSBE partner, as part of a joint venture created for this bid, may be credited

²A list of "OEO approved certifying agencies" can be found at www.phila.gov/oEO

towards the participation ranges only to the extent of the M/W/DSBE partner's ownership interest in the joint venture in accordance with the following criteria:

- The MBE, WBE or DSBE partner(s) must be identified in the OEO Registry prior to contract award;
- The M/W/DSBE partner(s) must derive substantial benefit from the arrangement;
- The M/W/DSBE partner(s) must be substantially involved in all phases of the contract including planning, staffing and daily management;
- The business arrangement must be customary (i.e., each partner shares in the risk and profits of the joint venture commensurate with their ownership interest, contributes working capital and other resources, etc).

5. In listing participation commitments on the Solicitation for Participation and Commitment Form, bidders are required to list a detailed description of the work or supply effort, the dollar amount of the quotation, and percentage of the contract the participation represents. In calculating the percentage amount, bidders may apply the standard mathematical rules in rounding off numbers. The OEO reserves the right to request clarifying information in the event of an inconsistency or ambiguity in the Solicitation For Participation and Commitment Form.

B. RESPONSIVENESS

1. A Bid responsive to the Policy is one which contains documentary evidence of the M/W/DSBEs that have been solicited and that will be used by the Bidder on the contract, if awarded; where the Bid satisfies the M/W/DSBE participation ranges for that contract, the Bidder is rebuttably presumed not to have discriminated in its selection of contract participants.

2. Bidders must submit documentary evidence of MBEs, WBEs and DSBEs who have been solicited and with whom commitments have been made in response to the participation ranges included in this Bid. Failure to submit the Solicitation For Participation and Commitment Form will result in the rejection of the Bid as nonresponsive, although the City, at its sole discretion, may allow Bidders to submit or amend the Solicitation For Participation and Commitment Form at any time prior to award. The Solicitation For Participation and Commitment Form must contain the following information:

- Documentation of all solicitations (regardless of whether commitments resulted therefrom) as well as all commitments made on the enclosed document entitled "Solicitation For Participation and Commitment Form". Bidders should only make actual solicitations of M/W/DSBEs whose work or materials are within the scope of this Bid. Mass mailing of a general nature to M/W/DSBEs or similar methods will not be deemed solicitation, but rather will be treated as informational notification only. A reasonable period of time should be given to all solicited firms to ensure that they have sufficient time to adequately prepare their quotes/subproposals. The bidder's listing of a commitment with an M/W/DSBE constitutes a representation that the Bidder has made a legally binding commitment to contract with such firm, upon receipt of a contract award from the City.

- If the Bidder has entered into a joint venture with an MBE, WBE and/or DSBE partner, the bidder is also required to submit along with the Solicitation For Participation and Commitment Form, a document entitled "Joint Venture Eligibility Information Form," available at OEO, for the City's review and approval of the joint venture arrangement.

3. If Bidder does not fully meet each of the range(s) for participation established for this Bid, Bidder must explain what efforts the bidder made to achieve the M/W/DSBE participation ranges. Bidder must demonstrate, through the submission of documentary evidence, that it took all necessary steps and made reasonable efforts to achieve the M/W/DSBE participation ranges, even if these efforts were not fully successful. OEO will evaluate the scope, intensity and appropriateness of these efforts to ascertain whether they could reasonably be expected to achieve M/W/DSBE participation commensurate with the ranges. Failure to submit the documentary evidence will result in rejection of the bid as nonresponsive, although the City, at its sole discretion, may allow bidders to submit or amend their evidentiary submission at any time prior to award. The submission shall contain and discuss, at a minimum, the following:

- Provide reasons for not committing with any M/W/DSBEs that submitted a quote/subproposal, regardless of whether the quote/subproposal was solicited by Bidder.
- Provide list of all certifying directories used to solicit participation for this Bid.
- Provide any additional evidence pertinent to Bidder's conduct relating to this Bid including sufficient evidence which demonstrates to the OEO that Bidder has not engaged in discriminatory practices in the solicitation of and commitment with contract participants. In describing Bidder's efforts to achieve participation within the ranges, Bidder may submit any corroborating documentation (e.g., copies of advertisements for participation).

The bidder's documentary evidence will be reviewed by the OEO to ascertain whether discrimination has occurred in the solicitation or selection of contract participants. The review will include consideration of the following:

- Whether the bidder's actions were motivated by considerations of race or gender or disability. The OEO may investigate the bidder's contracting activities and business practices on similar public and private sector contracts. For example, if bidder rejects any M/W/DSBE based on price, bidder must fully document its reasons for the rejection and also demonstrate that bidder subjects non-M/W/DSBEs to the same pricing standards. OEO will investigate whether there was any attempt at good faith negotiation of price.
- Whether M/W/DSBEs were treated equally as other businesses in the solicitation and commitment process. For example, the OEO will investigate whether M/W/DSBEs are given the same information, access to the plans and requirements of the contract

and given adequate amount of time to prepare a quote/subcontract as others who were solicited by bidder. The OEO will also investigate whether M/W/DSBEs were accorded the same level of outreach as non-M/W/DSBEs, for example whether bidder short listed M/W/DSBEs for participation or solicited M/W/DSBEs at any pre-bid meetings.

- Whether the bidder's contracting decisions were based upon policies which disparately affect M/W/DSBEs. OEO will ascertain whether bidder selected portions of work or material needs consistent with the capacity of available M/W/DSBE subcontractors and suppliers. OEO will consider whether bidder employed policies which facilitate the participation of M/W/DSBEs on City contracts such as segmentation of the contract or prompt payment practices.

4. After review of the bidder's submission and other information the OEO deems relevant to its evaluation, the OEO will make a written determination that will be forwarded to the awarding City Department.

- If the bid is determined nonresponsive by the OEO, the applicant will be notified and may file a written appeal with the OEO within forty-eight (48) hours of the date of notification. The decision of the OEO may be appealed in writing within forty-eight (48) hours of the date of the OEO's decision to the Chief Operating Officer of the Commerce Department or his/her designee whose decision shall be final.

C. RESPONSIBILITY

1. Upon award, the completed Solicitation For Participation and Commitment Form and accompanying documents regarding solicitation and commitments with MBEs, WBEs and DSBEs become part of the contract. M/W/DSBE percentage commitments are to be maintained throughout the term of the contract and shall apply to the total contract value (including amendments). Any change in commitment, including but not limited to substitutions for the listed firm(s), changes or reductions in the work and/or listed dollar/percentage amounts, must be pre-approved in writing by the OEO.

2. The Successful Bidder shall, within five (5) business days after receipt of a payment from the City for work performed under the contract, deliver to its M/W/DSBE subcontractors the proportionate share of such payment for work performed (including the supply of materials) by its M/W/DSBE subcontractors. In connection with payment of its M/W/DSBE subcontractors, the Successful Bidder agrees to fully comply with the City's payment reporting process which may include the use of electronic payment verification systems.

3. No privity of contract exists between the City and any M/W/DSBE subcontractor identified in any contract resulting from this Bid. The City does not intend to give or confer upon any such M/W/DSBE subcontractor(s) any legal rights or remedies in connection with the subcontracted services under Executive Orders 2-05 and 14-08 or by reason of any contract resulting from the Bid except such rights or remedies that the

M/W/DSBE subcontractor may seek as a private cause of action under any legally binding contract to which it may be a party.

4. If the OEO determines that the bidder has discriminated against a M/W/DSBE at any time during the term of the contract, the OEO may recommend to the Procurement Commissioner the imposition of sanctions on the Bidder including debarment of the bidder from submitting and/or participating in future City contracts for a period of up to three (3) years.

D. ACCESS TO INFORMATION

1. The OEO shall have the right to make site visits to the Bidder's place of business and/or job site and obtain documents, such as quotations, and information from any Bidder, subcontractor, supplier, manufacturer or contract participant that may be required in order to ascertain a Bidder's responsiveness and responsibility.

2. Failure to cooperate with the OEO in its review may result in a recommendation to terminate the contract.

E. RECORDS AND REPORTS

1. The Successful Bidder shall maintain all books and records relating to its M/W/DSBE commitments (e.g. copies of quotations, subcontracts, joint venture agreement, correspondence, cancelled checks, invoices, telephone logs) for a period of at least three (3) years following acceptance of final payment. These records shall be made available for inspection by the OEO and/or other appropriate City officials. The Successful Bidder agrees to submit reports and other documentation to the OEO as deemed necessary by the OEO to ascertain the successful bidder's fulfillment of its M/W/DSBE commitments.

F. REMEDIES

1. The Successful Bidder's compliance with the requirements of Executive Orders 2-05 and 14-08, including the fulfillment of any M/W/DSBE commitments, is material to the contract. Any failure to comply with these requirements constitutes a substantial breach of the contract. It is further understood and agreed that in the event the City determines that the Successful Bidder hereunder has failed to comply with these requirements the City may, in addition to any other rights and remedies the City may have under the contract, any bond filed in connection therewith or at law or in equity, exercise one or more of the following remedies, as deemed applicable, which shall be deemed cumulative and concurrent:

a. Withhold payment(s) or any part thereof until corrective action is taken.

b. Terminate the contract, in whole or in part.

c. Suspend/Debar the Successful Bidder from proposing/bidding and/or participating in any future City contracts for a period of up to three (3) years.

d. Recover as liquidated damages, one percent of the total dollar amount of the contract for each one percent (or fraction thereof) of the commitment

shortfall. (NOTE: The “total dollar amount of the contract” shall include approved change orders, amendments and for requirements contracts shall be based on actual quantities ordered by the City. For Concessions, the “total dollar amount of the contract” shall mean the Concession Fee paid to the City.)

The remedies enumerated above are for the sole benefit of the City and City’s failure to enforce any provision or the City’s indulgence of any non-compliance with any provision hereunder, shall not operate as a waiver of any of the City’s rights in connection with any contract resulting from this Bid nor shall it give rise to actions by any third parties including identified M/W/DSBE subcontractors.

SOLICITATION FOR PARTICIPATION AND COMMITMENT FORM (Bid)
Minority (MBE), Women (WBE), and Disabled (DSBE) Business Enterprises

Name of Bidder

COMMERCE DEPARTMENT
OFFICE OF ECONOMIC OPPORTUNITY (OEO)

Date of Bid Opening

List below ALL MBE/WBE/DSBEs that were solicited regardless of whether a commitment resulted therefrom. - Photocopy this form as necessary.		Work to be Performed		Date Solicited		Commitment Made		Give Reason(s) if No Commitment	
Company Name Address Contact Person Telephone Number OEO CERTIFICATION #	MBE <input type="checkbox"/> WBE <input type="checkbox"/> DSBE <input type="checkbox"/>	Work to be Performed	Date Solicited By Phone <input type="checkbox"/> By Mail <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	Yes (If Yes, give date)	NO	\$ Percent of Total Bid	\$ Percent of Total Bid	Give Reason(s) if No Commitment
Company Name Address Contact Person Telephone Number OEO CERTIFICATION #	MBE <input type="checkbox"/> WBE <input type="checkbox"/> DSBE <input type="checkbox"/>	Work to be Performed	Date Solicited By Phone <input type="checkbox"/> By Mail <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	Yes (If Yes, give date)	NO	\$ Percent of Total Bid	\$ Percent of Total Bid	Give Reason(s) if No Commitment
Company Name Address Contact Person Telephone Number OEO CERTIFICATION #	MBE <input type="checkbox"/> WBE <input type="checkbox"/> DSBE <input type="checkbox"/>	Work to be Performed	Date Solicited By Phone <input type="checkbox"/> By Mail <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	Yes (If Yes, give date)	NO	\$ Percent of Total Bid	\$ Percent of Total Bid	Give Reason(s) if No Commitment

(Rev. 11/2009jgs)

¹ M/W/DBEs listed above must be certified by the OEO prior to bid submission date.
² Failure to give reason for no commitment may result in rejection of your bid.

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SECTION 1: GENERAL BID SUBMISSION

1.1 **TITLE: Tree Pruning**

1.2 **SCHEDULE NO: 520 - 01**

1.3 **CONTRACT TERM:** Date of Award thru twelve (12) months (“Initial Term”), with an option to renew for up to two (2) additional one (1) year periods, (“the Renewal Term”) exercisable, at the City’s sole discretion, as of the expiration of the Initial Term or then current Renewal term. The City may, at its sole discretion, renew the contract for up to three (3) months at the beginning of each renewal period(s) (the “Additional Performance Period”), if a decision has been made not to renew the contract for an entire year.

1.3.1 The City shall exercise such sole option to renew the Contract Term by issuing a letter (the “Renewal Notice”) notifying the Contractor that the Contract is renewed for the Renewal Term or Additional Performance Period (identified by commencement and termination dates) that is specified in the Renewal Notice. The Contract shall be deemed to be renewed for such Renewal Term or Additional Performance Period, and Contractor shall be obligated to perform all terms and conditions of the Contract throughout such Renewal Term or Additional Performance Period, as of the effective date indicated on the City’s Renewal Notice, whether or not Contractor has agreed, verbally or in writing, to such renewal of the Contract term.

1.3.2 If an individual Performance Bond and/or Payment Bond is required under this Invitation and Bid, such bond(s) shall be and remain in full force and effect throughout the Initial Term, all Renewal Terms, any Additional Performance Period, and the period of any unexpired warranty provided or required under the Contract, without notice of Contract renewal by the City to the surety or the consent of the surety thereto. It is the sole responsibility of the Contractor to ensure that such bond(s) remain in full force and effect as provided in this Section, and failure to do so shall be an event of default pursuant to Section 16, Default, of the attached Terms and Conditions of Bidding and Contract.

If participation in the City’s Master Performance Security Program is required under this Invitation and Bid, Contractor shall pay the required annual fee for such participation for each Renewal Term upon the issuance of the Renewal Notice.

1.4 **CONTRACT TYPE: REQUIREMENTS**

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1.4.1 The following items are required in the operation of various City agencies as ordered. Exact quantities cannot now be determined but estimates thereof are listed herein. Quantities listed may be increased or decreased to meet the requirements of the City during the period of this contract. A minimum is not guaranteed. Purchase orders issued as a result of this bid will be for materials or services to be delivered generally on an as-needed basis. Successful bidders are cautioned not to deliver any materials or services without first being advised to do so by the ordering agency.

1.4.2 It is the intent of the Procurement Department to make an award for the period as stated above subject to the appropriation of funds in succeeding fiscal year/years by City Council. The City's fiscal year is from July 1st to June 30th inclusive.

Commodities or services on the bid to be ordered after the end of the fiscal year are subject to the issuance of purchase orders for the following fiscal years. The City is not liable for the award involving following fiscal years' funds until such orders are issued.

The successful bidder(s) obligation to deliver on such purchase orders shall not take effect until the orders are issued. To simplify the contract procedure, however, the successful vendor will be required to furnish a Performance Bond or Performance Security Fee to cover units awarded to him.

1.5 **METHODOLOGY OF ACQUISITION:** Purchase only.

1.6 **STATEMENT OF DIRECTION:**

It is the intent of the City of Philadelphia to make an award for **Tree Pruning Services for Philadelphia Parks & Recreation and other City departments** as specified herein during the contract period.

1.7 **BID SECURITY**

1.7.1 Bid security shall be based upon **cumulative bid amount per Section 5.**

All bids submitted with a total greater than \$30,000.00 must be accompanied by the proper Bid Security.

Bidders already enrolled in the City's Master Bid Security Program for July 1, 2010 to June 30, 2011 are not required to provide Bid Security if

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their bid total is \$500,000.00 or less (per paragraph 2 of “Terms and Conditions of Bidding and Contract”).

The Master Bid Security Program allows bidders to qualify for bid security for individual bids submitted during the covered bidding period provided the individual bid total is \$500,000.00 or less.

1.7.2 **Bids Opening July 1, 2010 through June 30, 2011**

Bidders may qualify for the Master Bid Security Program described above for **July 1, 2010 – June 30, 2011** by submitting a check in the amount of **\$175.00** made payable to the City of Philadelphia. The check should be submitted, under separate cover, to the Bid Unit Supervisor at least one day prior to the first bid that the bidder wants covered under the program and is *non-refundable*.

Or if, and only if, the bidder chooses to submit the check for the Master Bid Security Program with their bid, the check **MUST** be in the form of a Certified, Treasurer’s or Cashier’s Check, Bank or United States Postal Money Order and is non-refundable.

1.7.3 If the bidder is not enrolled and does not intend to enroll; or if the total value of the bid submitted exceeds \$500,000.00, the Master Bid Security Program is not applicable. Bidders instead **MUST** submit with their bid a refundable Certified, Treasurer’s or Cashier’s Check, Bank Money Order or United States Postal Money Order in the amount as specified in Paragraph 2 entitled “Bid Security”, of the “Terms and Conditions of Bidding and Contract”.

1.8 **BID INFORMATION:**

1.8.1 All information concerning this bid will be contained in this bid document as issued or amended.

1.8.2 Information provided verbally by any City official shall not be binding or relevant.

1.9 **BID SUBMISSION:**

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- 1.9.1 Bid information must be submitted to the City of Philadelphia no later than the time and date for the bid opening.
- 1.9.2 Advertised sealed bids will be received and read publicly at 10:30 AM in Room #170A, 1st Floor, Municipal Services Building, 1401 JFK Boulevard.
- 1.9.3 Bid should be complete and include ALL information required as described in the various paragraphs of the bid specifications.
- 1.9.4 All pricing must be completed on the forms provided; be complete; and be in ink or typed.
- 1.9.5 The bid must be complete as to required bid signatures and corporate seal, and fully accept the terms and conditions contained in the bid.
- 1.9.6 **BID PROCESSING FEE:**
All bids submitted where the bid total is greater than \$30,000 shall be accompanied by the proper Bid Processing Fee. The fee shall be in the form of a separate check or money order in accordance with Paragraph 3 of the "Terms and Conditions of Bidding and Contract."
- 1.9.7 In accordance with the City of Philadelphia's Regulations Relating to Local Bidding Preferences for Procurement Contracts, this bid may be subject to a 5% local bid preference. In order to determine eligibility to receive the 5% preference, if applicable, **bidder or subcontractor must be certified at the time of the bid opening and must submit with the bid the Local Business Entity Certification number** as issued by the Procurement Department for the prime contractor or the applicable subcontractor. If the prime relies upon its subcontractor's LBE status in order to be eligible for the preference, the name and certification number of the subcontractor **must** be submitted with the bid. **Failure to submit the prime's LBE certification number or the subcontractor's name and the LBE certification number with the bid will deem bidder ineligible for the 5% preference.**

Further, by submission of this bid, bidder makes the following certification in connection with the grant of any local bidding preference:

"I certify, that if awarded this contract on the basis of application of the LBE preference, my company or my subcontractor, throughout the entirety of this contract, will perform the majority of the work under this contract within the geographic limits of the City of Philadelphia, and I will, or cause my

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subcontractor to, maintain within the City a majority of the inventory or equipment that will be used on this contract or the amount of inventory that is customary for this industry.”

Prime or subcontractor’s LBE Certification Number_____

If applicable:

Subcontractor’s Name_____

NOTE: If you wish to apply for Local Business Entity (LBE) certification, go to www.phila.gov/bids. Please provide sufficient time prior to bidding for processing of the LBE application.

If the 5% local bid preference is applicable, the total bid price or total section price of the certified Local Business Entity (LBE) will be multiplied by .95 and rounded to the second decimal place. The adjusted bid price of the LBE will then be used in determining in the lowest responsive and responsible bidder.

1.9.8

BID QUESTIONS OR PROBLEMS

In preparing the bid response, should any bidder need clarification on the bid requirements, identify a discrepancy in the specifications, determine that a specified product has been discontinued or an alternate procedure is advised, etc.; then the bidder is STRONGLY encouraged to bring these issues to the attention of the Procurement Department’s Public Information Unit prior to the bid opening by calling (215) 686-4720 or 4721, or by faxing (215) 686-4716. **Questions, whether phoned or faxed, should be received no later than seven (7) calendar days prior to the scheduled opening date of the bid. The City reserves the right to only respond to those questions submitted prior to the stated deadline.** If it is in the City’s best interest to do so, the bid MAY be amended to reflect the proposed changes/modifications. **Exceptions taken DO NOT obligate the City to change the specifications. The City of Philadelphia, Procurement Department will notify all bidders in writing, by addendum duly issued, of any interpretations/changes made to specifications or instructions. The City will not accept responsibility for oral instructions, suggestions or changes by any City agency.**

Otherwise the successful bidder will have to provide the product or service exactly as defined in this bid, and in accordance with the specifications and requirements as listed in this Invitation and Bid.

1.9.9

CONTACT PERSON(S):

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PRE-AWARD:

Indicate below to whom in your firm questions concerning this Invitation and Bid should be directed:

Name: _____

Address: _____

City/State/ZC: _____

Telephone No.(_____) _____ Ext.: _____

Fax No.(_____) _____

E-mail address _____

State Company Web Dite Address: _____

POST-AWARD:

Indicate below a contact, if other than listed above, to whom questions should be addressed to:

Name: _____

Address: _____

City/State/ZC: _____

Telephone No.(_____) _____ Ext.: _____

Fax No.(_____) _____

E-mail address _____

Indicate below a contact, if other than listed above, to whom questions should be addressed to:

Name: _____

Address: _____

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City/State/ZC:_____

Telephone No.(____)_____ Ext.:_____

Fax No.(____)_____

E-mail address_____

1.9.10 When M-BE, W-BE or DS-BE ranges are required on an Invitation and Bid, bidders are reminded that the submission of a blank “Commerce Department Office of Economic Opportunity (OEO) Solicitation and Commitment Form” will be deemed non-responsive and ineligible for an award. Bidders are reminded to read carefully and entirely the “Bidder’s Guidelines relating to Executive Order 02-05”.

OR

If no M-BE, W-BE or DS-BE ranges are established for this Invitation and Bid, bidders are requested to complete the “Voluntary Participation and Commitment Form (Bid)” located after page 1 of the bid.

Completion of this form will not, in any way, impact the City’s determination concerning bidder’s responsiveness to the requirements of the bid and the award process. The information provided in the “Voluntary Participation and Commitment Form (Bid)” will be for the City’s information.

1.10 BIDDER QUALIFICATION:

1.10.1 Based upon the information supplied by the bidder, and such investigation into the bidder’s qualifications and responsibility as the City deems appropriate, the City shall determine, in its sole discretion, whether the bidder complies with the requirements of this Section 1.10 and whether the information submitted by the bidder is sufficient to demonstrate such compliance. Only those bidders deemed qualified to the City’s satisfaction will be considered for award.

Bidders must submit at least the information and documentation described in this Section 1.10 and are encouraged to submit further documentation and information to demonstrate such compliance.

The City reserves the right prior to award to inspect the bidder’s place of business, to interview references and contact owners identified in the bid, and

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to conduct such other investigations as it deems necessary, in order to determine the bidder's qualifications and responsibility.

1.10.1.1 Bidder must submit, with this Invitation and Bid, information of a contract held within the last four (4) years which required trimming a minimum of 1,500 trees within a twelve (12) month time parameter per each district bid. Thus if bidding on two (2) districts the bidder must demonstrate a contract with a minimum quantity of 3,000 prunings; if bidding on all five (5) districts a minimum of 7,500 tree prunings is required.

1.10.1.1.1 Prior Contract Experience, Per Requirement of 1.10.1.1.

Period of Contract: _____

Value of Contract: _____

Number of trees pruned in 12 months: _____

Description of Work Done: _____

Address: _____

Phone: _____

Attach additional information to bid submittal, as necessary, to document qualifications and past experience with contracts of similar size and scope to this one.

1.10.2 Bidding on this contract shall be limited to organizations actively engaged in the field of arboriculture. Bidders shall demonstrate competence, experience, and financial capability to meet a contract of this size and scope. The City may require proof of these qualifications.

1.10.2.1 Provide a brief description of the work plan and staffing your firm would utilize to guarantee the minimum production requirement of 200 trimmed trees in a one month period during the 2nd and 3rd quarters, per each of the Park district bid. If bidding on two (2) districts, then vendor must provide work plan for minimum pruning of 400 trees per month, etc.

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1.10.3 All bidders must have in their possession, or available to them by formal agreement at the time of bidding, including but not limited to, any trucks, chippers, hand tools, aerial lifts, and other supplies or equipment necessary to perform the work as outlined in Paragraph 2.13. Equipment list shall be submitted with bid.

1.0.3.1 List all equipment and quantities of each, type of equipment which would be committed to accomplishing this contract.

1.10.4 Awarded companies must have at least one certified arborist (certification by the International Society of Arboriculture [ISA]) on staff or a binding letter of commitment to contract with the bidder if awarded the bid. If arborist is not on staff, then a copy of the letter/contract should be submitted with the bid to demonstrate that the arborist is readily available to the bidder and City for consultation and oversight of work performed on this contract. The certification must be kept current during the life of the contract.

Name of Arborist = _____

ISA Certified Arborist number = _____

The vendor also must have, at the time of the bid opening, at least one (1) certified line clearance personnel.

Name of Certified Line Clearance Arborist: _____

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Date of certification completion: _____

1.11 NON-MANDATORY PRE-BID MEETING:

A NON-MANDATORY PRE-BID MEETING for all interested parties will be held on **Tuesday, June 14, 2011 at 1:00 PM**, at the Municipal Service Building – Room 170, 1401 JFK Boulevard, Philadelphia, PA 19102.

The purpose of this meeting is to respond to questions from prospective bidders. Bidders are encouraged to submit questions in writing at this time. All questions that materially impact upon the bid process will be answered, in writing, in a formal addendum issued by the City. Oral responses by City employees or their representatives are not binding and shall not in any way be a commitment by the City.

Attendance at this Pre-Bid Meeting is not a requirement for bidding.

"IT IS THE VENDOR'S RESPONSIBILITY TO ENSURE THAT THEY ARRIVE AT THE PRE-BID MEETING ON TIME. VENDORS WHO ARRIVE TWENTY MINUTES AFTER THE MEETING HAS STARTED, MAY BE DENIED ENTRY TO THE MEETING."

SECTION 2: SPECIFICATIONS

SCOPE OF SERVICES:

GENERAL PROVISIONS:

- 2.1 Scope of services encompasses trimming street trees within the five (5) Park Districts in compliance with Class 2 pruning (per 2.18) in fifty (50) weeks and providing all supervision, labor, tools, equipment and services required to perform tree pruning work and debris removal in the City of Philadelphia as specified. In cases of excess rain, snow, or heat, the City shall not grant extensions in the performance of this contract.

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2.2 SAFETY STANDARDS:

All equipment to be used and all work to be performed must be in full compliance with the most current revision of the ANSI A-300 (Part 1)-2008 and ANSI Z-133.1-2006 standards for tree care operations. These standards are made part of this contract by this reference.

The successful bidder shall be solely responsible for pedestrian and vehicular safety and control within the work site and shall provide the necessary warning devices, barricades, and ground personnel required to insure the safety, protection, and warning of persons and vehicular traffic within the area. Contractor must follow any and all applicable Penn-Dot regulations for highway safety.

Blocking of public streets shall not be permitted unless prior arrangements have been made with the City, and coordination with appropriate departments has been established. Traffic control is the responsibility of the Contractor and shall be in compliance with state, county, and local highway construction codes.

For lane or street closings, awarded vendor must apply to:

Right of Way Unit, Room 940 Municipal Services Building
1401 J.F. Kennedy Blvd., Philadelphia, PA 19102
Main Line (215) 686-5500.

Right of Way Unit must have a minimum seventy-two (72) hours notification prior to Street/lane closure.

2.3 LIABILITY FOR DAMAGE TO PROPERTY AND/OR PLANT MATERIAL:

Climbing irons, spurs, or spikes are not to be used on trees.

Any damage to trees or property caused by the Contractor is to be repaired immediately at no additional expense to the City, and to the satisfaction of the City. (see Item #4.2.4).

Trees damaged beyond repair are dealt with in one of two ways: Either they are removed completely and replaced with a tree of size and species acceptable to the City, or the dollar value of such damaged trees will be deducted from monies owed to the Contractor. The dollar value of the damage will be determined by a qualified consulting arborist who is a

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full active and paid member of the American Society of Consulting Arborists.-who is acceptable to both the City and the Contractor - whose expenses shall be solely paid by the contractor.

2.4 DISCONTINUANCE OF WORK:

Any practice obviously hazardous, as determined by the Parks & Recreation representative, shall be immediately discontinued by the contractor upon receipt of either written or verbal notice to discontinue such practice.

2.5 OBSERVANCE OF LAWS, ORDINANCES, AND REGULATIONS:

At all times during the term of this contract, the Contractor shall observe and abide by all federal, state, and local laws which in any way affect the conduct of the work and shall comply with all decrees and orders of courts of competent jurisdiction. The Contractor shall comply fully and completely with any and all applicable state and federal statutes, rules, and regulations as they relate to hiring, wages, and any other applicable conditions of employment.

2.6 PROTECTION OF OVERHEAD UTILITIES:

Tree trimming operations may be required in areas where overhead electric, telephone, and cable television facilities exist. The Contractor shall protect all utilities from damage, shall immediately contact the appropriate utility if damage should occur, and shall be responsible for all damage claims resulting from contract operations. The Contractor shall make arrangements with the utility for removal of any limbs or branches, which conflict with overhead conductors and may create a hazardous situation during the course of this contract.

The Contractor should contact the utility in sufficient time to arrange for the required work by the utility, delays encountered by the contractor in waiting for the utility to complete its work shall still be the responsibility of the Contractor.

2.7 PROTECTION OF UNDERGROUND UTILITIES:

The Contractor shall be responsible for contacting the appropriate utility for location of any underground electric services situated in the work area, which could be damaged by the Contractor's operation. The Contractor should contact the utility in sufficient time to arrange for location and protection of underground services, delays encountered by the Contractor in waiting for the utility company to complete its work shall still be the responsibility of the Contractor.

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2.8 LOCATION AND SCHEDULE OF WORK:

2.8.1 Location and Schedule of Work

The total estimated number of trees to be trimmed will be 7,500 street trees located within the five (5) Park districts of the City of Philadelphia; an estimated 1,500 per Park district (Attachment B shows the districts' boundaries.) All work must be completed within fifty (50) weeks. The minimum productivity is as follows:

The production schedule is predicated on the number of Park Districts awarded to the successful bidders, but the proportionate performance is as defined below:

July 15 – October 14 = 1 st Quarter =	10% trees
October 15 - January 14 = 2 nd Quarter =	40% trees
January 15 – April 14 = 3 rd Quarter =	40% trees
April 15 – June 30 = 4 th Quarter =	10% trees

Attachment A is an example of a list of trees to be pruned. Trees are listed according to size, species and house address.

The City reserves the right to modify any address where tree trimming is anticipated. The City reserves the right to change, add, or delete areas or quantities of trees to be trimmed as it deems to be in its best interests. Trimming operations shall commence no later than ten (10) days after purchase order issuance and shall continue until completion.

There will be NO exception made to the 10 day after receipt of purchase order requirement for start up.

Unless otherwise authorized by the City, failure of the contractor to comply with the trimming schedule shall be sufficient cause to give notice that a contractor is in default of the contract, see Section 2.8.4. The successful bidder is allowed to trim greater than the required minimum per quarter upon notice to the City of the accelerated trimming schedule.

2.8.2 For each Park district awarded after the ten (10) day start period, the successful bidders shall be required to trim the total number of trees within a Park District based upon the production schedule outlined in Section 2.8.1. This minimum productivity requirement increases by each Park

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district awarded. The successful bidder is allowed to trim greater than the minimum.

Failure to meet minimum trimming requirements each quarter in each awarded district will be cause for a fine (see Para. 2.8.4). After three fines have been assessed for this cause, the City reserves the right to default the contractor and seek services in the open market.

2.8.3 The successful vendor shall be responsible for scheduling work accordingly to accomplish the requirements of this contract as defined in 2.8.2 for pruning of trees per quarter period per park district.

2.9 COORDINATION OF WORK/POSTING OF WORK LOCATIONS:

Signs are to be properly posted 48 hours prior to the start of pruning work. The posters will be Temporary Police regulation signs, which state tree work to be performed and date(s) when no parking is allowed. Posters will be supplied to the vendor from Parks & Recreation staff. The vendor is encouraged to re-use the posters for as long as they are in good condition.

The posters shall not remain up any longer than seven (7) days. This includes the 48 hours advance notice and up to five (5) days for the pruning work to be completed. The posters must be removed after the pruning work is complete. If the vendor cannot prune a block in the timeframe specified, the posters must be removed and the block re-posted with new dates noting when the work is rescheduled.

2.10 CLEANUP:

All debris from tree trimming, shall be cleaned up each day before the work crew leaves the site, unless permission is given by the city to do otherwise. All lawn areas shall be raked, all streets and sidewalks swept, and all brush, branches, and logs shall be removed from the work site. Work areas are to be left in a condition equal to that which existed prior to the commencement of forestry operations.

It shall be the responsibility of the Contractor to remove and dispose of in a proper and acceptable manner, all logs, brush, and debris resulting from the tree maintenance operations.

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NOTE: The contractor may NOT dump woodchips or any debris, etc., at the Park Recycling Center. There will be NO dumping of any debris at any City dumpsites unless authorized by the Street Tree Management Division.

2.11 LICENSES AND PERMITS:

The Contractor shall, at his expense, procure all necessary licenses and permits needed to conduct the work required under the terms of this contract. This shall, include but not be limited to, lane closure permits and other needed authorization to conduct tree maintenance operations on all rights-of-way. The Contractor shall give any and all necessary formal notices required in conjunction with the lawful prosecution of the work of this contract.

2.12 WORKING HOURS:

The vendor may schedule work as necessary Monday through Friday during regular work hours. No work may be scheduled between the hours of 9:00 p.m. and 7:00 a.m. No work may be scheduled on a City holiday without permission of Parks & Recreation (P & R).

If the vendor schedules work on Saturdays or Sundays, the vendor will be required to reimburse Parks & Recreation for the hours worked by the P & R representative to oversee pruning operations. The Vendor will be required to get permission forty-eight (48) hours in advance to work on Saturdays, Sundays, or Holidays.

2.13 RECOMMENDED PRUNING CREW SIZE AND EQUIPMENT

The required crew size is:

- one crew chief experienced in the operation of truck and chipper
- two experienced climbers/arborists
- three grounds workers
- (Minimum of one (1) crew per Park district)

The minimum equipment requirements for each Park district for this contract are:

- One (1) aerial lift truck with dump box

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- One (1) chipper trailer type, either disc or drum. Minimum 12 knives. Chipper must be adequate to complete pruning requirements.
- Hand saws, pruning pole saws and pole clips (1 each)
- at least two (2) gas-powered chain saws in good repair and oil and gas
- sterilization equipment
- safety lines/ropes, saddles, lowering lines,
- all safety signs, cones, etc. to control traffic and public safety (mandatory)
- cleanup tools such as rakes, shovels, brooms, etc.
- power blower (gas)

2.13.1 Crew personnel may include, but not be limited to, the following:

- a. Crew Chief shall provide supervision of the regular work force and shall have responsibility for giving directions, making decisions, and assuming responsibility for all work completed by the Contractor.
- b. Climber/Trimmer/Arborist must possess skills necessary for working in trees from an aerial lift, or by the use of ropes, saddles, and other hand climbing equipment.
- c. Grounds person must possess skills necessary in ground operations such as loading trucks, cutting limbs on the ground, operating chippers, raking and cleaning up the work area.

Note: It is the awarded vendor's responsibility to have the required crew and equipment to perform the duties of this contract.

2.14 **SUPERVISION:**

The contract resulting from this Invitation and Bid will be under the direct supervision of the City. Any alterations or modifications of the work performed under this contract shall be made only by written agreement between the Contractor and the City and shall be

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made prior to commencement of the altered or modified work. No claims for extra work or materials shall be allowed unless covered by written agreement.

2.15 WORK CREW SUPERVISION:

The Contractor shall provide qualified supervision of each crew at all times while working under this contract. Each supervisor shall be authorized by the Contractor to accept and act upon all directives issued by the City. Failure of the supervisor to act on said directives shall be sufficient cause to give notice that the Contractor is in default of the contract, unless such directives create a safety hazard or potential for personal injury.

The awarded vendor must have, at a minimum, a crew chief (foreman) supervising each crew.

2.16 DAILY WORK REPORTS:

Vendor will submit daily work report to the Philadelphia Parks & Recreation's Street Tree Management Division representative that contains the following information:

1. Date
2. Park District
3. Starting Locations for the Day*
4. All work completed the previous day by specific address, park district, and serial number.
5. Comments regarding damage, suspected dead trees, homeowner refusal, equipment failure, delays, etc.**

* The Parks & Recreation representative must be notified within the hour of any change in the starting location or movement to a location not originally listed on the daily report.

** Any tree not pruned due to the homeowner's refusal of service must be reported in writing with the homeowner's signature.

TECHNICAL PROVISIONS:

2.17 TREE PRUNING

2.17.1 **Pruning shall be done in accordance with the latest revision of the ANSI A300 (Part 1) -2008, "Tree, Shrub and other Woody Plant Maintenance-Standard Practices," pp 4-8, Paragraph 5.1-5.4. (Use ANSI Standards as a reference.)**

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2.17.2 In addition, Pruning shall be done in accordance with Procurement Department's Standards Specification #26-R-4d:00 (See attached.)

2.17.3 All tree pruning/maintenance shall be in compliance with P & R Tree Pruning Specification. All clearance requirements and a description of pruning are as listed below:

2.17.3.1 **P & R Tree Pruning Requirement:**

- Elevate lower limbs: The extent of elevation depends on the size, species, and location of tree.
- Deadwood: remove all dead and dying branches and stubs more than 3/4" in diameter, or more than 3' long
- Laterally prune branches (to a lateral large enough to assume terminal role) (no stubs), only those limbs that are directly interfering with objects such as street lights, all wires, buildings, utility poles, etc.
- Remove all rubbing and crossing limbs.

NOTE: Do not prune any "suspected" dead trees. Any "suspected" dead trees shall be reported to the Street Tree Management Division for inspection.

2.17.3.2 **CLEARANCE REQUIREMENTS:**

Elevation Requirements:

- 10' over sidewalks
- 12' over regular streets
- 16' over major highways

Elevation heights are optimum clearances - elevation level must be adjusted so as not to deform or injure tree.

2.17.3.3 **CLEARANCE FROM OBJECT REQUIREMENTS:**

Laterally prune limbs that are directly interfering with or are within the prescribed clearance to objects such as buildings,

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lights, traffic control devices, utility poles and other obstacles as directed by the City.

10' from buildings, lights, traffic control devices, etc.
12' above roofs

Clearances are optimum standards - clearances must be adjusted as needed so as not to deform or unduly injure trees.

2.18 WORKING IN PROXIMITY TO ELECTRICAL HAZARDS

NOTE: The below listed specifications have been extracted from the American National Standard Institute (ANSI) Z-133.1 - 2006)

- 2.18.1 An inspection shall be made by a qualified tree worker to determine whether an electrical hazard exists before climbing, or otherwise entering, or performing any work in the tree.
- 2.18.2 Only a qualified line clearance arborist or qualified line-clearance arborist trainee shall be assigned to the work if it is found that an electrical hazard exists. A qualified line clearance arborist is a tree worker who, through related training and on-the-job experience, is familiar with the special techniques and hazard involved in line clearance and has demonstrated his/her ability in the performance of the special techniques involved. A trainee shall be under the direct supervision of qualified personnel.
- 2.18.3 There shall be a second a qualified line clearance arborist or line-clearance arborist trainee within vision or voice communication during line-clearance operations aloft when:
- 2.18.3.1 The a qualified line clearance arborist or line-clearance trainee must approach more closely than 10 feet (3m) to any conductor or electrical apparatus energized in excess of 750 volts.
 - 2.18.3.2 Branches or limbs being removed can first be cut (with a pole pruner/pole saw) sufficiently clear of the primary conductors and apparatus so as to avoid contact.
 - 2.18.3.3 Roping is required to remove branches or limbs from such conductors or apparatus.

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(This does not apply to utility workers engaged in tree trimming incidental to their normal operation).

- 2.18.4 The line clearance arborist and line-clearance arborist trainees shall maintain the following clearances from energized conductors given in Table 1.
 - 2.18.5 Ladders, platforms, and aerial devices, including insulated aerial devices, shall not be brought in contact with an electrical conductor and shall be subject to the working requirements in Tables 1 and 2.
 - 2.18.6 If an aerial lift device contacts an electrical conductor, the aerial device and attached equipment (such as a chipper) shall be considered as energized, and contact with the truck shall be avoided except where emergency rescue procedures are being carried out. Emergency rescue should only be performed by trained persons familiar with electrical hazards.
 - 2.18.7 Pruning distances may be adjusted in the field depending upon location of tree and obstruction(s).
 - 2.18.8 It is the Contractors responsibility to make sure that all ANSI standards for pruning and electrical and safety standards are followed. The above list is not inclusive.
- 2.19 In section 5, "Pricing", Bidders will state the following:
- Bidders shall submit a price for each item listed in Sections 5, "pricing". Prices shall be firm for the Initial Term of the Contract. If subsequent Renewal Terms are exercised by the City, the vendor may increase prices as per paragraph 4.4 "Price Increase."

SECTION 3: BID EVALUATION AND AWARD

3.1 EVALUATION:

- 3.1.1 Bids will be evaluated by the Procurement Department.
- 3.1.2 Bids will be evaluated for responsiveness to the bid specifications and for responsibility of the bidders.

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3.1.3 Bids which are determined to be non-responsive for reasons of:

- (i) improper bid security
- (ii) improper bid execution
- (iii) incompleteness
- (iv) offering counter terms and conditions
- (v) improper or incomplete execution of OEO documents (if applicable)

may be disqualified by the City without notice to the bidder. The decision of the City is final.

3.1.4 Only bidders who meet the **minimum** qualification requirements, per 1.10 Bidder Qualification (in its entirety) and 2.13 shall be considered for award. Those bidders not deemed qualified by the City shall be notified of the City's decision prior to the award. All documents supporting the bidder's qualifications is part of this Invitation and Bid. (Read #1 .10 BIDDER QUALIFICATION).

3.1.5 Bidders whose bids are determined to be non-responsive for reasons of bidder qualification shall be notified by the City of the reasons for the determination and may contest the finding of non-responsibility through the prescribed procedures described in paragraph 9 of "Terms and Conditions of Bidding and Contract".

3.2 AWARD:

3.2.1 The Procurement Commissioner reserves the right to award this bid as a whole or by District, whichever he/she deems to be in the best interest of the City. This Invitation and Bid shall be awarded to the lowest responsive and responsible bidder(s). Bidder must bid all items within a District to be eligible for award for that District.

3.2.2 If the 5 % local bid preference is applicable, the total bid price or total section price of the certified Local Business Entity (LBE) will be multiplied by .95 and rounded to the second decimal place. The adjusted bid price of the LBE will then be used in determining the lowest responsive and responsible bidder. If the bid is awarded as a whole, the 5% local bid preference is applicable. If any section of the bid is awarded by line item, the 5% local bid preference will not apply to that section.

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Unless the Procurement Commissioner determines not to grant a preference for the reasons stated in subsection b., of the LBE Regulation, an LBE, whose bid is otherwise responsive and responsible and who has submitted the information required above, shall be granted a five percent bid preference on competitive bid(s) awards that are over \$30,000.00 and awarded as a whole or by section.

3.2.3 **PERFORMANCE SECURITY:**

Bidder's attention is directed to paragraph 14 of "Terms and Conditions of Bidding and Contract," for the required Performance Security.

Please note however, that all awards as a result of this bid will have a minimum contract amount of \$30,000.01. All awards at the \$30,000.01 amount will be subject to a \$50.00 Master Performance Security Fee.

Performance security shall be required for any subsequent renewal periods.

3.2.4 **City of Philadelphia-Business, Corporate and Slavery Era Insurance Disclosure**

In accordance with Section 17-104 of The Philadelphia Code, the Bidder, after execution of this Contract, will complete an affidavit certifying and representing that the Bidder (including any parent company, subsidiary, exclusive distributor or company affiliated with Bidder) has searched any and all records of the Bidder or any predecessor business entity regarding records of investments or profits from slavery or slaveholder insurance policies during the slavery era. The names of any slaves or slaveholders described in those records must be disclosed in the affidavit.

The Bidder expressly understands and agrees that any false certification or representation in connection with this Paragraph and/or any failure to comply with the provisions of this Paragraph shall constitute a substantial breach of this Contract entitling the City to all rights and remedies provided in this Contract or otherwise available in law (including, but not limited to, Section 17-104 of the Philadelphia Code) or equity and the contract will be

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deemed voidable. In addition, it is understood that false certification or representation is subject to prosecution under Title 18 Pa.C.S.A. Section 4904.

3.2.5

INSURANCE:

Insurance is a requirement for this bid in accordance with Paragraph 15 of the "Terms and Conditions of Bidding and Contract". No contract will be executed nor purchase order issued unless and until all required insurance certificates, in the required amount, are received. **All insurance MUST meet the following requirements:**

- Insured must be in the same name and address as the Bidder
- The insurance carrier must be rated "A" or better by AM Best
- The certificate holder must be the City of Philadelphia, and specifically named as an additional insured on the certificate in the "Description of Operations section".
- Certificate must be signed by an authorized representative of the insurance company/carrier

3.2.5.1 Additional Insurance Requirements:

Umbrella Liability Insurance

Limit of Liability: \$5,000,000 per occurrence when combined with the Commercial General Liability and Automobile Liability Insurance required herein.

All certificates are to be sent to the Office of Risk Management, One Parkway, 1515 Arch Street, 14th Floor, Philadelphia, PA 19102, Attn. Debbie Lawton or FAX to (215) 683-1705.

SECTION 4: CONTRACT MANAGEMENT

4.1 **CITY OF PHILADELPHIA RESPONSIBILITY:**

- 4.1.1 City agencies will be notified by Procurement of award(s) and will be provided with vendor(s), vendor contact(s) and applicable pricing. Departments will prepare and submit through the appropriate review channels, a requisition detailing their specific needs and requirements to Procurement. The

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Procurement Department shall then apply the requisition against the contract and issue a purchase order.

Order Against Contracts

Subsequent to contract conformance of a Requirements bid, purchase orders will be issued at such time that the service is needed. Such purchase orders will show if delivery is to be made upon receipt of order, or only after notification by the using department.

4.1.2 The Parks and Recreations will meet with the awarded vendor, at a minimum once per week to monitor pruning operations.

4.1.3 **CONTRACT TERMINATION:**

The City shall have the right to terminate a contract or any part thereof before the work is completed in the event that:

1. The Contractor is not adequately complying with all terms, conditions and specifications of this Invitation and Bid, including but not limited to:
 - a. Proper arboricultural techniques are not being followed, even after warning notification by the City or its authorized Parks and Recreation representative is issued.
 - b. The Contractor refuses, neglects, or fails to supply a properly trained workforce and/or skilled supervisory personnel; or the equipment supplied is incapable of performing the work safely and efficiently and if equipment is of inferior quality, or of insufficient quantity to meet specifications.
2. The Contractor, in the judgment of the City, is unnecessarily or willfully delaying the performance and completion of the work.
3. The Contractor refuses to proceed with work when and as directed by the City.
4. The Contractor abandons the work.

4.1.4 Invoices shall be submitted after delivery and acceptance of the Product or service by the City. The City attempts to process invoices in a timely manner.

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Delays can occur because of incomplete or inaccurate invoicing information. Please make sure that invoices contain the following information to help the City process payments to the Contractor as quickly as possible.

- (a) After the delivery or services have been completed the Contractor must submit three (3) copies of the invoice for payment to the receiving department listed on the purchase order.
- (b) The invoice must correctly reference the purchase order number, the vendor name, address and Federal Employer Identification number.
- (c) Checks will only be made payable to the company name as shown on the purchase order; the invoice must reflect this same company name as the "pay to".
- (d) The invoice must show the quantity and type of item or service and the price.
- (e) The unit of purchase on the invoice must agree with the unit cited on the purchase order. Reference to the specific line item is helpful.

4.1.5 The using agencies and departments are responsible for monitoring the services and/or products delivered as described in the contract. If any problems arise, a letter should be sent to the vendor requesting resolution by a specified date. A copy should be sent to the buyer. If vendor does not resolve the breach of contract by the requested date the matter should be turned over to the buyer.

4.1.6 **ADD-ONS:**

The City reserves the right to add, delete and/or acquire other services that the vendor can supply that are similar to, but not specifically called for in this bid. The procedure for such acquisitions shall be as follows:

Procurement or the using department will obtain from the Vendor a letter (on his/her letterhead) verifying the items to be added. The letter shall include the complete description of the item, the location (if applicable), the bid number bid schedule number, the price to the City and the applicable contract period; and upon receipt and approval by the Procurement Department shall automatically become part of the contract. **The City, however, reserves the right to accept or reject the letter and to acquire the supplies or materials in the open market.**

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4.2 **VENDOR RESPONSIBILITY:**

4.2.1 Contractor may perform only services as authorized in the contract and only after receipt of a purchase order or other authorized document from the Procurement Department. All orders must be in writing. Contractor shall not accept verbal delivery requests until after receipt of purchase order or other authorizing document from Procurement.

4.2.2 Contractor may perform only services at the prices quoted in the contract and that are reflected on a purchase order or a change to a purchase order (a change to a purchase order is issued whenever the items, unit price, total amount, or terms and conditions change from the original purchase order).

4.2.3 Contractor may perform services up to the dollar limit of the purchase order. Contractors are requested to carefully monitor obligations against purchase orders and inform department of anticipated funding shortfalls.

4.2.4 **LIQUIDATED DAMAGES**

Vendor(s) not meeting the required quarterly productivity requirements as listed in Section 2.8 shall be assessed a penalty of \$400.00 per day and deducted from monies owed to the vendor until productivity goals are reached.

Damages to trees and/or property caused by the vendor are to be repaired immediately at no additional expense to the City according to Section 2.3.

Bidder(s) must understand and agree that if productivity or repair requirements are not met, and if penalties are assessed, the penalties shall be deducted from successful bidder's invoices.

4.2.4.1 If the contractor causes damage, notification of damage shall be sent in writing or by FAX to the company. The contractor has ten (10) days to repair the damage. After ten (10) days, a fine of \$200 per day shall be assessed until damage is repaired. After ten (10) days of fines are accrued, the vendor can be defaulted. Damages may include, but are not limited to property (houses, cars, sidewalks), trees or individuals.

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If the completed work submitted by the contractor is not done to P & R's satisfaction, P & R reserves the right to send the contractor back to re-prune the tree(s). The contractor shall be notified via FAX of the locations to be re-pruned. The contractor has to re-prune within thirty (30) days of notification. If the re-prune is not completed within the thirty (30) day period, a fine of \$100.00 per day shall be assessed until the re-prune is completed.

NOTE: Any of the above penalties may be assessed by any City of Philadelphia agency utilizing the contract resulting from this Invitation and Bid.

4.2.5 **EXECUTION OF CONTRACT:**

The successful bidder shall, within ten (10) calendar days of having received written notification of his/her selection as the successful bidder, enter into contract with the City.

The contract, when executed, shall be deemed to include the entire agreement between the parties; the contractor shall not base any claim for modification of the contract upon any prior representation or promise made by representatives of the City, or other persons.

4.2.6 In the event that the contractor receives an order for services not specifically priced and incorporated into the contract, they must:

- (i) bring this to the immediate attention of the Procurement Dept., and
- (ii) notify the ordering agency in writing and refuse to perform.

4.2.7 Should services be performed that are not specifically incorporated and priced into the contract, and/or be delivered without purchase order, the City shall have no obligation for payment.

4.2.8 For performance of services, contractor shall honor and be paid for orders placed until the close of business of the date of purchase order expiration. Service performance may occur following purchase expiration, so long as the order was placed prior to the purchase order expiration date.

4.2.9 **RECYCLING INFORMATION REQUEST:**

The City of Philadelphia requests information regarding any known or

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potential material content in the product that may be extracted and recycled after the product has served its intended purpose.

Product bid contains recycled content? YES NO

Is your product packaged and/or shipped in material containing recycled content? YES NO

Is your product recyclable after it has reached its intended end use? YES NO

Is your product shipped in returnable Containers? YES NO

4.2.10 At the conclusion of this contract, Contractor agrees to cooperate with any incoming vendor on a transition plan to ensure an orderly changeover of responsibilities.

4.2.11 **PAYMENTS:**

All work completed must be billed every two (2) weeks. Payment is made by multiplying the number of trees pruned by the cost category per tree. Invoices shall be withheld until the contractor's work is completed to the satisfaction of the City.

4.2.12 **INVOICES:**

Successful bidder(s) shall invoice the City every two (2) weeks. (See below)

Note: Trees not reported in accordance with Section 2.16 "Daily Work Report" shall not be paid for.

4.2.12.1 All invoices must be billed by Park District and Zip Code. The Street Tree Management Division shall provide this information. Bills shall be returned if they are not sent according to this specification:

Send all invoices to:

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Philadelphia Parks & Recreation
One Parkway, 10th Floor
1515 Arch Street
Philadelphia, PA 19102
Attn: Street Tree Management

4.2.13 Contract Bid Language Regarding Payments to OEO Subcontractors

The below paragraph applies to all Invitation and Bids (I & B) containing OEO Participation Requirements:

The successful bidder shall, within five (5) business days after receipt of a payment from the City for work performed under the contract, deliver to its M/W/DSBE subcontractors the proportionate share of such payment for work performed (including the supply of materials) by its M/W/DSBE subcontractors.

In connection with payment of its M/W/DSBE subcontractors, the successful bidder agrees to fully comply with the City's payment reporting process. The successful bidder is required to submit with each invoice the completed "Prime Contractor's Payment to OEO Subcontractors' Form" indicating what percentage and dollar amount of the invoice that will be paid to its OEO certified subcontractor(s).

Failure to submit the attached "Prime Contractor's Payment to OEO Subcontractors' Form" with each invoice may result in rejection of the invoice.

- 4.3 **Prevailing Wage Provisions.** The contract awarded under these specifications is subject to all provisions of Section 17-107 of the Philadelphia Code entitled Contractors: Labor-Management Relationships." It is also subject to all regulations and procedures adopted thereunder.

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- a. All employees performing work under the contract shall be paid the applicable prevailing wages for the respective occupational classification(s) designated, as set forth in the wage schedule attached; and in addition, be given the applicable current prevailing working conditions during the entire period of work under the contract. Such working conditions are those which are given to employees pursuant to a bona fide collective bargaining agreement for the applicable craft, trade, or industry in the Philadelphia area on the date these specifications are issued.
- b. City may withhold from any sums due to the contractor under each contract so much as may be necessary to pay the employees the difference between wages required to be paid thereby and the wages actually paid to such employees, and the City may make such payments directly to the appropriate employees.
- c. Each contractor shall require all subcontractors to comply with and be bound by all of the provisions of this section of the contract & Section 17-107 of the Philadelphia Code.
- d. Every contractor and subcontractor shall keep an accurate record showing the name, address, occupational classification, wages and other benefits paid or provided and number of hours worked for each employee assigned to city-work, and such record shall be preserved for two (2) years from the date of payment. The contractor shall make his employment and accounting records available for inspection by authorized representatives of the Labor Standards Unit of the MDO, at all reasonable hours, and shall permit such representatives to interview employees during working hours on the job.
- e. All contractors and subcontractors performing city-work shall automatically file with the , Labor Standards Unit of the MDO, a certified statement setting forth the name, address, occupational classification, wages and other benefits paid or provided and number of hours worked with respect to each employee performing city-work. Such statement shall be made weekly for each preceding weekly period. The certification shall affirm that the statement is correct and complete, that the wages set forth therein are not less than those required by the contract for city-work and that the occupational classification set forth for each employee conforms with the work he performed.
- f. Nothing herein shall preclude the payment by the contractor of wages at rates higher than those specified as the prevailing wages in the applicable attached schedule. However, no increases in any contract price shall be allowed or authorized on account of the payment of wages in excess of those so specified or

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on account of wage increases granted hereafter. No increases above the amounts specified in the applicable attached schedule will be required by any contract during the term thereof except in the case of an error or omission in such schedule. Such an error or omission shall be called to the attention of the Labor Standards Unit of the MDO, as promptly as possible; but the remedying thereof by the Department shall not constitute grounds for withdrawal of a bid or cancellation of a contract, nor for an increase in the contract price or other claim or recovery against the City nor a ground for failure or refusal to pay the applicable proper prevailing wage to all employees.

- g. The prevailing wages required hereby shall be paid unconditionally without any subsequent deduction or rebate of any kind except in accordance with prevailing payroll deduction practices. Any assignment of wages by an employee for the direct or indirect benefit of the contractor shall constitute a violation of this section; and any purported release of rights hereunder by an employee shall be void and of no effect.
- h. It is the responsibility of all bidders and contractors to inform themselves of all prevailing working conditions, including, without limitation, proper classifications, length of workday and work week, overtime compensation, and holiday and vacation rights. All questions shall be referred to the Procurement Department 215)686-4720/21.

SEE ATTACHED APPLICABLE WAGE SCHEDULE

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CITY OF PHILADELPHIA
Prevailing Wage Rate Schedule
Tree Pruning

<u>Classification</u>	<u>Basic Hourly Rate</u>	<u>Fringe Benefits</u>
Grounds Person	\$13.20	\$5.17
Climber/Trimmer/Arborist	\$16.45	\$5.17

Foreman: Are to receive an additional \$1.00 per hour, in addition to their basic hourly rate.

Notes of Interest:

- (1) On all overtime hours, fringe benefits will be paid at the Straight (base) rate only.**
- a. PAID VACATION: Employer contributes 8% of basic hourly rate for 5 years of service or 6% for 6 months to 5 years of service.**
 - b. Eight Paid Holidays (provided employee has worked 5 consecutive days before and the working day after the holiday): New Year's Day; Memorial Day; Independence Day; Labor Day; Veteran's Day; Thanksgiving Day and the Friday after Thanksgiving Day and Christmas Day.**

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(2) Contractors are advised to contact the Procurement Department with any questions regarding job classifications, prevailing wage rates, fringe benefits, and area working conditions.

**Procurement Department
Municipal Services Building
1401 J.F.K. Boulevard - 1st Floor
Philadelphia, PA 19102-1670
Telephone Numbers: (215) 686-4720/21
Fax Number: (215) 686-4767**

4.4 PRICE INCREASE OR DECREASE:

Contractor shall provide The Pruning Services at the prices set forth in Section 5 for the first Contract period; thereafter, the contract may be renewed under the terms and conditions of this agreement at the sole option of the City on an annual basis for up to three (3) additional one (1) year period(s). Contractor may increase prices for future renewal periods provided that:

Notice of price increases must be received, in writing, by the City at least sixty (60) days prior to the expiration of each contract period in order for price increase to be effective as of the first day of the renewal period. Price increase letter shall be sent to the Buyer in Room 120 Municipal Services Building, 1401 JFK Blvd., Philadelphia, PA 19102, referencing bid number, contract number, period and showing item(s) description and applicable pricing. Failure to notify the City within this sixty (60) day time frame shall result in the following:

the effective date of the price increase shall be sixty (60) days from the receipt of the price increase letter by the City;

or

if the letter is not received before the last day of the contract period, the prices for the renewal period shall be the same as the prices for the previous contract period.

For each renewal period the price increase and/or decrease shall be based upon the **percent (%) change** in the Index for All Urban Consumers – Philadelphia of the Consumer Price Index as published by the U.S. Department of Labor, Bureau of Labor Statistics and as indicated by the Mid-Atlantic CPI Announcement for **February** of the **applicable year of the renewal**.

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In no event shall the price increase exceed 4% in any renewal period. The increase shall reflect the change to the CPI or the 4% cap, whichever is less.

NOTE: Price decreases may be forwarded to the Procurement Department buyer, in writing at any time during the contract period, to include any renewal period (s).

Failure to notify the City within the time frame specified in 4.4 will result in a commensurate delay in implementing the price change.

VENDOR ACCEPTANCES – IN SUBMITTING AN EXECUTED BID, THE BIDDER AGREES TO THE CONTRACT MANAGEMENT PROCEDURES IN THIS SECTION.

SECTION 5: PRICING

(PRICES QUOTED MAY NOT EXCEED THREE (3) DECIMAL PLACES)

NOTE:

Unit Price(s) quoted below (Section 5: Pricing), will prevail in case of any discrepancy(ies) between Unit Price and “Amount” and will be the determining factor in establishing applicable contract amount(s)/award.

Measurements are taken at Diameter Breast Height (DBH)

5.1 **PARK - DISTRICT #1**

	<u>Tree Diameter</u>	<u>Unit of Measure</u>	<u>Est. Qty</u>	<u>Unit Price</u>	<u>Extended Price</u>
5.1.1	# 25051-006-001 0-10"	EA	107	\$_____	\$_____
5.1.2	# 25051-006-002 11"-20"	EA	162	\$_____	\$_____
5.1.3	# 25051-006-003 21"-30"	EA	30	\$_____	\$_____
5.1.4	# 25051-006-004 31" or Greater	EA	1	\$_____	\$_____

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TOTAL AMOUNT FOR ITEMS 5.1.1 THRU 5.1.4 \$_____

5.2 **PARK - DISTRICT #2**

	<u>Tree Diameter</u>	<u>Unit of Measure</u>	<u>Est. Qty.</u>	<u>Unit Price</u>	<u>Extended Price</u>
5.2.1	# 25051-006-005 0-10"	EA	157	\$_____	\$_____
5.2.2	# 25051-006-006 11"-20"	EA	126	\$_____	\$_____
5.2.3	# 25051-006-007 21"-30"	EA	15	\$_____	\$_____
5.2.4	# 25051-006-008 31" or Greater	EA	2	\$_____	\$_____

TOTAL AMOUNT FOR ITEMS 5.2.1 THRU 5.2.4 \$_____

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5.3 **PARK - DISTRICT #3**

	<u>Tree Diameter</u>	<u>Unit of Measure</u>	<u>Est. Qty</u>	<u>Unit Price</u>	<u>Extended Price</u>
5.3.1	# 25051-006-009 0-10"	EA	48	\$_____	\$_____
5.3.2	# 25051-006-010 11"-20"	EA	101	\$_____	\$_____
5.3.3	# 25051-006-011 21"-30"	EA	136	\$_____	\$_____
5.3.4	# 25051-006-012 31" or Greater	EA	15	\$_____	\$_____

TOTAL AMOUNT FOR ITEMS 5.3.1 TRHU 5.3.4 \$_____

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5.4 **PARK - DISTRICT #4**

	<u>Tree Diameter</u>	<u>Unit of Measure</u>	<u>Est. Qty.</u>	<u>Unit Price</u>	<u>Extended Price</u>
5.4.1	# 25051-006-013 0-10"	EA	31	\$_____	\$_____
5.4.2	# 25051-006-014 11"-20"	EA	105	\$_____	\$_____
5.4.3	# 25051-006-015 21"-30"	EA	151	\$_____	\$_____
5.4.4	# 25051-006-016 31" or Greater	EA	13	\$_____	\$_____

TOTAL AMOUNT FOR ITEMS 5.4.1 THRU 5.4.4 \$_____

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5.5 **PARK - DISTRICT #5**

	<u>Tree Diameter</u>	<u>Unit of Measure</u>	<u>Est. Qty.</u>	<u>Unit Price</u>	<u>Extended Price</u>
5.5.1	# 25051-006-017 0-10"	EA	106	\$_____	\$_____
5.5.2	# 25051-006-018 11"-20"	EA	122	\$_____	\$_____
5.5.3	# 25051-006-019 21"-30"	EA	69	\$_____	\$_____
5.5.4	# 25051-006-020 31" or Greater	EA	3	\$_____	\$_____

TOTAL AMOUNT FOR ITEMS 5.5.1 THRU 5.5.4 \$_____

EXTENDED TOTAL BID AMOUNT \$_____

(UNIT PRICE X QUANTITY FOR

ITEMS # 5.1.1 THRU 5.5.4)

Attachment A

Sample Pruning List

Sample Pruning List - District 1

Add	Street	Zip	Park	Council	Tree#	Common Name	DBH	Maint	Condition
2929	A ST	25	1	1	1	CALLERY PEAR	10	PRUNE	G
2933	A ST	25	1	1	1	CALLERY PEAR	10	PRUNE	G
2943	A ST	25	1	1	1	CALLERY PEAR	10	PRUNE	G
2953	A ST	25	1	1	1	CALLERY PEAR	10	PRUNE	G
2957	A ST	25	1	1	1	CALLERY PEAR	10	PRUNE	G
2961	A ST	25	1	1	1	MAPLE	10	PRUNE	G
3000	A ST	34	1	7	1	MAPLE	10	PRUNE	G
3002	A ST	34	1	7	1	MAPLE	10	PRUNE	G
3004	A ST	34	1	7	1	KWANZAN CHERRY	6	PRUNE	G
3006	A ST	34	1	7	1	MAPLE	10	PRUNE	G
3012	A ST	34	1	7	1	MAPLE	10	PRUNE	G
3020	A ST	34	1	7	1	MAPLE	10	PRUNE	G
3026	A ST	34	1	7	1	MAPLE	10	PRUNE	G
3028	A ST	34	1	7	1	MAPLE	10	PRUNE	G
3036	A ST	34	1	7	1	MAPLE	10	PRUNE	G
3041	A ST	34	1	7	1	MAPLE	8	PRUNE	G
3042	A ST	34	1	7	1	MAPLE	10	PRUNE	G
3048	A ST	34	1	7	1	MAPLE	10	PRUNE	G
3049	A ST	34	1	7	1	MAPLE	10	PRUNE	G
3053	A ST	34	1	7	1	MAPLE	12	PRUNE	G
3056	A ST	34	1	7	1	MAPLE	12	PRUNE	G
1200a	ALLENGROVE ST	24	1	7	3S	LONDON PLANETREE	24	PRUNE	G
2472a	ALMOND ST	25	1	1	1S	ASH	12	PRUNE	G
2472a	ALMOND ST	25	1	1	3S	ASH	12	PRUNE	G
2472a	ALMOND ST	25	1	1	2S	ASH	15	PRUNE	G
3502a	ALMOND ST	34	1	6	1	ZELKOVA	15	PRUNE	G
3511a	ALMOND ST	34	1	6	1	LITTLE LEAF LINDEN	12	PRUNE	G
3517a	ALMOND ST	34	1	6	1	ZELKOVA	14	PRUNE	G
2916	ARAMINGO AV	34	1	1	1	CALLERY PEAR	18	PRUNE	F
3000	ARAMINGO AV	34	1	1	1	LITTLE LEAF LINDEN	18	PRUNE	F
3008	ARAMINGO AV	34	1	1	1	LITTLE LEAF LINDEN	14	PRUNE	F
3017	ARAMINGO AV	34	1	1	1	RED MAPLE	10	PRUNE	F
3041	ARAMINGO AV	34	1	1	1	RED MAPLE	10	PRUNE	F
3053	ARAMINGO AV	34	1	1	1	CALLERY PEAR	24	PRUNE	F
3062	ARAMINGO AV	34	1	1	1	CHERRY	5	PRUNE	G
3065	ARAMINGO AV	34	1	1	1	CALLERY PEAR	19	PRUNE	F
3073	ARAMINGO AV	34	1	1	1	CALLERY PEAR	18	PRUNE	F

3074	ARAMINGO AV	34	1	1	1	RED MAPLE	8	PRUNE	F
3077	ARAMINGO AV	34	1	1	1	CALLERY PEAR	18	PRUNE	F
3083	ARAMINGO AV	34	1	1	1	CALLERY PEAR	14	PRUNE	G
3090	ARAMINGO AV	34	1	1	1	CALLERY PEAR	19	PRUNE	G
3119	ARAMINGO AV	34	1	1	1	NORWAY MAPLE	12	PRUNE	F
3121	ARAMINGO AV	34	1	1	1	NORWAY MAPLE	12	PRUNE	F
3133	ARAMINGO AV	34	1	1	1	MAPLE	12	PRUNE	F
3142	ARAMINGO AV	34	1	1	1	CALLERY PEAR	12	PRUNE	F
3145	ARAMINGO AV	34	1	1	1	KWANZAN CHERRY	14	PRUNE	F
3156	ARAMINGO AV	34	1	1	1	MAPLE	10	PRUNE	F
3161	ARAMINGO AV	34	1	1	1	MAPLE	6	PRUNE	F
3163	ARAMINGO AV	34	1	1	1	ZELKOVA	14	PRUNE	F
3174	ARAMINGO AV	34	1	1	1	MAPLE	6	PRUNE	F
3175	ARAMINGO AV	34	1	1	1	PIN OAK	16	PRUNE	F
3186	ARAMINGO AV	34	1	1	1	MAPLE	6	PRUNE	F
3209	ARAMINGO AV	34	1	6	1	MULBERRY	20	PRUNE	G
3217	ARAMINGO AV	34	1	6	1	KWANZAN CHERRY	6	PRUNE	G
1446a	BLAVIS ST	40	1	8	2S	MAPLE	16	PRUNE	F
1446a	BLAVIS ST	40	1	8	1S	MAPLE	20	PRUNE	F
2220	E CLEARFIELD ST	34	1	4	1	KWANZAN CHERRY	18	PRUNE	F
1866a	BRUNNER ST	24	1	1	1S	LONDON PLANETREE	19	PRUNE	G
1866a	BRUNNER ST	24	1	1	2S	LONDON PLANETREE	22	PRUNE	G
2723	C ST	34	1	7	1	KWANZAN CHERRY	10	PRUNE	G
2724	C ST	34	1	7	1	KWANZAN CHERRY	10	PRUNE	G
2732	C ST	34	1	7	1	KWANZAN CHERRY	10	PRUNE	G
2743	C ST	34	1	7	1	KWANZAN CHERRY	10	PRUNE	G
2753	C ST	34	1	7	1	KWANZAN CHERRY	10	PRUNE	G
4650	CASTOR AV	24	1	7	1	LONDON PLANETREE	24	PRUNE	F
4748	CASTOR AV	24	1	7	1	MAPLE	10	PRUNE	F
4905	CASTOR AV	24	1	7	1	MAPLE	6	PRUNE	G
4911	CASTOR AV	24	1	7	1	ASH	10	PRUNE	G
5001	CASTOR AV	24	1	7	2	LONDON PLANETREE	20	PRUNE	G
5001	CASTOR AV	24	1	7	3	LONDON PLANETREE	24	PRUNE	G
5309	CASTOR AV	24	1	7	1	LONDON PLANETREE	26	PRUNE	G
5311	CASTOR AV	24	1	7	1	LONDON PLANETREE	22	PRUNE	F
5313	CASTOR AV	24	1	7	1	LONDON PLANETREE	22	PRUNE	F
5315	CASTOR AV	24	1	7	1	LONDON PLANETREE	22	PRUNE	F
5317	CASTOR AV	24	1	7	1	LONDON PLANETREE	22	PRUNE	F
5319	CASTOR AV	24	1	7	1	LONDON PLANETREE	26	PRUNE	F
5321	CASTOR AV	24	1	7	1	LONDON PLANETREE	20	PRUNE	F

5323	CASTOR AV	24	1	7	1	LONDON PLANETREE	20	PRUNE	F
5335	CASTOR AV	24	1	7	1	NORWAY MAPLE	22	PRUNE	F
5001a	CASTOR AV	24	1	7	4S	MAPLE	12	PRUNE	F
5302a	CASTOR AV	24	1	7	12	LONDON PLANETREE	20	PRUNE	F
5302a	CASTOR AV	24	1	7	12	LONDON PLANETREE	20	PRUNE	F
5302a	CASTOR AV	24	1	7	12	LONDON PLANETREE	22	PRUNE	F
5302a	CASTOR AV	24	1	7	12	LONDON PLANETREE	22	PRUNE	F
5302a	CASTOR AV	24	1	7	12	LONDON PLANETREE	22	PRUNE	F
5302a	CASTOR AV	24	1	7	12	LONDON PLANETREE	22	PRUNE	F
5302a	CASTOR AV	24	1	7	12	LONDON PLANETREE	22	PRUNE	F
5302a	CASTOR AV	24	1	7	12	LONDON PLANETREE	22	PRUNE	F
5302a	CASTOR AV	24	1	7	12	LONDON PLANETREE	22	PRUNE	F
5302a	CASTOR AV	24	1	7	12	LONDON PLANETREE	22	PRUNE	F
2417	CEDAR ST	25	1	1	1	GINKGO	16	PRUNE	G
2420	CEDAR ST	25	1	1	1	KWANZAN CHERRY	16	PRUNE	G
2427	CEDAR ST	25	1	1	1	GINKGO	16	PRUNE	G
2431	CEDAR ST	25	1	1	1	GINKGO	16	PRUNE	G
2445	CEDAR ST	25	1	1	1	SOPHORA	15	PRUNE	G
2446	CEDAR ST	25	1	1	1	GINKGO	16	PRUNE	G
2450	CEDAR ST	25	1	1	1	GINKGO	16	PRUNE	G
2451	CEDAR ST	25	1	1	1	GINKGO	15	PRUNE	G
2455	CEDAR ST	25	1	1	1	GINKGO	16	PRUNE	G
2456	CEDAR ST	25	1	1	1	GINKGO	16	PRUNE	G
2459	CEDAR ST	25	1	1	1	GINKGO	16	PRUNE	G
2459	CEDAR ST	25	1	1	1	GINKGO	16	PRUNE	G
2460	CEDAR ST	25	1	1	1	GINKGO	16	PRUNE	G
2462	CEDAR ST	25	1	1	1	GINKGO	16	PRUNE	G
2543	CEDAR ST	25	1	1	1	HAWTHORN	12	PRUNE	G
2606	CEDAR ST	25	1	1	1	SWEETGUM	18	PRUNE	G
2647	CEDAR ST	25	1	1	1	PEAR	10	PRUNE	G
2457a	CEDAR ST	25	1	1	1S	GINKGO	16	PRUNE	G
2459a	CEDAR ST	25	1	1	1S	GINKGO	16	PRUNE	G
2538a	CEDAR ST	25	1	1	1S	HONEYLOCUST	10	PRUNE	G
2538a	CEDAR ST	25	1	1	2S	HONEYLOCUST	10	PRUNE	G
2610a	CEDAR ST	25	1	1	1S	SWEETGUM	15	PRUNE	G
2624a	CEDAR ST	25	1	1	1S	SWEETGUM	17	PRUNE	G
2832	CHATHAM ST	34	1	1	1	PEAR	18	PRUNE	G
3227	CHATHAM ST	34	1	6	1	MAPLE	10	PRUNE	F
3230	CHATHAM ST	34	1	6	1	CHERRY	16	PRUNE	F
3231	CHATHAM ST	34	1	6	1	MAPLE	14	PRUNE	F

3234	CHATHAM ST	34	1	6	1	CHERRY	15	PRUNE	G
3235	CHATHAM ST	34	1	6	1	MAPLE	11	PRUNE	F
3238	CHATHAM ST	34	1	6	1	MAPLE	14	PRUNE	F
3242	CHATHAM ST	34	1	6	1	KWANZAN CHERRY	12	PRUNE	F
1301	D ST	34	1	7	3	HAWTHORN	6	PRUNE	G
1301	D ST	34	1	7	1	HAWTHORN	10	PRUNE	G
1301	D ST	34	1	7	5	HAWTHORN	10	PRUNE	G
1301	D ST	34	1	7	7	HAWTHORN	10	PRUNE	G
1301	D ST	34	1	7	4	ZELKOVA	18	PRUNE	G
1301	D ST	34	1	7	6	ZELKOVA	19	PRUNE	G
1301	D ST	34	1	7	2	ZELKOVA	20	PRUNE	G
1301	D ST	34	1	7	8	ZELKOVA	20	PRUNE	G
1301	D ST	34	1	7	9	ZELKOVA	20	PRUNE	G
1301	D ST	34	1	7	10	ZELKOVA	20	PRUNE	G
3232	D ST	34	1	7	1	MAPLE	12	PRUNE	G
3400a	D ST	34	1	7	10	CHERRY	8	PRUNE	F
1901a	DALKEITH ST	32	1	5	1S	LONDON PLANETREE	20	PRUNE	G
2003	DENNIE ST	40	1	8	1	LONDON PLANETREE	18	PRUNE	G
2003	DENNIE ST	40	1	8	1	LONDON PLANETREE	19	PRUNE	G
2003a	DENNIE ST	40	1	8	3S	LONDON PLANETREE	20	PRUNE	G
2003a	DENNIE ST	40	1	8	4S	LONDON PLANETREE	20	PRUNE	G
4528	DITMAN ST	24	1	7	1	MAPLE	16	PRUNE	G
4536	DITMAN ST	24	1	7	1	MAPLE	16	PRUNE	G
4573	DITMAN ST	24	1	7	10	MAPLE	12	PRUNE	G
5226	DITMAN ST	24	1	6	1	LONDON PLANETREE	18	PRUNE	G
5232	DITMAN ST	24	1	6	1	LITTLE LEAF LINDEN	12	PRUNE	F
4559a	DITMAN ST	24	1	7	10	MAPLE	12	PRUNE	G
4567a	DITMAN ST	24	1	7	10	MAPLE	12	PRUNE	G
4569a	DITMAN ST	24	1	7	10	MAPLE	12	PRUNE	G
1242	DURFOR ST	48	1	1	1	HEDGE MAPLE	4	PRUNE	G
939	DYRE ST	24	1	7	1	LONDON PLANETREE	16	PRUNE	F
941	DYRE ST	24	1	7	1	LONDON PLANETREE	18	PRUNE	G
943	DYRE ST	24	1	7	1	LONDON PLANETREE	18	PRUNE	G
945	DYRE ST	24	1	7	1	LONDON PLANETREE	17	PRUNE	G
951	DYRE ST	24	1	7	1	LONDON PLANETREE	15	PRUNE	G
951	DYRE ST	24	1	7	2	LONDON PLANETREE	18	PRUNE	G
953	DYRE ST	24	1	7	1	LONDON PLANETREE	17	PRUNE	F
957	DYRE ST	24	1	7	1	LONDON PLANETREE	22	PRUNE	F
1355a	DYRE ST	24	1	6	1S	LONDON PLANETREE	24	PRUNE	G
1301	E SEDGLEY AV	34	1	7	1	LONDON PLANETREE	29	PRUNE	G

1307	E SEDGLEY AV	34	1	7	1	MAPLE	9	PRUNE	G
1315	E SEDGLEY AV	34	1	7	1	MAPLE	12	PRUNE	G
1317	E SEDGLEY AV	34	1	7	1	MAPLE	10	PRUNE	G
1325	E SEDGLEY AV	34	1	7	1	MAPLE	10	PRUNE	G
1339	E SEDGLEY AV	34	1	7	1	MAPLE	10	PRUNE	G
1301a	E SEDGLEY AV	34	1	7	2S	NORWAY MAPLE	20	PRUNE	F
1301a	E SEDGLEY AV	34	1	7	3S	NORWAY MAPLE	24	PRUNE	G
2402	E ALLEGHENY AV	34	1	1	1	HAWTHORN	10	PRUNE	G
2408	E ALLEGHENY AV	34	1	1	1	HAWTHORN	10	PRUNE	F
2414	E ALLEGHENY AV	34	1	1	1	HAWTHORN	10	PRUNE	F
1864	E ATLANTIC ST	34	1	6	1	CALLERY PEAR	20	PRUNE	F
1825	E CAMBRIA ST	34	1	1	1	LITTLE LEAF LINDEN	18	PRUNE	F
1827	E CAMBRIA ST	34	1	1	1	LITTLE LEAF LINDEN	10	PRUNE	F
1849	E CAMBRIA ST	34	1	1	1	CHERRY	12	PRUNE	F
1900	E CAMBRIA ST	34	1	1	1	LITTLE LEAF LINDEN	16	PRUNE	F
1908	E CAMBRIA ST	34	1	1	1	LITTLE LEAF LINDEN	12	PRUNE	F
1913	E CAMBRIA ST	34	1	1	1	LITTLE LEAF LINDEN	16	PRUNE	F
1925	E CAMBRIA ST	34	1	1	1	LITTLE LEAF LINDEN	14	PRUNE	F
1933	E CAMBRIA ST	34	1	1	1	LITTLE LEAF LINDEN	21	PRUNE	F
2005	E CAMBRIA ST	34	1	1	1	LITTLE LEAF LINDEN	14	PRUNE	F
2009	E CAMBRIA ST	34	1	1	1	LITTLE LEAF LINDEN	18	PRUNE	F
2041	E CAMBRIA ST	34	1	1	1	ZELKOVA	6	PRUNE	F
2054	E CAMBRIA ST	34	1	1	1	LITTLE LEAF LINDEN	12	PRUNE	F
2055	E CAMBRIA ST	34	1	1	1	KWANZAN CHERRY	18	PRUNE	F
2057	E CAMBRIA ST	34	1	1	1	KWANZAN CHERRY	6	PRUNE	G
2060	E CAMBRIA ST	34	1	1	1	LITTLE LEAF LINDEN	6	PRUNE	F
2065	E CAMBRIA ST	34	1	1	1	KWANZAN CHERRY	6	PRUNE	F
2069	E CAMBRIA ST	34	1	1	1	LITTLE LEAF LINDEN	16	PRUNE	F
2070	E CAMBRIA ST	34	1	1	1	LITTLE LEAF LINDEN	6	PRUNE	F
2073	E CAMBRIA ST	34	1	1	1	KWANZAN CHERRY	6	PRUNE	F
2108	E CAMBRIA ST	34	1	1	1	LITTLE LEAF LINDEN	12	PRUNE	G
2112	E CAMBRIA ST	34	1	1	1	LITTLE LEAF LINDEN	12	PRUNE	G
2115	E CAMBRIA ST	34	1	1	1	LITTLE LEAF LINDEN	14	PRUNE	G
2118	E CAMBRIA ST	34	1	1	1	KWANZAN CHERRY	18	PRUNE	G
2121	E CAMBRIA ST	34	1	1	1	LITTLE LEAF LINDEN	16	PRUNE	G
2122	E CAMBRIA ST	34	1	1	1	LITTLE LEAF LINDEN	16	PRUNE	G
2129	E CAMBRIA ST	34	1	1	1	LITTLE LEAF LINDEN	14	PRUNE	G
2133	E CAMBRIA ST	34	1	1	1	LITTLE LEAF LINDEN	18	PRUNE	G
2144	E CAMBRIA ST	34	1	1	1	LITTLE LEAF LINDEN	14	PRUNE	G
2222	E CAMBRIA ST	34	1	1	1	HAWTHORN	6	PRUNE	G

2224	E CAMBRIA ST	34	1	1	1	HAWTHORN	6	PRUNE	G
2257	E CAMBRIA ST	34	1	1	1	LONDON PLANETREE	23	PRUNE	F
2266	E CAMBRIA ST	34	1	1	1	HAWTHORN	6	PRUNE	G
2269	E CAMBRIA ST	34	1	1	1	ASH	6	PRUNE	G
2273	E CAMBRIA ST	34	1	1	1	ASH	8	PRUNE	G
2702	E CAMBRIA ST	34	1	1	1	CALLERY PEAR	10	PRUNE	G
2705	E CAMBRIA ST	34	1	1	1	PEAR	10	PRUNE	G
2706	E CAMBRIA ST	34	1	1	1	SOPHORA	10	PRUNE	G
2707	E CAMBRIA ST	34	1	1	1	PEAR	10	PRUNE	G
2713	E CAMBRIA ST	34	1	1	1	CHERRY	12	PRUNE	G
2717	E CAMBRIA ST	34	1	1	1	LITTLE LEAF LINDEN	8	PRUNE	G
2720	E CAMBRIA ST	34	1	1	1	MAPLE	8	PRUNE	G
2723	E CAMBRIA ST	34	1	1	1	LITTLE LEAF LINDEN	10	PRUNE	G
1235	E COLUMBIA AV	25	1	1	1	MAPLE	18	PRUNE	G
1235a	E COLUMBIA AV	25	1	1	1S	CHERRY	20	PRUNE	F
2153	E CUMBERLAND ST	25	1	1	1	KWANZAN CHERRY	10	PRUNE	G
2154	E CUMBERLAND ST	25	1	1	1	OAK	18	PRUNE	G
2157	E CUMBERLAND ST	25	1	1	1	KWANZAN CHERRY	10	PRUNE	G
2159	E CUMBERLAND ST	25	1	1	1	KWANZAN CHERRY	6	PRUNE	G
2160	E CUMBERLAND ST	25	1	1	1	OAK	16	PRUNE	G
2162	E CUMBERLAND ST	25	1	1	1	CALLERY PEAR	10	PRUNE	G
2303	E CUMBERLAND ST	25	1	1	1	HAWTHORN	6	PRUNE	G
2304	E CUMBERLAND ST	25	1	1	1	CALLERY PEAR	20	PRUNE	G
2308	E CUMBERLAND ST	25	1	1	1	CALLERY PEAR	20	PRUNE	G
2315	E CUMBERLAND ST	25	1	1	1	CALLERY PEAR	25	PRUNE	G
2321	E CUMBERLAND ST	25	1	1	1	LITTLE LEAF LINDEN	11	PRUNE	G
2325	E CUMBERLAND ST	25	1	1	1	MAPLE	12	PRUNE	G
2336	E CUMBERLAND ST	25	1	1	1	NORWAY MAPLE	14	PRUNE	G
2337	E CUMBERLAND ST	25	1	1	1	PEAR	10	PRUNE	G
2342	E CUMBERLAND ST	25	1	1	1	NORWAY MAPLE	12	PRUNE	G
2354	E CUMBERLAND ST	25	1	1	1	NORWAY MAPLE	12	PRUNE	G
2365	E CUMBERLAND ST	25	1	1	1	NORWAY MAPLE	12	PRUNE	G
2026	E DAUPHIN ST	25	1	1	1	PEAR	4	PRUNE	G
2040	E DAUPHIN ST	25	1	1	1	CALLERY PEAR	8	PRUNE	G
2041	E DAUPHIN ST	25	1	1	1	RUBBER TREE	10	PRUNE	G
2040a	E DAUPHIN ST	25	1	1	2S	MAPLE	10	PRUNE	G
2040a	E DAUPHIN ST	25	1	1	3S	MAPLE	10	PRUNE	G
2024	E GLENWOOD AV	24	1	1	1	LITTLE LEAF LINDEN	18	PRUNE	G
500	E HILTON ST	34	1	7	1	LONDON PLANETREE	22	PRUNE	F
503	E HILTON ST	34	1	7	1	LONDON PLANETREE	21	PRUNE	F

504	E HILTON ST	34	1	7	1	LONDON PLANETREE	21	PRUNE	F
507	E HILTON ST	34	1	7	1	LONDON PLANETREE	19	PRUNE	F
509	E HILTON ST	34	1	7	1	LONDON PLANETREE	19	PRUNE	F
520	E HILTON ST	34	1	7	1	LONDON PLANETREE	18	PRUNE	F
522	E HILTON ST	34	1	7	1	LONDON PLANETREE	18	PRUNE	F
2505	E LEHIGH AV	25	1	1	1	SOPHORA	12	PRUNE	F
2511	E LEHIGH AV	25	1	1	1	SOPHORA	12	PRUNE	F
2521	E LEHIGH AV	25	1	1	1	SOPHORA	16	PRUNE	F
2525	E LEHIGH AV	25	1	1	1	SOPHORA	16	PRUNE	G
2527	E LEHIGH AV	25	1	1	1	CALLERY PEAR	18	PRUNE	G
2528	E LEHIGH AV	25	1	1	1	RED MAPLE	8	PRUNE	G
2529	E LEHIGH AV	25	1	1	1	SOPHORA	16	PRUNE	G
2532	E LEHIGH AV	25	1	1	1	RED MAPLE	6	PRUNE	G
2534	E LEHIGH AV	25	1	1	1	CHERRY	6	PRUNE	G
2539	E LEHIGH AV	25	1	1	1	CALLERY PEAR	8	PRUNE	F
2543	E LEHIGH AV	25	1	1	1	GINKGO	18	PRUNE	G
2543	E LEHIGH AV	25	1	1	2	GINKGO	18	PRUNE	G
2553	E LEHIGH AV	25	1	1	1	RED MAPLE	8	PRUNE	F
2561	E LEHIGH AV	25	1	1	1	RED MAPLE	10	PRUNE	G
2563	E LEHIGH AV	25	1	1	1	CHERRY	8	PRUNE	G
2601	E LEHIGH AV	25	1	1	1	LITTLE LEAF LINDEN	12	PRUNE	F
2605	E LEHIGH AV	25	1	1	1	SAWTOOTH OAK	6	PRUNE	F
2607	E LEHIGH AV	25	1	1	1	LITTLE LEAF LINDEN	10	PRUNE	F
2609	E LEHIGH AV	25	1	1	1	LITTLE LEAF LINDEN	10	PRUNE	F
2615	E LEHIGH AV	25	1	1	1	LITTLE LEAF LINDEN	12	PRUNE	F
2621	E LEHIGH AV	25	1	1	1	SILVER MAPLE	14	PRUNE	F
2623	E LEHIGH AV	25	1	1	1	SILVER MAPLE	20	PRUNE	F
2629	E LEHIGH AV	25	1	1	1	LITTLE LEAF LINDEN	10	PRUNE	F
2641	E LEHIGH AV	25	1	1	1	LITTLE LEAF LINDEN	10	PRUNE	F
2046a	E LEHIGH AV	25	1	1	10	NORTHERN RED OAK	10	PRUNE	F
2046a	E LEHIGH AV	25	1	1	30	NORTHERN RED OAK	10	PRUNE	F
2046a	E LEHIGH AV	25	1	1	20	NORTHERN RED OAK	14	PRUNE	F
2058a	E LEHIGH AV	25	1	1	10	NORTHERN RED OAK	6	PRUNE	F
2102a	E LEHIGH AV	25	1	1	10	MAPLE	18	PRUNE	F
2124a	E LEHIGH AV	25	1	1	10	ELM	18	PRUNE	F
2126a	E LEHIGH AV	25	1	1	10	OAK	10	PRUNE	F
2501a	E LEHIGH AV	25	1	1	1S	CALLERY PEAR	12	PRUNE	F
2501a	E LEHIGH AV	25	1	1	2S	CALLERY PEAR	12	PRUNE	F
2501a	E LEHIGH AV	25	1	1	3S	CALLERY PEAR	12	PRUNE	F
2521a	E LEHIGH AV	25	1	1	1S	MULBERRY	20	PRUNE	F

2521a	E LEHIGH AV	25	1	1	2S	MULBERRY	20	PRUNE	F
2532a	E LEHIGH AV	25	1	1	1S	RED MAPLE	8	PRUNE	G
2532a	E LEHIGH AV	25	1	1	3S	RED MAPLE	8	PRUNE	G
2534a	E LEHIGH AV	25	1	1	2S	CHERRY	8	PRUNE	G
2536a	E LEHIGH AV	25	1	1	2S	CHERRY	8	PRUNE	G
2537a	E LEHIGH AV	25	1	1	1S	RED MAPLE	14	PRUNE	F
2537a	E LEHIGH AV	25	1	1	2S	RED MAPLE	14	PRUNE	F
2725a	E LEHIGH AV	25	1	1	1S	CHERRY	10	PRUNE	G
2725a	E LEHIGH AV	25	1	1	2S	CHERRY	10	PRUNE	G
2237	E LETTERLY ST	25	1	1	3	GINKGO	14	PRUNE	G
2330	E LETTERLY ST	25	1	1	1	SILVER MAPLE	8	PRUNE	G
2237a	E LETTERLY ST	25	1	1	1S	GINKGO	14	PRUNE	G
2237a	E LETTERLY ST	25	1	1	2S	GINKGO	18	PRUNE	G
2401a	E LETTERLY ST	25	1	1	10	GINKGO	14	PRUNE	G
2431a	E LETTERLY ST	25	1	1	10	LONDON PLANETREE	19	PRUNE	G
2433a	E LETTERLY ST	25	1	1	10	KWANZAN CHERRY	16	PRUNE	G
2435a	E LETTERLY ST	25	1	1	10	KWANZAN CHERRY	16	PRUNE	G
2500a	E LETTERLY ST	25	1	1	2	OAK	15	PRUNE	G
2500a	E LETTERLY ST	25	1	1	1	OAK	18	PRUNE	G
901	E LYCOMING ST	25	1	7	3	PIN OAK	19	PRUNE	F
901	E LYCOMING ST	25	1	7	1	PIN OAK	32	PRUNE	F
909	E LYCOMING ST	25	1	7	3	PIN OAK	20	PRUNE	F
921	E LYCOMING ST	25	1	7	3	CALLERY PEAR	8	PRUNE	G

Sample Pruning List - District 2

Add	Street	Zip	Park	Coun	Tree#	Common Name	DBH	Maint	Condition
2404	ASPEN ST	30	2	5	1	CALLERY PEAR	6	PRUNE	F
2407	ASPEN ST	30	2	5	1	GINKGO	8	PRUNE	F
2408	ASPEN ST	30	2	5	1	CALLERY PEAR	6	PRUNE	F
2409	ASPEN ST	30	2	5	1	CALLERY PEAR	8	PRUNE	F
2412	ASPEN ST	30	2	5	1	LINDEN	10	PRUNE	F
2416	ASPEN ST	30	2	5	1	CALLERY PEAR	6	PRUNE	F
2417	ASPEN ST	30	2	5	1	HONEYLOCUST	16	PRUNE	F
2421	ASPEN ST	30	2	5	1	CALLERY PEAR	6	PRUNE	F
2422	ASPEN ST	30	2	5	1	RED MAPLE	12	PRUNE	F
2430	ASPEN ST	30	2	5	1	CHERRY	4	PRUNE	F
2433	ASPEN ST	30	2	5	1	CHERRY	10	PRUNE	F
2437	ASPEN ST	30	2	5	1	NORTHERN PIN OAK	22	PRUNE	F
2444	ASPEN ST	30	2	5	1	CHERRY	10	PRUNE	F
2448	ASPEN ST	30	2	5	1	CHERRY	10	PRUNE	F
2504	ASPEN ST	30	2	5	1	CHERRY	10	PRUNE	F
2511	ASPEN ST	30	2	5	1	CHERRY	10	PRUNE	F
2512	ASPEN ST	30	2	5	1	CHERRY	10	PRUNE	F
2515	ASPEN ST	30	2	5	1	CHERRY	10	PRUNE	F
2519	ASPEN ST	30	2	5	1	GINKGO	16	PRUNE	F
2520	ASPEN ST	30	2	5	1	CALLERY PEAR	6	PRUNE	F
2524	ASPEN ST	30	2	5	1	LONDON PLANETREE	18	PRUNE	F
2528	ASPEN ST	30	2	5	1	CALLERY PEAR	6	PRUNE	F
2529	ASPEN ST	30	2	5	1	CHERRY	14	PRUNE	F
2534	ASPEN ST	30	2	5	1	LONDON PLANETREE	18	PRUNE	F
2537	ASPEN ST	30	2	5	1	CHERRY	14	PRUNE	F
2602	ASPEN ST	30	2	5	1	CALLERY PEAR	6	PRUNE	G
2602	ASPEN ST	30	2	5	1S	CALLERY PEAR	6	PRUNE	G
1315	BIGLER ST	48	2	2	10	LONDON PLANETREE	30	PRUNE	F
1319	BIGLER ST	48	2	2	10	LONDON PLANETREE	30	PRUNE	F
1321	BIGLER ST	48	2	2	10	LONDON PLANETREE	30	PRUNE	F
1327	BIGLER ST	48	2	2	10	LONDON PLANETREE	30	PRUNE	F
1333	BIGLER ST	48	2	2	10	LONDON PLANETREE	30	PRUNE	F
1335	BIGLER ST	48	2	2	10	LONDON PLANETREE	30	PRUNE	F
1337	BIGLER ST	48	2	2	10	LONDON PLANETREE	30	PRUNE	F
1907	BRANDYWINE ST	30	2	5	1	LINDEN	10	PRUNE	G
1911	BRANDYWINE ST	30	2	5	1	CALLERY PEAR	14	PRUNE	G
1915	BRANDYWINE ST	30	2	5	1	MAPLE	10	PRUNE	G
1918	BRANDYWINE ST	30	2	5	1	LITTLE LEAF LINDEN	14	PRUNE	G

1919	BRANDYWINE ST	30	2	5	1	CALLERY PEAR	28	PRUNE	G
1922	BRANDYWINE ST	30	2	5	1	LITTLE LEAF LINDEN	10	PRUNE	G
1923	BRANDYWINE ST	30	2	5	1	LINDEN	10	PRUNE	G
1925	BRANDYWINE ST	30	2	5	1	MAPLE	10	PRUNE	G
1928	BRANDYWINE ST	30	2	5	1	LITTLE LEAF LINDEN	12	PRUNE	G
1929	BRANDYWINE ST	30	2	5	1	LINDEN	12	PRUNE	G
1930	BRANDYWINE ST	30	2	5	1	LITTLE LEAF LINDEN	12	PRUNE	G
1932	BRANDYWINE ST	30	2	5	1	LITTLE LEAF LINDEN	10	PRUNE	G
1933	BRANDYWINE ST	30	2	5	1	LINDEN	14	PRUNE	G
1934	BRANDYWINE ST	30	2	5	1	LITTLE LEAF LINDEN	9	PRUNE	G
1936	BRANDYWINE ST	30	2	5	1	LITTLE LEAF LINDEN	12	PRUNE	G
1937	BRANDYWINE ST	30	2	5	1	LINDEN	14	PRUNE	G
1942	BRANDYWINE ST	30	2	5	1	LITTLE LEAF LINDEN	10	PRUNE	G
1942	BRANDYWINE ST	30	2	5	2	LITTLE LEAF LINDEN	10	PRUNE	G
2100	BRANDYWINE ST	30	2	5	1	OAK	15	PRUNE	G
2104	BRANDYWINE ST	30	2	5	1	MAPLE	20	PRUNE	G
2105	BRANDYWINE ST	30	2	5	1	CALLERY PEAR	12	PRUNE	G
2107	BRANDYWINE ST	30	2	5	1	CALLERY PEAR	6	PRUNE	G
2108	BRANDYWINE ST	30	2	5	1	CALLERY PEAR	12	PRUNE	G
2111	BRANDYWINE ST	30	2	5	1	OAK	12	PRUNE	G
2112	BRANDYWINE ST	30	2	5	1	LINDEN	14	PRUNE	G
2113	BRANDYWINE ST	30	2	5	1	CHERRY	15	PRUNE	G
2117	BRANDYWINE ST	30	2	5	1	CALLERY PEAR	15	PRUNE	G
2119	BRANDYWINE ST	30	2	5	1	MAPLE	15	PRUNE	G
2122	BRANDYWINE ST	30	2	5	1	OAK	10	PRUNE	G
2123	BRANDYWINE ST	30	2	5	1	CALLERY PEAR	15	PRUNE	G
2124	BRANDYWINE ST	30	2	5	2	CALLERY PEAR	15	PRUNE	G
2129	BRANDYWINE ST	30	2	5	1	CALLERY PEAR	10	PRUNE	G
2130	BRANDYWINE ST	30	2	5	1	CALLERY PEAR	8	PRUNE	G
2133	BRANDYWINE ST	30	2	5	1	CALLERY PEAR	14	PRUNE	G
2200	BRANDYWINE ST	30	2	5	1	CHERRY	6	PRUNE	G
2201	BRANDYWINE ST	30	2	5	5	RED MAPLE	4	PRUNE	G
2201	BRANDYWINE ST	30	2	5	6	RED MAPLE	5	PRUNE	G
2201	BRANDYWINE ST	30	2	5	1	CHERRY	6	PRUNE	G
2201	BRANDYWINE ST	30	2	5	2	CALLERY PEAR	6	PRUNE	G
2201	BRANDYWINE ST	30	2	5	3	CALLERY PEAR	6	PRUNE	G
2201	BRANDYWINE ST	30	2	5	4	CALLERY PEAR	6	PRUNE	G
2201	BRANDYWINE ST	30	2	5	7	CALLERY PEAR	6	PRUNE	G
2201	BRANDYWINE ST	30	2	5	8	MAPLE	6	PRUNE	G
2201	BRANDYWINE ST	30	2	5	9	CHERRY	8	PRUNE	G

2202	BRANDYWINE ST	30	2	5	1	CALLERY PEAR	4	PRUNE	G
2210	BRANDYWINE ST	30	2	5	1	RED MAPLE	4	PRUNE	G
2212	BRANDYWINE ST	30	2	5	1	RED MAPLE	5	PRUNE	G
2220	BRANDYWINE ST	30	2	5	1	CALLERY PEAR	8	PRUNE	G
2226	BRANDYWINE ST	30	2	5	1	OAK	10	PRUNE	G
2229	BRANDYWINE ST	30	2	5	9	MAPLE	10	PRUNE	G
2232	BRANDYWINE ST	30	2	5	1	CHERRY	10	PRUNE	G
2233	BRANDYWINE ST	30	2	5	9	MAPLE	10	PRUNE	G
2237	BRANDYWINE ST	30	2	5	9	MAPLE	10	PRUNE	G
2708	BROWN ST	30	2	5	1	MAPLE	6	PRUNE	F
2716	BROWN ST	30	2	5	1	MAPLE	10	PRUNE	F
2755	BROWN ST	30	2	5	1	RED MAPLE	6	PRUNE	F
101	CATHARINE ST	47	2	1	2	PEAR	12	PRUNE	G
103	CATHARINE ST	47	2	1	1	CALLERY PEAR	14	PRUNE	G
108	CATHARINE ST	47	2	1	1	LITTLE LEAF LINDEN	10	PRUNE	G
111	CATHARINE ST	47	2	1	1	CALLERY PEAR	14	PRUNE	G
118	CATHARINE ST	47	2	1	1	PEAR	8	PRUNE	G
122	CATHARINE ST	47	2	1	1	PEAR	10	PRUNE	G
129	CATHARINE ST	47	2	1	1	PEAR	6	PRUNE	G
130	CATHARINE ST	47	2	1	1	PEAR	12	PRUNE	G
205	CATHARINE ST	47	2	1	1	MAPLE	10	PRUNE	G
207	CATHARINE ST	47	2	1	1	RED MAPLE	6	PRUNE	G
208	CATHARINE ST	47	2	1	1	GINKGO	9	STUMPN	G
218	CATHARINE ST	47	2	1	1	LITTLE LEAF LINDEN	10	PRUNE	G
221	CATHARINE ST	47	2	1	1	MAPLE	12	PRUNE	G
228	CATHARINE ST	47	2	1	1	MAPLE	10	PRUNE	G
229	CATHARINE ST	47	2	1	1	ASH	10	PRUNE	G
231	CATHARINE ST	47	2	1	1	MAPLE	10	PRUNE	G
232	CATHARINE ST	47	2	1	1	CALLERY PEAR	12	PRUNE	G
234	CATHARINE ST	47	2	1	1	CALLERY PEAR	14	PRUNE	F
235	CATHARINE ST	47	2	1	1	MAPLE	10	PRUNE	G
237	CATHARINE ST	47	2	1	1	CHERRY	10	PRUNE	G
238	CATHARINE ST	47	2	1	1	CALLERY PEAR	12	PRUNE	G
239	CATHARINE ST	47	2	1	1	SWEETGUM	22	PRUNE	G
300	CATHARINE ST	47	2	1	1	MAPLE	6	PRUNE	G
300	CATHARINE ST	47	2	1	1	MAPLE	6	PRUNE	G
300	CATHARINE ST	47	2	1	2	MAPLE	6	PRUNE	G
300	CATHARINE ST	47	2	1	3	MAPLE	6	PRUNE	G
303	CATHARINE ST	47	2	1	1	MAPLE	8	PRUNE	G
306	CATHARINE ST	47	2	1	1	LITTLE LEAF LINDEN	14	PRUNE	G

307	CATHARINE ST	47	2	1	1	MAPLE	10	PRUNE	G
310	CATHARINE ST	47	2	1	1	JAP. PAGODA	14	PRUNE	G
311	CATHARINE ST	47	2	1	1	MAPLE	8	PRUNE	G
311	CATHARINE ST	47	2	1	1	MAPLE	16	PRUNE	G
319	CATHARINE ST	47	2	1	1	LITTLE LEAF LINDEN	12	PRUNE	G
321	CATHARINE ST	47	2	1	1	LITTLE LEAF LINDEN	14	PRUNE	G
322	CATHARINE ST	47	2	1	1	MAPLE	6	PRUNE	G
328	CATHARINE ST	47	2	1	1	SWEETGUM	12	PRUNE	G
402	CATHARINE ST	47	2	1	1	CHERRY	14	PRUNE	G
411	CATHARINE ST	47	2	1	1	LITTLE LEAF LINDEN	10	PRUNE	G
425	CATHARINE ST	47	2	1	1	CHERRY	10	PRUNE	F
429	CATHARINE ST	47	2	1	1	CHERRY	14	PRUNE	F
433	CATHARINE ST	47	2	1	1	MAPLE	10	PRUNE	F
500	CATHARINE ST	47	2	1	1	MAPLE	8	PRUNE	F
502	CATHARINE ST	47	2	1	1	CALLERY PEAR	14	PRUNE	F
503	CATHARINE ST	47	2	1	1	CHERRY	10	PRUNE	F
507	CATHARINE ST	47	2	1	1	MAPLE	8	PRUNE	F
601	CATHARINE ST	47	2	1	1	JAP. PAGODA	14	PRUNE	F
604	CATHARINE ST	47	2	1	1	SWEETGUM	12	PRUNE	F
628	CATHARINE ST	47	2	1	1	OAK	12	PRUNE	F
630	CATHARINE ST	47	2	1	1	JAP. PAGODA	12	PRUNE	F
632	CATHARINE ST	47	2	1	1	JAP. PAGODA	12	PRUNE	F
636	CATHARINE ST	47	2	1	1	HAWTHORN	10	PRUNE	F
215	CHRISTIAN ST	47	2	1	1	GINKGO	10	PRUNE	G
217	CHRISTIAN ST	47	2	1	1	MAPLE	8	PRUNE	G
228	CHRISTIAN ST	47	2	1	1	SILK OAK	10	PRUNE	G
229	CHRISTIAN ST	47	2	1	1	GINKGO	12	PRUNE	G
230	CHRISTIAN ST	47	2	1	1	SILK OAK	12	PRUNE	G
233	CHRISTIAN ST	47	2	1	1	SILK OAK	12	PRUNE	G
235	CHRISTIAN ST	47	2	1	1	SILK OAK	14	PRUNE	G
237	CHRISTIAN ST	47	2	1	1	CALLERY PEAR	16	PRUNE	G
240	CHRISTIAN ST	47	2	1	1	CALLERY PEAR	6	PRUNE	G
507	CHRISTIAN ST	47	2	1	1	MAPLE	7	PRUNE	G
515	CHRISTIAN ST	47	2	1	1	MAPLE	8	PRUNE	G
517	CHRISTIAN ST	47	2	1	1	MAPLE	6	PRUNE	G
521	CHRISTIAN ST	47	2	1	1	MAPLE	8	PRUNE	G
525	CHRISTIAN ST	47	2	1	1	MAPLE	10	PRUNE	G
529	CHRISTIAN ST	47	2	1	1	MAPLE	10	PRUNE	G
531	CHRISTIAN ST	47	2	1	1	MAPLE	10	PRUNE	G
533	CHRISTIAN ST	47	2	1	1	MAPLE	6	PRUNE	G

538	CHRISTIAN ST	47	2	1	1	CHERRY	10	PRUNE	G
540	CHRISTIAN ST	47	2	1	1	CHERRY	14	PRUNE	G
608	CHRISTIAN ST	47	2	1	1	MAPLE	14	PRUNE	G
620	CHRISTIAN ST	47	2	1	1	ELM	12	PRUNE	G
630	CHRISTIAN ST	47	2	1	1	ELM	10	PRUNE	G
631	CHRISTIAN ST	47	2	1	1	CALLERY PEAR	10	PRUNE	G
633	CHRISTIAN ST	47	2	1	1	CALLERY PEAR	10	PRUNE	G
635	CHRISTIAN ST	47	2	1	1	CALLERY PEAR	12	PRUNE	G
637	CHRISTIAN ST	47	2	1	1	CALLERY PEAR	14	PRUNE	G
939	CHRISTIAN ST	47	2	1	1	LITTLE LEAF LINDEN	8	PRUNE	G
1111	CHRISTIAN ST	47	2	1	1	MAPLE	15	PRUNE	G
2212	CHRISTIAN ST	46	2	2	1	RED MAPLE	4	PRUNE	G
2215	CHRISTIAN ST	46	2	2	1	NORTHERN RED OAK	15	PRUNE	G
2220	CHRISTIAN ST	46	2	2	1	NORTHERN RED OAK	10	PRUNE	G
2226	CHRISTIAN ST	46	2	2	1	NORTHERN RED OAK	6	PRUNE	G
2229	CHRISTIAN ST	46	2	2	1	NORTHERN RED OAK	16	PRUNE	G
215	CHURCH ST	47	2	1	1	LITTLE LEAF LINDEN	13	PRUNE	G
217	CHURCH ST	47	2	1	1	CALLERY PEAR	14	PRUNE	G
824	CORINTHIAN AV	7	2	2	1	CALLERY PEAR	14	PRUNE	G
1100	DALY ST	48	2	1	1	CALLERY PEAR	8	PRUNE	F
1101	DALY ST	48	2	1	2S	PLUM	4	PRUNE	F
1101	DALY ST	48	2	1	1S	PLUM	6	PRUNE	F
1101	DALY ST	48	2	1	3S	HONEYLOCUST	6	PRUNE	F
1103	DALY ST	48	2	1	1	ZELKOVA	14	PRUNE	F
1107	DALY ST	48	2	1	1	CALLERY PEAR	5	PRUNE	F
1109	DALY ST	48	2	1	1	CALLERY PEAR	4	PRUNE	F
1132	DALY ST	48	2	1	1	MAPLE	6	PRUNE	F
211	DICKINSON ST	47	2	1	1	CALLERY PEAR	14	PRUNE	F
1001	DICKINSON ST	47	2	1	1	RED MAPLE	8	PRUNE	G
1006	DICKINSON ST	47	2	1	1	MAPLE	10	PRUNE	G
1007	DICKINSON ST	47	2	1	1	HEDGE MAPLE	4	PRUNE	G
1008	DICKINSON ST	47	2	1	1	KWANZAN CHERRY	12	PRUNE	G
1009	DICKINSON ST	47	2	1	1	CALLERY PEAR	4	PRUNE	G
2800	DICKINSON ST	46	2	2	1	LITTLE LEAF LINDEN	9	PRUNE	G
2800	DICKINSON ST	46	2	2	2	LITTLE LEAF LINDEN	10	PRUNE	G
2800	DICKINSON ST	46	2	2	3	LITTLE LEAF LINDEN	10	PRUNE	G
2800	DICKINSON ST	46	2	2	4S	MAPLE	12	PRUNE	G
2901	DICKINSON ST	46	2	2	3	RED MAPLE	3	PRUNE	G
2901	DICKINSON ST	46	2	2	4	RED MAPLE	4	PRUNE	G
2901	DICKINSON ST	46	2	2	2	RED MAPLE	7	PRUNE	G

2901	DICKINSON ST	46	2	2	7	CHERRY	7	PRUNE	G
2901	DICKINSON ST	46	2	2	1	RED MAPLE	9	PRUNE	G
2901	DICKINSON ST	46	2	2	6	CHERRY	10	PRUNE	G
2901	DICKINSON ST	46	2	2	5	JAP. PAGODA	12	PRUNE	G
2916	DICKINSON ST	46	2	2	3	MAPLE	8	PRUNE	G
2916	DICKINSON ST	46	2	2	1	CHERRY	9	PRUNE	G
2916	DICKINSON ST	46	2	2	2	CHERRY	9	PRUNE	G
1508	E MOYAMENSING AV	47	2	2	1	NORWAY MAPLE	8	PRUNE	F
1517	E MOYAMENSING AV	47	2	2	1	CALLERY PEAR	5	PRUNE	F
1521	E MOYAMENSING AV	47	2	2	1	NORWAY MAPLE	8	PRUNE	F
1523	E MOYAMENSING AV	47	2	2	1	NORWAY MAPLE	12	PRUNE	F
1524	E MOYAMENSING AV	47	2	2	1	LONDON PLANETREE	16	PRUNE	F
1527	E MOYAMENSING AV	47	2	2	1	HONEYLOCUST	6	PRUNE	F
1528	E MOYAMENSING AV	47	2	2	1	LONDON PLANETREE	16	PRUNE	F
1530	E MOYAMENSING AV	47	2	2	1	LONDON PLANETREE	18	PRUNE	F
1532	E MOYAMENSING AV	47	2	2	1	LONDON PLANETREE	15	PRUNE	F
1532	E MOYAMENSING AV	47	2	2	2	LONDON PLANETREE	15	PRUNE	F
1615	E MOYAMENSING AV	48	2	2	1	HONEYLOCUST	14	PRUNE	F
1707	E MOYAMENSING AV	48	2	2	1	LITTLE LEAF LINDEN	10	PRUNE	F
1709	E MOYAMENSING AV	48	2	2	1	LITTLE LEAF LINDEN	12	PRUNE	F
1711	E MOYAMENSING AV	48	2	2	1	RED MAPLE	20	PRUNE	F
1712	E MOYAMENSING AV	48	2	2	1	LITTLE LEAF LINDEN	14	PRUNE	F
1714	E MOYAMENSING AV	48	2	2	1	LITTLE LEAF LINDEN	10	PRUNE	F
1738	E MOYAMENSING AV	48	2	2	1	LITTLE LEAF LINDEN	12	PRUNE	F
1742	E MOYAMENSING AV	48	2	2	1	LITTLE LEAF LINDEN	18	PRUNE	F
1748	E MOYAMENSING AV	48	2	2	1	LITTLE LEAF LINDEN	15	PRUNE	F
1823	E MOYAMENSING AV	48	2	2	1	LITTLE LEAF LINDEN	18	PRUNE	F
1824	E MOYAMENSING AV	48	2	2	1	LITTLE LEAF LINDEN	12	PRUNE	F
1825	E MOYAMENSING AV	48	2	2	1	LITTLE LEAF LINDEN	16	PRUNE	G
1828	E MOYAMENSING AV	48	2	2	1	LITTLE LEAF LINDEN	16	PRUNE	F
1832	E MOYAMENSING AV	48	2	2	1	LITTLE LEAF LINDEN	16	PRUNE	F
1833	E MOYAMENSING AV	48	2	2	1	LITTLE LEAF LINDEN	22	PRUNE	F
1837	E MOYAMENSING AV	48	2	2	2S	LITTLE LEAF LINDEN	8	PRUNE	F
1837	E MOYAMENSING AV	48	2	2	1	LITTLE LEAF LINDEN	20	PRUNE	F
1842	E MOYAMENSING AV	48	2	2	1	NORWAY MAPLE	12	PRUNE	F
1911	E MOYAMENSING AV	48	2	2	1	LONDON PLANETREE	15	PRUNE	F
1913	E MOYAMENSING AV	48	2	2	1	LONDON PLANETREE	15	PRUNE	F
1917	E MOYAMENSING AV	48	2	2	1	LONDON PLANETREE	20	PRUNE	F
1919	E MOYAMENSING AV	48	2	2	1	LONDON PLANETREE	18	PRUNE	F
1924	E MOYAMENSING AV	48	2	2	1	NORWAY MAPLE	8	PRUNE	F

1925	E MOYAMENSING AV	48	2	2	1	LONDON PLANETREE	22	PRUNE	F
1929	E MOYAMENSING AV	48	2	2	1	LONDON PLANETREE	18	PRUNE	F
1930	E MOYAMENSING AV	48	2	2	1	NORWAY MAPLE	14	PRUNE	F
1931	E MOYAMENSING AV	48	2	2	1	LONDON PLANETREE	20	PRUNE	F
1933	E MOYAMENSING AV	48	2	2	1	LONDON PLANETREE	18	PRUNE	F
1934	E MOYAMENSING AV	48	2	2	1	NORWAY MAPLE	12	PRUNE	F
1936	E MOYAMENSING AV	48	2	2	1	NORWAY MAPLE	14	PRUNE	F
1937	E MOYAMENSING AV	48	2	2	1	LONDON PLANETREE	20	PRUNE	F
1938	E MOYAMENSING AV	48	2	2	1	LONDON PLANETREE	14	PRUNE	F
1941	E MOYAMENSING AV	48	2	2	1	LONDON PLANETREE	22	PRUNE	F
1942	E MOYAMENSING AV	48	2	2	1	LONDON PLANETREE	27	PRUNE	F
1945	E MOYAMENSING AV	48	2	2	1	LONDON PLANETREE	22	PRUNE	F
1947	E MOYAMENSING AV	48	2	2	1	LONDON PLANETREE	27	PRUNE	F
2005	E MOYAMENSING AV	48	2	2	1	LITTLE LEAF LINDEN	12	PRUNE	F
2009	E MOYAMENSING AV	48	2	2	1	LITTLE LEAF LINDEN	14	PRUNE	F
2010	E MOYAMENSING AV	48	2	2	1	LONDON PLANETREE	30	PRUNE	F
2017	E MOYAMENSING AV	48	2	2	1	LITTLE LEAF LINDEN	16	PRUNE	F
2023	E MOYAMENSING AV	48	2	2	1	NORWAY MAPLE	8	PRUNE	F
2026	E MOYAMENSING AV	48	2	2	1	NORWAY MAPLE	12	PRUNE	F
2027	E MOYAMENSING AV	48	2	2	2S	KWANZAN CHERRY	10	PRUNE	F
2027	E MOYAMENSING AV	48	2	2	3S	KWANZAN CHERRY	10	PRUNE	F
2027	E MOYAMENSING AV	48	2	2	1	LITTLE LEAF LINDEN	18	PRUNE	F
2030	E MOYAMENSING AV	48	2	2	1	RED MAPLE	8	PRUNE	F
2037	E MOYAMENSING AV	48	2	2	1	RED MAPLE	18	PRUNE	F
1439	E PASSYUNK AV	47	2	1	5S	CALLERY PEAR	2	PRUNE	G
1439	E PASSYUNK AV	47	2	1	6S	PLUM	3	PRUNE	G
1439	E PASSYUNK AV	47	2	1	1	PLUM	4	PRUNE	G
1439	E PASSYUNK AV	47	2	1	3S	PLUM	4	PRUNE	G
1439	E PASSYUNK AV	47	2	1	4S	PLUM	4	PRUNE	G
1439	E PASSYUNK AV	47	2	1	2	MAPLE	6	PRUNE	G
913	ELLSWORTH ST	47	2	1	1	JAP. PAGODA	18	PRUNE	G
312	EMILY ST	48	2	1	1	MAPLE	12	PRUNE	G
327	EMILY ST	48	2	1	1	CALLERY PEAR	4	PRUNE	G
335	EMILY ST	48	2	1	1	CALLERY PEAR	12	PRUNE	G
616	FEDERAL ST	47	2	1	1	HAWTHORN	3	PRUNE	G
631	FEDERAL ST	47	2	1	1	HEDGE MAPLE	4	PRUNE	G
639	FEDERAL ST	47	2	1	1	GINKGO	14	PRUNE	G
105	FITZWATER ST	47	2	1	1	LITTLE LEAF LINDEN	14	PRUNE	G
110	FITZWATER ST	47	2	1	1	RED MAPLE	12	PRUNE	G
115	FITZWATER ST	47	2	1	1	LITTLE LEAF LINDEN	6	PRUNE	G

120	FITZWATER ST	47	2	1	1	CALLERY PEAR	18	PRUNE	G
124	FITZWATER ST	47	2	1	1	GINKGO	12	PRUNE	G
128	FITZWATER ST	47	2	1	1	MAPLE	14	PRUNE	G
130	FITZWATER ST	47	2	1	1	CALLERY PEAR	8	PRUNE	G
135	FITZWATER ST	47	2	1	1	CALLERY PEAR	15	PRUNE	G
141	FITZWATER ST	47	2	1	1	CALLERY PEAR	6	PRUNE	G
207	FITZWATER ST	47	2	1	1	OAK	14	PRUNE	P
210	FITZWATER ST	47	2	1	1	CALLERY PEAR	15	PRUNE	G
214	FITZWATER ST	47	2	1	1	LITTLE LEAF LINDEN	14	PRUNE	G
221	FITZWATER ST	47	2	1	1	RED MAPLE	14	PRUNE	P
224	FITZWATER ST	47	2	1	1	LITTLE LEAF LINDEN	12	PRUNE	G
227	FITZWATER ST	47	2	1	1	OAK	16	PRUNE	F
229	FITZWATER ST	47	2	1	1	HONEYLOCUST	3	PRUNE	F
235	FITZWATER ST	47	2	1	1	CHERRY	8	PRUNE	F
239	FITZWATER ST	47	2	1	1	CHERRY	10	PRUNE	F
241	FITZWATER ST	47	2	1	1	LITTLE LEAF LINDEN	17	PRUNE	G
246	FITZWATER ST	47	2	1	1	CALLERY PEAR	4	PRUNE	G
246a	FITZWATER ST	47	2	1	2S	CALLERY PEAR	4	PRUNE	G
246a	FITZWATER ST	47	2	1	3S	CALLERY PEAR	4	PRUNE	G
246a	FITZWATER ST	47	2	1	4S	CALLERY PEAR	4	PRUNE	G
2608	FOLSOM ST	47	2	5	1	GINKGO	11	PRUNE	F
2611	FOLSOM ST	47	2	5	1	MAPLE	8	PRUNE	F

Sample Pruning List - District 3

Add	Street	Zip	Park	Coun	Tree#	Common Name	DBH	Maint	Condition
225	66TH AV	26	3	9	2	NORTHERN RED MAPLE	18	PRUNE	F
225	66TH AV	26	3	9	1	NORTHERN RED MAPLE	24	PRUNE	F
225	66TH AV	26	3	9	3	NORTHERN RED MAPLE	24	PRUNE	F
1538a	66TH AV	26	3	8	1S	LONDON PLANETREE	28	PRUNE	F
7403	ANDREWS AV	38	3	9	1P	LONDON PLANETREE	18	PRUNE	F
7407	ANDREWS AV	38	3	9	1P	LONDON PLANETREE	23	PRUNE	F
7411	ANDREWS AV	38	3	9	1P	SILVER MAPLE	35	PRUNE	F
7419	ANDREWS AV	38	3	9	1P	LONDON PLANETREE	26	PRUNE	F
7427	ANDREWS AV	38	3	9	1P	LONDON PLANETREE	26	PRUNE	F
7447	ANDREWS AV	38	3	9	1S	LONDON PLANETREE	25	PRUNE	F
7447	ANDREWS AV	38	3	9	1	LONDON PLANETREE	28	PRUNE	F
7447	ANDREWS AV	38	3	9	2S	LONDON PLANETREE	31	PRUNE	F
7448	ANDREWS AV	38	3	9	3S	HEDGE MAPLE	2	PRUNE	F
7448	ANDREWS AV	38	3	9	2S	HEDGE MAPLE	4	PRUNE	F
7448	ANDREWS AV	38	3	9	1S	LONDON PLANETREE	23	PRUNE	F
7448	ANDREWS AV	38	3	9	1P	LONDON PLANETREE	24	PRUNE	F
7452	ANDREWS AV	38	3	9	1P	LONDON PLANETREE	24	PRUNE	F
606	ARBUTUS ST	19	3	8	2	NORWAY MAPLE	25	PRUNE	F
607	ARBUTUS ST	19	3	8	1	NORWAY MAPLE	16	PRUNE	F
611	ARBUTUS ST	19	3	8	1	NORWAY MAPLE	15	PRUNE	F
611	ARBUTUS ST	19	3	8	1	NORWAY MAPLE	20	PRUNE	F
7800	ARGUS RD	50	3	9	1S	NORWAY MAPLE	19	PRUNE	F
1824	ASHDALE ST	41	3	8	1	LONDON PLANETREE	24	PRUNE	F
1835	ASHDALE ST	41	3	8	1	LONDON PLANETREE	24	PRUNE	F
1847	ASHDALE ST	41	3	8	1	LONDON PLANETREE	24	PRUNE	F
1900	ASHLEY ST	38	3	9	1P	LONDON PLANETREE	26	PRUNE	F
1905	ASHLEY ST	38	3	9	1P	LONDON PLANETREE	24	PRUNE	F
1912	ASHLEY ST	38	3	9	1P	LONDON PLANETREE	25	PRUNE	F
1956	ASHLEY ST	38	3	9	1P	LONDON PLANETREE	24	PRUNE	F
1957	ASHLEY ST	38	3	9	1P	LONDON PLANETREE	21	PRUNE	F
1961	ASHLEY ST	38	3	9	1P	LONDON PLANETREE	23	PRUNE	F
1964	ASHLEY ST	38	3	9	1P	LONDON PLANETREE	25	PRUNE	F
1976	ASHLEY ST	38	3	9	1P	LONDON PLANETREE	27	PRUNE	F
1979	ASHLEY ST	38	3	9	1	LONDON PLANETREE	21	PRUNE	F
1980	ASHLEY ST	38	3	9	1P	LONDON PLANETREE	22	PRUNE	F
909	AYRDALE PL	28	3	4	1	NORTHERN RED MAPLE	12	PRUNE	F
923	AYRDALE PL	28	3	4	1P	NORTHERN RED MAPLE	12	PRUNE	F
929	AYRDALE PL	28	3	4	1	NORWAY MAPLE	11	PRUNE	F

6104	BAYNTON ST	44	3	8	1	LITTLE LEAF LINDEN	12	PRUNE	F
6105	BAYNTON ST	44	3	8	1	NORWAY MAPLE	12	PRUNE	F
6107	BAYNTON ST	44	3	8	1P	NORWAY MAPLE	10	PRUNE	F
6110	BAYNTON ST	44	3	8	1	CHERRY	12	PRUNE	F
6112	BAYNTON ST	44	3	8	1	LITTLE LEAF LINDEN	12	PRUNE	F
6115	BAYNTON ST	44	3	8	1	NORWAY MAPLE	12	PRUNE	F
6120	BAYNTON ST	44	3	8	1	LITTLE LEAF LINDEN	12	PRUNE	F
1704	BELFIELD AV	41	3	8	1	LITTLE LEAF LINDEN	20	PRUNE	F
1707	BELFIELD AV	41	3	8	1	LITTLE LEAF LINDEN	24	PRUNE	F
1708	BELFIELD AV	41	3	8	1	LITTLE LEAF LINDEN	20	PRUNE	F
1714	BELFIELD AV	41	3	8	1	LITTLE LEAF LINDEN	22	PRUNE	F
1715	BELFIELD AV	41	3	8	1	LITTLE LEAF LINDEN	22	PRUNE	F
1718	BELFIELD AV	41	3	8	1	LITTLE LEAF LINDEN	22	PRUNE	F
1719	BELFIELD AV	41	3	8	1	LITTLE LEAF LINDEN	20	PRUNE	F
1722	BELFIELD AV	41	3	8	1	LITTLE LEAF LINDEN	24	PRUNE	F
1723	BELFIELD AV	41	3	8	1	LITTLE LEAF LINDEN	20	PRUNE	F
1728	BELFIELD AV	41	3	8	1	LITTLE LEAF LINDEN	23	PRUNE	F
1729	BELFIELD AV	41	3	8	1	LITTLE LEAF LINDEN	18	PRUNE	F
1731	BELFIELD AV	41	3	8	1	LITTLE LEAF LINDEN	20	PRUNE	F
1732	BELFIELD AV	41	3	8	1	LITTLE LEAF LINDEN	23	PRUNE	F
1733	BELFIELD AV	41	3	8	1	LITTLE LEAF LINDEN	18	PRUNE	F
1733	BELFIELD AV	41	3	8	2	LITTLE LEAF LINDEN	21	PRUNE	F
1733	BELFIELD AV	41	3	8	3	LITTLE LEAF LINDEN	24	PRUNE	F
1736	BELFIELD AV	41	3	8	1	LITTLE LEAF LINDEN	22	PRUNE	F
1740	BELFIELD AV	41	3	8	1	LITTLE LEAF LINDEN	21	PRUNE	F
1744	BELFIELD AV	41	3	8	1	LITTLE LEAF LINDEN	24	PRUNE	F
1748	BELFIELD AV	41	3	8	1	LITTLE LEAF LINDEN	22	PRUNE	F
1752	BELFIELD AV	41	3	8	1	LITTLE LEAF LINDEN	20	PRUNE	F
1755	BELFIELD AV	41	3	8	1	LITTLE LEAF LINDEN	18	PRUNE	F
1755	BELFIELD AV	41	3	8	2	LITTLE LEAF LINDEN	20	PRUNE	F
1755	BELFIELD AV	41	3	8	3	LITTLE LEAF LINDEN	21	PRUNE	F
1833	BELFIELD AV	41	3	8	1S	LONDON PLANETREE	26	PRUNE	F
6517	BELFIELD AV	41	3	8	1S	NORWAY MAPLE	28	PRUNE	F
5416	BINGHAM ST	20	3	7	1P	NORWAY MAPLE	22	PRUNE	F
5424	BINGHAM ST	20	3	7	1P	NORWAY MAPLE	23	PRUNE	F
5444	BINGHAM ST	20	3	7	1P	NORWAY MAPLE	20	PRUNE	F
5460	BINGHAM ST	20	3	7	1P	NORWAY MAPLE	19	PRUNE	F
7153	BOYER ST	19	3	8	1S	SUGAR MAPLE	24	PRUNE	F
7338	BRIAR RD	38	3	9	1S	NORTHERN RED OAK	35	PRUNE	F
514	BURNHAM RD	19	3	8	1	ZELKOVA	6	PRUNE	F

515	BURNHAM RD	19	3	8	1	ZELKOVA	8	PRUNE	F
516	BURNHAM RD	19	3	8	1	ZELKOVA	6	PRUNE	F
517	BURNHAM RD	19	3	8	1	ZELKOVA	7	PRUNE	F
519	BURNHAM RD	19	3	8	1	ZELKOVA	7	PRUNE	F
520	BURNHAM RD	19	3	8	1	ZELKOVA	6	PRUNE	F
521	BURNHAM RD	19	3	8	1	ZELKOVA	7	PRUNE	F
522	BURNHAM RD	19	3	8	1	ZELKOVA	9	PRUNE	F
523	BURNHAM RD	19	3	8	1	ZELKOVA	6	PRUNE	F
525	BURNHAM RD	19	3	8	1	ZELKOVA	6	PRUNE	F
500a	BURNHAM RD	19	3	8	1	ZELKOVA	6	PRUNE	F
500a	BURNHAM RD	19	3	8	2	ZELKOVA	6	PRUNE	F
500a	BURNHAM RD	19	3	8	3	ZELKOVA	6	PRUNE	F
501a	BURNHAM RD	19	3	8	1	ZELKOVA	6	PRUNE	F
501a	BURNHAM RD	19	3	8	2	ZELKOVA	6	PRUNE	F
1400	CARDEZA ST	50	3	9	1	NORWAY MAPLE	10	PRUNE	F
1613	CARDEZA ST	50	3	9	1S	NORWAY MAPLE	19	PRUNE	F
10	CARPENTER LN	19	3	8	1	NORWAY MAPLE	8	PRUNE	F
10	CARPENTER LN	19	3	8	2	NORWAY MAPLE	8	PRUNE	F
16	CARPENTER LN	19	3	8	1	NORWAY MAPLE	28	PRUNE	F
18	CARPENTER LN	19	3	8	1	AMUR CORKTREE	12	PRUNE	F
27	CARPENTER LN	19	3	8	1	KWANZAN CHERRY	22	PRUNE	F
30	CARPENTER LN	19	3	8	1S	AMUR CORKTREE	15	PRUNE	F
30	CARPENTER LN	19	3	8	2S	AMUR CORKTREE	15	PRUNE	F
30	CARPENTER LN	19	3	8	1	AMUR CORKTREE	18	PRUNE	F
30	CARPENTER LN	19	3	8	2	AMUR CORKTREE	18	PRUNE	F
33	CARPENTER LN	19	3	8	1	KWANZAN CHERRY	21	PRUNE	F
40	CARPENTER LN	19	3	8	1	SUGAR MAPLE	25	PRUNE	F
47	CARPENTER LN	19	3	8	1	CALLERY PEAR	4	PRUNE	F
101	CARPENTER LN	19	3	8	1S	PIN OAK	4	PRUNE	F
101	CARPENTER LN	19	3	8	2S	PIN OAK	4	PRUNE	F
117	CARPENTER LN	19	3	8	1	NORWAY MAPLE	19	PRUNE	F
129	CARPENTER LN	19	3	8	1	NORWAY MAPLE	16	PRUNE	F
152	CARPENTER LN	19	3	8	1	PIN OAK	9	PRUNE	F
152	CARPENTER LN	19	3	8	2	SUGAR MAPLE	15	PRUNE	F
160	CARPENTER LN	19	3	8	2	HONEYLOCUST	8	PRUNE	F
160	CARPENTER LN	19	3	8	1	HONEYLOCUST	10	PRUNE	F
160	CARPENTER LN	19	3	8	3	HONEYLOCUST	10	PRUNE	F
700	CARPENTER LN	19	3	8	2S	KWANZAN CHERRY	18	PRUNE	F
700	CARPENTER LN	19	3	8	1S	OAK	33	PRUNE	F
702	CARPENTER LN	19	3	8	1	OAK	31	PRUNE	F

704	CARPENTER LN	19	3	8	1	OAK	43	PRUNE	F
706	CARPENTER LN	19	3	8	1	OAK	35	PRUNE	F
708	CARPENTER LN	19	3	8	1P	OAK	32	PRUNE	F
711	CARPENTER LN	19	3	8	1S	NORWAY MAPLE	22	PRUNE	F
714	CARPENTER LN	19	3	8	1	KATSURA	10	PRUNE	F
716	CARPENTER LN	19	3	8	1	KATSURA	10	PRUNE	F
718	CARPENTER LN	19	3	8	1	SUGAR MAPLE	4	PRUNE	F
722	CARPENTER LN	19	3	8	1	OAK	32	PRUNE	F
734	CARPENTER LN	19	3	8	2	NORWAY MAPLE	24	PRUNE	F
18a	CARPENTER LN	19	3	8	10	KWANZAN CHERRY	9	PRUNE	F
24a	CARPENTER LN	19	3	8	10	KWANZAN CHERRY	11	PRUNE	F
4a	CARPENTER LN	19	3	8	10	KWANZAN CHERRY	15	PRUNE	F
4a	CARPENTER LN	19	3	8	20	KWANZAN CHERRY	15	PRUNE	F
6903	CEDAR PARK AV	38	3	9	1	PLUM	4	PRUNE	F
6906	CEDAR PARK AV	38	3	9	1	LITTLE LEAF LINDEN	16	PRUNE	F
6907	CEDAR PARK AV	38	3	9	1	KWANZAN CHERRY	20	PRUNE	F
6910	CEDAR PARK AV	38	3	9	1	LITTLE LEAF LINDEN	12	PRUNE	F
6911	CEDAR PARK AV	38	3	9	1	LITTLE LEAF LINDEN	16	PRUNE	F
6914	CEDAR PARK AV	38	3	9	1	LITTLE LEAF LINDEN	16	PRUNE	F
6917	CEDAR PARK AV	38	3	9	1	KWANZAN CHERRY	20	PRUNE	F
6920	CEDAR PARK AV	38	3	9	1	KWANZAN CHERRY	18	PRUNE	F
6921	CEDAR PARK AV	38	3	9	1	LITTLE LEAF LINDEN	16	PRUNE	F
6924	CEDAR PARK AV	38	3	9	1	LITTLE LEAF LINDEN	16	PRUNE	F
6925	CEDAR PARK AV	38	3	9	1P	LITTLE LEAF LINDEN	12	PRUNE	F
6931	CEDAR PARK AV	38	3	9	1	KWANZAN CHERRY	20	PRUNE	F
6932	CEDAR PARK AV	38	3	9	1	KWANZAN CHERRY	18	PRUNE	F
6937	CEDAR PARK AV	38	3	9	1	LITTLE LEAF LINDEN	16	PRUNE	F
6943	CEDAR PARK AV	38	3	9	1	LITTLE LEAF LINDEN	12	PRUNE	F
6944	CEDAR PARK AV	38	3	9	1	KWANZAN CHERRY	18	PRUNE	F
6948	CEDAR PARK AV	38	3	9	1	LITTLE LEAF LINDEN	18	PRUNE	F
6953	CEDAR PARK AV	38	3	9	1	KWANZAN CHERRY	16	PRUNE	F
6954	CEDAR PARK AV	38	3	9	1	KWANZAN CHERRY	16	PRUNE	F
6959	CEDAR PARK AV	38	3	9	1	LITTLE LEAF LINDEN	12	PRUNE	F
6960	CEDAR PARK AV	38	3	9	1	LITTLE LEAF LINDEN	18	PRUNE	F
6964	CEDAR PARK AV	38	3	9	1	KWANZAN CHERRY	20	PRUNE	F
6965	CEDAR PARK AV	38	3	9	1	LITTLE LEAF LINDEN	18	PRUNE	F
6969	CEDAR PARK AV	38	3	9	1	KWANZAN CHERRY	16	PRUNE	F
6970	CEDAR PARK AV	38	3	9	1S	KWANZAN CHERRY	15	PRUNE	F
6970	CEDAR PARK AV	38	3	9	1	LITTLE LEAF LINDEN	18	PRUNE	F
7801	CEDARBROOK AV	50	3	9	1S	LONDON PLANETREE	22	PRUNE	F

7801	CEDARBROOK AV	50	3	9	2	LONDON PLANETREE	24	PRUNE	F
1701a	CHURCH LN	41	3	8	2S	LONDON PLANETREE	16	PRUNE	F
1701a	CHURCH LN	41	3	8	1S	LONDON PLANETREE	18	PRUNE	F
460	CINNAMINSON ST	28	3	4	2	NORWAY MAPLE	9	PRUNE	F
460	CINNAMINSON ST	28	3	4	2S	SILVER MAPLE	19	PRUNE	F
460	CINNAMINSON ST	28	3	4	1S	SILVER MAPLE	20	PRUNE	F
460	CINNAMINSON ST	28	3	4	1	SILVER MAPLE	22	PRUNE	F
460	CINNAMINSON ST	28	3	4	3S	SILVER MAPLE	26	PRUNE	F
460	CINNAMINSON ST	28	3	4	4S	SILVER MAPLE	28	PRUNE	F
406	COMLY ST	20	3	7	1P	NORWAY MAPLE	28	PRUNE	F
410	COMLY ST	20	3	7	1P	CALLERY PEAR	12	PRUNE	F
444	COMLY ST	20	3	7	1	NORWAY MAPLE	24	PRUNE	F
458	COMLY ST	20	3	7	1	NORWAY MAPLE	31	PRUNE	F
6825	CRESHEIM RD	19	3	8	2	NORWAY MAPLE	16	PRUNE	F
6825	CRESHEIM RD	19	3	8	3S	NORWAY MAPLE	16	PRUNE	F
6825	CRESHEIM RD	19	3	8	1S	NORWAY MAPLE	18	PRUNE	F
6825	CRESHEIM RD	19	3	8	1	NORWAY MAPLE	19	PRUNE	F
300	DEARNLEY ST	28	3	4	1	NORWAY MAPLE	22	PRUNE	F
300	DEARNLEY ST	28	3	4	2	NORWAY MAPLE	23	PRUNE	F
300	DEARNLEY ST	28	3	4	3	NORWAY MAPLE	23	PRUNE	F
300	DEARNLEY ST	28	3	4	4	NORWAY MAPLE	27	PRUNE	F
405	DEARNLEY ST	28	3	4	5	NORWAY MAPLE	10	PRUNE	F
405	DEARNLEY ST	28	3	4	1	NORWAY MAPLE	18	PRUNE	F
405	DEARNLEY ST	28	3	4	3	SILVER MAPLE	22	PRUNE	F
405	DEARNLEY ST	28	3	4	4	SILVER MAPLE	22	PRUNE	F
405	DEARNLEY ST	28	3	4	2	SILVER MAPLE	23	PRUNE	F
409	DEARNLEY ST	28	3	4	2	PIN OAK	12	PRUNE	F
409	DEARNLEY ST	28	3	4	1	SILVER MAPLE	22	PRUNE	F
409	DEARNLEY ST	28	3	4	3	SILVER MAPLE	23	PRUNE	F
417	DEARNLEY ST	28	3	4	3	NORWAY MAPLE	10	PRUNE	F
417	DEARNLEY ST	28	3	4	1S	OAK	11	PRUNE	F
417	DEARNLEY ST	28	3	4	2	NORWAY MAPLE	12	PRUNE	F
417	DEARNLEY ST	28	3	4	1	NORWAY MAPLE	18	PRUNE	F
431	DEARNLEY ST	28	3	4	1	CEDRELA	26	PRUNE	F
358	DELMAR ST	28	3	4	1	PIN OAK	9	PRUNE	F
454	DELMAR ST	28	3	4	1	NORWAY MAPLE	24	PRUNE	F
103	E CLIVEDEN ST	19	3	8	1S	SUGAR MAPLE	30	PRUNE	F
103	E CLIVEDEN ST	19	3	8	3S	SUGAR MAPLE	36	PRUNE	F
104	E CLIVEDEN ST	19	3	8	1	SUGAR MAPLE	20	PRUNE	F
113	E CLIVEDEN ST	19	3	8	1	SUGAR MAPLE	26	PRUNE	F

119	E CLIVEDEN ST	19	3	8	1	SUGAR MAPLE	21	PRUNE	F
120	E CLIVEDEN ST	19	3	8	2	HAWTHORN	8	PRUNE	F
120	E CLIVEDEN ST	19	3	8	3	HAWTHORN	9	PRUNE	F
120	E CLIVEDEN ST	19	3	8	4	LITTLE LEAF LINDEN	16	PRUNE	F
121	E CLIVEDEN ST	19	3	8	1	LITTLE LEAF LINDEN	15	PRUNE	F
127	E CLIVEDEN ST	19	3	8	1	SUGAR MAPLE	23	PRUNE	F
129	E CLIVEDEN ST	19	3	8	1	LITTLE LEAF LINDEN	17	PRUNE	F
132	E CLIVEDEN ST	19	3	8	1	LITTLE LEAF LINDEN	15	PRUNE	F
134	E CLIVEDEN ST	19	3	8	4S	MULBERRY	13	PRUNE	F
134	E CLIVEDEN ST	19	3	8	3S	LITTLE LEAF LINDEN	16	PRUNE	F
134	E CLIVEDEN ST	19	3	8	2S	AMUR CORKTREE	18	PRUNE	F
134	E CLIVEDEN ST	19	3	8	1S	LITTLE LEAF LINDEN	20	PRUNE	F
135	E CLIVEDEN ST	19	3	8	1	LITTLE LEAF LINDEN	20	PRUNE	F
137	E CLIVEDEN ST	19	3	8	1	SUGAR MAPLE	27	PRUNE	F
201	E CLIVEDEN ST	19	3	8	1S	HAWTHORN	9	PRUNE	F
205	E CLIVEDEN ST	19	3	8	1	GINKGO	29	PRUNE	F
226	E CLIVEDEN ST	19	3	8	2	NORWAY MAPLE	21	PRUNE	F
226	E CLIVEDEN ST	19	3	8	1	NORWAY MAPLE	24	PRUNE	F
1501	E DUVAL ST	38	3	9	1S	ASH	26	PRUNE	F
1609	E DUVAL ST	38	3	9	1	ASH	33	PRUNE	F
201	E EVERGREEN AV	18	3	8	1	SILVER MAPLE	16	PRUNE	F
368	E GORGAS LN	19	3	8	1	LONDON PLANETREE	39	PRUNE	F
501	E HAINES ST	44	3	8	2S	LITTLE LEAF LINDEN	24	PRUNE	F
29	E MT PLEASANT AV	19	3	8	1	SUGAR MAPLE	23	PRUNE	F
1810	E PASTORIUS ST	38	3	9	1P	SYCAMORE MAPLE	16	PRUNE	F
400	E SENTNER ST	20	3	7	2	CALLERY PEAR	4	PRUNE	F
400	E SENTNER ST	20	3	7	3	CALLERY PEAR	4	PRUNE	F
400	E SENTNER ST	20	3	7	4	CALLERY PEAR	4	PRUNE	F
303	E UPSAL ST	19	3	8	1	ASH	25	PRUNE	F
368	E UPSAL ST	19	3	8	1	NORWAY MAPLE	25	PRUNE	F
2101	E WALNUT LN	38	3	9	1	LONDON PLANETREE	21	PRUNE	F
2103	E WALNUT LN	38	3	9	1	LONDON PLANETREE	22	PRUNE	F
2107	E WALNUT LN	38	3	9	1	LONDON PLANETREE	21	PRUNE	F
2119	E WALNUT LN	38	3	9	1	LONDON PLANETREE	22	PRUNE	F
2123	E WALNUT LN	38	3	9	1	LONDON PLANETREE	22	PRUNE	F
2129	E WALNUT LN	38	3	9	1	LONDON PLANETREE	21	PRUNE	F
2129	E WALNUT LN	38	3	9	2	LONDON PLANETREE	21	PRUNE	F
2129	E WALNUT LN	38	3	9	3	LONDON PLANETREE	22	PRUNE	F
2129	E WALNUT LN	38	3	9	1S	PIN OAK	25	PRUNE	F
7519	E WALNUT LN	38	3	9	1	ASH	3	PRUNE	F

801	E WASHINGTON LN	38	3	8	1	PIN OAK	24	PRUNE	F
805	E WASHINGTON LN	38	3	8	1	PIN OAK	22	PRUNE	F
809	E WASHINGTON LN	38	3	8	1	PIN OAK	23	PRUNE	F
940	E WASHINGTON LN	38	3	8	1	PIN OAK	19	PRUNE	F
1501	E WASHINGTON LN	38	3	9	1S	LONDON PLANETREE	22	PRUNE	F
1501	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	32	PRUNE	F
1502	E WASHINGTON LN	38	3	9	1	LONDON PLANETREE	23	PRUNE	F
1504	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	25	PRUNE	F
1507	E WASHINGTON LN	38	3	9	1	LONDON PLANETREE	26	PRUNE	F
1509	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	31	PRUNE	F
1510	E WASHINGTON LN	38	3	9	1	LONDON PLANETREE	22	PRUNE	F
1512	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	23	PRUNE	F
1513	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	26	PRUNE	F
1516	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	22	PRUNE	F
1517	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	24	PRUNE	F
1520	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	22	PRUNE	F
1521	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	24	PRUNE	F
1524	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	23	PRUNE	F
1526	E WASHINGTON LN	38	3	9	1S	LONDON PLANETREE	22	PRUNE	F
1527	E WASHINGTON LN	38	3	9	1S	LONDON PLANETREE	22	PRUNE	F
1527	E WASHINGTON LN	38	3	9	2S	LONDON PLANETREE	22	PRUNE	F
1600	E WASHINGTON LN	38	3	9	1S	LONDON PLANETREE	24	PRUNE	F
1601	E WASHINGTON LN	38	3	9	1S	LONDON PLANETREE	24	PRUNE	F
1601	E WASHINGTON LN	38	3	9	2S	LONDON PLANETREE	24	PRUNE	F
1601	E WASHINGTON LN	38	3	9	1	LONDON PLANETREE	30	PRUNE	F
1604	E WASHINGTON LN	38	3	9	1	LONDON PLANETREE	22	PRUNE	F
1606	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	22	PRUNE	F
1610	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	22	PRUNE	F
1614	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	23	PRUNE	F
1618	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	21	PRUNE	F
1622	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	21	PRUNE	F
1626	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	20	PRUNE	F
1627	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	26	PRUNE	F
1630	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	20	PRUNE	F
1631	E WASHINGTON LN	38	3	9	1S	LONDON PLANETREE	20	PRUNE	F
1631	E WASHINGTON LN	38	3	9	2S	LONDON PLANETREE	21	PRUNE	F
1634	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	23	PRUNE	F
1638	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	24	PRUNE	F
1642	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	19	PRUNE	F
1646	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	21	PRUNE	F

1654	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	22	PRUNE	F
1658	E WASHINGTON LN	38	3	9	1S	LONDON PLANETREE	20	PRUNE	F
1658	E WASHINGTON LN	38	3	9	2S	LONDON PLANETREE	20	PRUNE	F
1658	E WASHINGTON LN	38	3	9	1	LONDON PLANETREE	22	PRUNE	F
1700	E WASHINGTON LN	38	3	9	1S	LONDON PLANETREE	22	PRUNE	F
1700	E WASHINGTON LN	38	3	9	2S	LONDON PLANETREE	25	PRUNE	F
1710	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	24	PRUNE	F
1718	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	23	PRUNE	F
1730	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	22	PRUNE	F
1734	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	22	PRUNE	F
1738	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	23	PRUNE	F
1746	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	22	PRUNE	F
1750	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	20	PRUNE	F
1754	E WASHINGTON LN	38	3	9	1P	LONDON PLANETREE	21	PRUNE	F
900a	E WASHINGTON LN	38	3	8	3	PIN OAK	18	PRUNE	F
900a	E WASHINGTON LN	38	3	8	1	PIN OAK	20	PRUNE	F
2007	EASTBURN AV	38	3	9	1	LONDON PLANETREE	24	PRUNE	F
2009	EASTBURN AV	38	3	9	1	LONDON PLANETREE	24	PRUNE	F
545	FAIRTHORNE ST	28	3	4	1	NORWAY MAPLE	6	PRUNE	F
552	FAIRTHORNE ST	28	3	4	1	CALLERY PEAR	3	PRUNE	F
162	FOUNTAIN ST	28	3	4	1	LITTLE LEAF LINDEN	8	PRUNE	F
165	FOUNTAIN ST	28	3	4	1	LITTLE LEAF LINDEN	8	PRUNE	F

Sample Pruning List - District 4

Address	Street	Zip	Park	Council	Tree #	Common Name	DBH	Maint	Condition
5340a	ARLINGTON ST	31	4	4	1S	London Plane Tree	28	PRUNE	F
5340a	ARLINGTON ST	31	4	4	2S	London Plane Tree	28	PRUNE	F
1206	ATWOOD RD	51	4	4	1	Green Ash	8	PRUNE	F
1214	ATWOOD RD	51	4	4	1	London Plane Tree	30	PRUNE	F
1218	ATWOOD RD	51	4	4	1	London Plane Tree	30	PRUNE	F
1220	ATWOOD RD	51	4	4	1	London Plane Tree	30	PRUNE	F
1223	ATWOOD RD	51	4	4	1	London Plane Tree	30	PRUNE	F
1226	ATWOOD RD	51	4	4	1	London Plane Tree	30	PRUNE	F
1227	ATWOOD RD	51	4	4	1	London Plane Tree	30	PRUNE	F
1229	ATWOOD RD	51	4	4	1	London Plane Tree	30	PRUNE	F
1232	ATWOOD RD	51	4	4	1	London Plane Tree	30	PRUNE	F
1237	ATWOOD RD	51	4	4	1	London Plane Tree	30	PRUNE	F
2746	BELMONT AV	31	4	4	1	Norway Maple	8	PRUNE	F
2501a	BELMONT AV	31	4	4	1	Red Oak	24	PRUNE	F
2501a	BELMONT AV	31	4	4	2	Red Oak	24	PRUNE	F
2501a	BELMONT AV	31	4	4	3	Red Oak	24	PRUNE	F
2501a	BELMONT AV	31	4	4	4	Red Oak	24	PRUNE	F
2501a	BELMONT AV	31	4	4	5	Red Oak	24	PRUNE	F
2501a	BELMONT AV	31	4	4	6	Red Oak	24	PRUNE	F
2501a	BELMONT AV	31	4	4	7	Red Oak	24	PRUNE	F
2501a	BELMONT AV	31	4	4	8	Red Oak	24	PRUNE	F
2501a	BELMONT AV	31	4	4	9	Red Oak	24	PRUNE	F
2501a	BELMONT AV	31	4	4	11	Red Oak	24	PRUNE	F
2501a	BELMONT AV	31	4	4	12	Red Oak	24	PRUNE	F
2701a	BELMONT AV	31	4	4	1	Red Oak	18	PRUNE	F
2701a	BELMONT AV	31	4	4	2	Red Oak	18	PRUNE	F
2701a	BELMONT AV	31	4	4	3	Red Oak	18	PRUNE	F
2701a	BELMONT AV	31	4	4	4	Red Oak	18	PRUNE	F
2701a	BELMONT AV	31	4	4	5	Red Oak	18	PRUNE	F
2701a	BELMONT AV	31	4	4	6	Red Oak	18	PRUNE	F
2701a	BELMONT AV	31	4	4	7	Red Oak	18	PRUNE	F
2701a	BELMONT AV	31	4	4	8	Red Oak	18	PRUNE	F
2701a	BELMONT AV	31	4	4	9	Red Oak	18	PRUNE	F
2701a	BELMONT AV	31	4	4	10	Red Oak	18	PRUNE	F
2701a	BELMONT AV	31	4	4	11	Red Oak	18	PRUNE	F
2810a	BELMONT AV	31	4	4	10	London Plane Tree	18	PRUNE	F
2820a	BELMONT AV	31	4	4	10	London Plane Tree	24	PRUNE	F

2890a	BELMONT AV	31	4	4	2	Little Leaf Linden	6	PRUNE	F
2890a	BELMONT AV	31	4	4	1	Red Oak	16	PRUNE	F
7018	BRENTWOOD RD	51	4	4	1	Oak	26	PRUNE	F
7311	BROOKHAVEN RD	51	4	4	1	Red Oak	26	PRUNE	F
7325	BROOKHAVEN RD	51	4	4	1	Red Oak	24	PRUNE	F
7326	BROOKHAVEN RD	51	4	4	1	Red Oak	25	PRUNE	F
7330	BROOKHAVEN RD	51	4	4	1	Red Oak	25	PRUNE	G
7333	BROOKHAVEN RD	51	4	4	1	Red Oak	32	PRUNE	F
7337	BROOKHAVEN RD	51	4	4	1	Red Oak	29	PRUNE	F
7300a	BROOKHAVEN RD	51	4	4	1	Pin Oak	30	PRUNE	F
2201	BRYN MAWR AV	31	4	4	1	Green Ash	36	PRUNE	F
2227	BRYN MAWR AV	31	4	4	2	Green Ash	22	PRUNE	F
2246	BRYN MAWR AV	31	4	4	1	Honeylocust	10	PRUNE	F
2280	BRYN MAWR AV	31	4	4	2	White Oak	20	PRUNE	F
2280	BRYN MAWR AV	31	4	4	3	White Oak	30	PRUNE	F
2285	BRYN MAWR AV	31	4	4	1	Norway Maple	30	PRUNE	F
2291	BRYN MAWR AV	31	4	4	1	Little Leaf Linden	30	PRUNE	F
2293	BRYN MAWR AV	31	4	4	2	Norway Maple	20	PRUNE	F
2293	BRYN MAWR AV	31	4	4	1	Norway Maple	24	PRUNE	F
2297	BRYN MAWR AV	31	4	4	2	London Plane Tree	22	PRUNE	F
2301	BRYN MAWR AV	31	4	4	2	White Oak	24	PRUNE	F
2301	BRYN MAWR AV	31	4	4	3	White Oak	30	PRUNE	F
2310	BRYN MAWR AV	31	4	4	1	Silver Maple	16	PRUNE	F
2310	BRYN MAWR AV	31	4	4	2	Sugar Maple	16	PRUNE	F
2310	BRYN MAWR AV	31	4	4	3	Red Oak	32	PRUNE	F
2324	BRYN MAWR AV	31	4	4	1	White Oak	26	PRUNE	F
2324	BRYN MAWR AV	31	4	4	2	White Oak	30	PRUNE	F
2325	BRYN MAWR AV	31	4	4	1	White Oak	30	PRUNE	F
2325	BRYN MAWR AV	31	4	4	2	White Oak	30	PRUNE	F
2325	BRYN MAWR AV	31	4	4	3	White Oak	30	PRUNE	F
2326	BRYN MAWR AV	31	4	4	1	London Plane Tree	24	PRUNE	F
2332	BRYN MAWR AV	31	4	4	1	London Plane Tree	28	PRUNE	F
2339	BRYN MAWR AV	31	4	4	2	Red Oak	24	PRUNE	F
2339	BRYN MAWR AV	31	4	4	1	Pin Oak	30	PRUNE	F
2352	BRYN MAWR AV	31	4	4	2	London Plane Tree	30	PRUNE	F
2353	BRYN MAWR AV	31	4	4	3	London Plane Tree	24	PRUNE	F
2202a	BRYN MAWR AV	31	4	4	1S	London Plane Tree	32	PRUNE	F
2296a	BRYN MAWR AV	31	4	4	1S	Norway Maple	22	PRUNE	F
2297a	BRYN MAWR AV	31	4	4	3S	Little Leaf Linden	12	PRUNE	F
2297a	BRYN MAWR AV	31	4	4	2S	Norway Maple	12	PRUNE	F

2297a	BRYN MAWR AV	31	4	4	1S	Little Leaf Linden	14	PRUNE	F
2297a	BRYN MAWR AV	31	4	4	5S	Little Leaf Linden	24	PRUNE	F
2300a	BRYN MAWR AV	31	4	4	3S	White Oak	24	PRUNE	F
2300a	BRYN MAWR AV	31	4	4	4S	White Oak	24	PRUNE	F
2300a	BRYN MAWR AV	31	4	4	5S	White Oak	24	PRUNE	F
2301a	BRYN MAWR AV	31	4	4	6S	Norway Maple	12	PRUNE	F
2301a	BRYN MAWR AV	31	4	4	4S	Norway Maple	16	PRUNE	F
2301a	BRYN MAWR AV	31	4	4	2S	Norway Maple	24	PRUNE	F
7800	BUIST AV	53	4	2	1	Kwanzan Cherry	18	PRUNE	F
7806	BUIST AV	53	4	2	1	Kwanzan Cherry	12	PRUNE	F
7807	BUIST AV	53	4	2	1	Norway Maple	10	PRUNE	F
7810	BUIST AV	53	4	2	1	Kwanzan Cherry	14	PRUNE	F
7810	BUIST AV	53	4	2	2	Kwanzan Cherry	14	PRUNE	F
7810	BUIST AV	53	4	2	3	Kwanzan Cherry	14	PRUNE	F
7810	BUIST AV	53	4	2	4	Kwanzan Cherry	16	PRUNE	F
7815	BUIST AV	53	4	2	1	Hawthorn	4	PRUNE	F
7827	BUIST AV	53	4	2	1	Norway Maple	10	PRUNE	F
7830	BUIST AV	53	4	2	1	Kwanzan Cherry	12	PRUNE	F
7831	BUIST AV	53	4	2	1	Norway Maple	10	PRUNE	F
7841	BUIST AV	53	4	2	1	Silver Maple	16	PRUNE	F
7830a	BUIST AV	53	4	2	1	Kwanzan Cherry	14	PRUNE	F
7945a	BUIST AV	53	4	2	2S	Red Oak	6	PRUNE	F
7945a	BUIST AV	53	4	2	1S	Red Oak	14	PRUNE	F
7945a	BUIST AV	53	4	2	3S	Red Oak	14	PRUNE	F
5902	CARPENTER ST	43	4	3	1	Little Leaf Linden	14	PRUNE	F
5906	CARPENTER ST	43	4	3	1	Little Leaf Linden	14	PRUNE	F
5915	CARPENTER ST	43	4	3	1	Little Leaf Linden	16	PRUNE	F
5919	CARPENTER ST	43	4	3	1	Little Leaf Linden	16	PRUNE	F
5923	CARPENTER ST	43	4	3	1	Little Leaf Linden	16	PRUNE	F
5925	CARPENTER ST	43	4	3	1	Little Leaf Linden	16	PRUNE	F
5926	CARPENTER ST	43	4	3	1	Little Leaf Linden	14	PRUNE	F
5927	CARPENTER ST	43	4	3	1	Little Leaf Linden	16	PRUNE	F
5930	CARPENTER ST	43	4	3	1	Little Leaf Linden	14	PRUNE	F
5931	CARPENTER ST	43	4	3	1	Little Leaf Linden	16	PRUNE	F
5934	CARPENTER ST	43	4	3	1	Little Leaf Linden	14	PRUNE	F
5936	CARPENTER ST	43	4	3	1	Little Leaf Linden	14	PRUNE	F
5141	CATHARINE ST	43	4	3	1	London Plane Tree	20	PRUNE	F
5143	CATHARINE ST	43	4	3	1	London Plane Tree	26	PRUNE	F
5145	CATHARINE ST	43	4	3	1	London Plane Tree	24	PRUNE	F
5146	CATHARINE ST	43	4	3	1	London Plane Tree	24	PRUNE	F

5516	CEDAR AV	43	4	3	1	London Plane Tree	26	PRUNE	F
5844	CEDAR AV	43	4	3	1	London Plane Tree	38	PRUNE	F
5848	CEDAR AV	43	4	3	1	London Plane Tree	38	PRUNE	F
5852	CEDAR AV	43	4	3	1	London Plane Tree	30	PRUNE	F
5856	CEDAR AV	43	4	3	1	London Plane Tree	32	PRUNE	F
5518	CHESTER AV	43	4	3	1	Callery Pear	16	PRUNE	P
5534	CHESTER AV	43	4	3	1	Callery Pear	15	PRUNE	P
4300a	CHESTER AV	4	4	3	3	Cherry	10	PRUNE	F
4300a	CHESTER AV	4	4	3	1	London Plane Tree	18	PRUNE	F
4301a	CHESTER AV	4	4	3	2	London Plane Tree	30	PRUNE	F
4947	CHESTNUT ST	39	4	3	1	London Plane Tree	22	PRUNE	F
6143	CHRISTIAN ST	43	4	3	1	Norway Maple	22	PRUNE	F
6391	CHURCH RD	51	4	4	1	Norway Maple	5	PRUNE	F
5700	CITY AV	31	4	4	1	Ginkgo	18	PRUNE	G
5700	CITY AV	31	4	4	4	Ginkgo	18	PRUNE	F
5700	CITY AV	31	4	4	5	Ginkgo	18	PRUNE	F
5700	CITY AV	31	4	4	6	Ginkgo	18	PRUNE	F
5700	CITY AV	31	4	4	7	Ginkgo	18	PRUNE	F
5700	CITY AV	31	4	4	8	Ginkgo	18	PRUNE	F
5700	CITY AV	31	4	4	9	Ginkgo	18	PRUNE	F
5700	CITY AV	31	4	4	2	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	3	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	10	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	11	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	12	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	13	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	14	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	15	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	16	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	17	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	18	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	19	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	20	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	21	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	22	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	23	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	24	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	25	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	26	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	27	Ginkgo	22	PRUNE	F

5700	CITY AV	31	4	4	28	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	29	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	30	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	31	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	32	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	33	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	34	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	35	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	36	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	37	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	38	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	39	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	40	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	41	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	42	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	43	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	44	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	45	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	46	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	47	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	48	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	49	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	50	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	51	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	52	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	53	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	54	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	55	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	56	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	57	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	58	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	59	Ginkgo	22	PRUNE	F
5700	CITY AV	31	4	4	60	Ginkgo	22	PRUNE	F
5820	CITY AV	31	4	4	1	Ginkgo	18	PRUNE	F
5820	CITY AV	31	4	4	2	Ginkgo	18	PRUNE	F
5820	CITY AV	31	4	4	3	Ginkgo	18	PRUNE	F
5820	CITY AV	31	4	4	4	Ginkgo	18	PRUNE	F
5820	CITY AV	31	4	4	5	Ginkgo	18	PRUNE	F
5820	CITY AV	31	4	4	6	Ginkgo	18	PRUNE	F
5820	CITY AV	31	4	4	7	Ginkgo	18	PRUNE	F

6320	CITY AV	51	4	4	1	Boxelder	22	PRUNE	F
6376	CITY AV	51	4	4	2	Cedar	6	PRUNE	F
6376	CITY AV	51	4	4	3	Deodar Cedar	6	PRUNE	F
6380	CITY AV	51	4	4	1	Red Oak	36	PRUNE	F
6380	CITY AV	51	4	4	2	Red Oak	36	PRUNE	F
6380	CITY AV	51	4	4	3	Red Oak	36	PRUNE	F
6420	CITY AV	51	4	4	1	Red Oak	20	PRUNE	G
6420	CITY AV	51	4	4	2	Red Oak	20	PRUNE	G
6420	CITY AV	51	4	4	3	Red Oak	24	PRUNE	G
6424	CITY AV	51	4	4	1	Red Oak	22	PRUNE	F
7042	CITY AV	51	4	4	1	Pin Oak	24	PRUNE	F
7048	CITY AV	51	4	4	1	Pin Oak	24	PRUNE	F
7054	CITY AV	51	4	4	1	Pin Oak	24	PRUNE	F
7060	CITY AV	51	4	4	1	Pin Oak	24	PRUNE	F
7102	CITY AV	51	4	4	1	Red Oak	28	PRUNE	F
7108	CITY AV	51	4	4	1	Pin Oak	24	PRUNE	F
7108	CITY AV	51	4	4	2	Pin Oak	24	PRUNE	F
7110	CITY AV	51	4	4	1	Pin Oak	24	PRUNE	F
7110	CITY AV	51	4	4	2	Pin Oak	31	PRUNE	F
4300a	CITY AV	31	4	4	10	Red Oak	14	PRUNE	F
4300a	CITY AV	31	4	4	14	Red Oak	15	PRUNE	F
4300a	CITY AV	31	4	4	8	Red Oak	16	PRUNE	F
4300a	CITY AV	31	4	4	16	Red Oak	16	PRUNE	F
4300a	CITY AV	31	4	4	4	Red Oak	18	PRUNE	F
4300a	CITY AV	31	4	4	7	Red Oak	18	PRUNE	F
4300a	CITY AV	31	4	4	9	Red Oak	18	PRUNE	F
4300a	CITY AV	31	4	4	12	Red Oak	18	PRUNE	F
4300a	CITY AV	31	4	4	17	Red Oak	18	PRUNE	F
4300a	CITY AV	31	4	4	18	Red Oak	18	PRUNE	F
4300a	CITY AV	31	4	4	19	Red Oak	18	PRUNE	F
4300a	CITY AV	31	4	4	22	Red Oak	19	PRUNE	F
4300a	CITY AV	31	4	4	3	Red Oak	21	PRUNE	F
4300a	CITY AV	31	4	4	15	Red Oak	21	PRUNE	F
4300a	CITY AV	31	4	4	23	Red Oak	21	PRUNE	F
4300a	CITY AV	31	4	4	26	Red Oak	21	PRUNE	F
4300a	CITY AV	31	4	4	6	Red Oak	22	PRUNE	F
4300a	CITY AV	31	4	4	1	Red Oak	23	PRUNE	F
4300a	CITY AV	31	4	4	5	Red Oak	24	PRUNE	F
4300a	CITY AV	31	4	4	21	Red Oak	24	PRUNE	F
4300a	CITY AV	31	4	4	24	Red Oak	24	PRUNE	F

4300a	CITY AV	31	4	4	27	Red Oak	24	PRUNE	F
4300a	CITY AV	31	4	4	28	Red Oak	24	PRUNE	F
4300a	CITY AV	31	4	4	20	Red Oak	28	PRUNE	F
4300a	CITY AV	31	4	4	25	Red Oak	28	PRUNE	F
6440a	CITY AV	51	4	4	1S	Katsura	16	PRUNE	F
7060a	CITY AV	51	4	4	2S	Pin Oak	32	PRUNE	F
7060a	CITY AV	51	4	4	1S	Pin Oak	38	PRUNE	F
7102a	CITY AV	51	4	4	2S	Red Oak	3	PRUNE	F
7102a	CITY AV	51	4	4	1S	Norway Maple	18	PRUNE	F
3728	CONSHOHOCKEN AV	31	4	4	1	Red Maple	12	PRUNE	F
4004	CONSHOHOCKEN AV	31	4	4	1	Norway Maple	15	PRUNE	F
4507	CONSHOHOCKEN AV	31	4	4	1	Crabapple	3	PRUNE	F
4519	CONSHOHOCKEN AV	31	4	4	1	Norway Maple	4	PRUNE	F
4617	CONSHOHOCKEN AV	31	4	4	1	Silver Maple	28	PRUNE	F
4701	CONSHOHOCKEN AV	31	4	4	1	London Plane Tree	14	PRUNE	F
4705	CONSHOHOCKEN AV	31	4	4	1	Norway Maple	3	PRUNE	F
4711	CONSHOHOCKEN AV	31	4	4	1	Norway Maple	6	PRUNE	F
3600a	CONSHOHOCKEN AV	31	4	4	2	Little Leaf Linden	12	PRUNE	F
3600a	CONSHOHOCKEN AV	31	4	4	3	Little Leaf Linden	14	PRUNE	F
3600a	CONSHOHOCKEN AV	31	4	4	4	Little Leaf Linden	14	PRUNE	F
3600a	CONSHOHOCKEN AV	31	4	4	5	Little Leaf Linden	14	PRUNE	F
3600a	CONSHOHOCKEN AV	31	4	4	6	Little Leaf Linden	14	PRUNE	F
3600a	CONSHOHOCKEN AV	31	4	4	7	Little Leaf Linden	14	PRUNE	F
3600a	CONSHOHOCKEN AV	31	4	4	8	Little Leaf Linden	14	PRUNE	F
3600a	CONSHOHOCKEN AV	31	4	4	1	Little Leaf Linden	16	PRUNE	F
3601a	CONSHOHOCKEN AV	31	4	4	1	Kwanzan Cherry	16	PRUNE	F
3601a	CONSHOHOCKEN AV	31	4	4	2	Kwanzan Cherry	16	PRUNE	F
3700a	CONSHOHOCKEN AV	31	4	4	1S	Red Maple	10	PRUNE	F
3801a	CONSHOHOCKEN AV	31	4	4	2	Kwanzan Cherry	8	PRUNE	F
3858a	CONSHOHOCKEN AV	31	4	4	10	Red Oak	10	PRUNE	F
3860a	CONSHOHOCKEN AV	31	4	4	10	Red Oak	8	PRUNE	F
3864a	CONSHOHOCKEN AV	31	4	4	10	Red Oak	12	PRUNE	F
3872a	CONSHOHOCKEN AV	31	4	4	10	Red Oak	12	PRUNE	F
3876a	CONSHOHOCKEN AV	31	4	4	10	Red Oak	10	PRUNE	F
4002a	CONSHOHOCKEN AV	31	4	4	1S	Norway Maple	12	PRUNE	F
4002a	CONSHOHOCKEN AV	31	4	4	2S	Norway Maple	12	PRUNE	F
4401a	CONSHOHOCKEN AV	31	4	4	1	Norway Maple	18	PRUNE	F
4401a	CONSHOHOCKEN AV	31	4	4	3	Norway Maple	18	PRUNE	F
4401a	CONSHOHOCKEN AV	31	4	4	2	Norway Maple	24	PRUNE	F
4501a	CONSHOHOCKEN AV	31	4	4	2S	Red Maple	2	PRUNE	F

4501a	CONSHOHOCKEN AV	31	4	4	3S	Red Maple	2	PRUNE	F
4501a	CONSHOHOCKEN AV	31	4	4	4S	Crabapple	4	PRUNE	F
4501a	CONSHOHOCKEN AV	31	4	4	5S	Crabapple	4	PRUNE	F
4501a	CONSHOHOCKEN AV	31	4	4	1S	Norway Maple	8	PRUNE	F
4619a	CONSHOHOCKEN AV	31	4	4	1S	Little Leaf Linden	8	PRUNE	F
4701a	CONSHOHOCKEN AV	31	4	4	1S	London Plane Tree	28	PRUNE	F
4810a	CONSHOHOCKEN AV	31	4	4	1	London Plane Tree	28	PRUNE	F
4810a	CONSHOHOCKEN AV	31	4	4	2	London Plane Tree	28	PRUNE	F
4810a	CONSHOHOCKEN AV	31	4	4	3	London Plane Tree	28	PRUNE	F
6600	CORMORANT PL	42	4	2	1	Kwanzan Cherry	12	PRUNE	F
2641	CRANSTON RD	31	4	4	1	Red Maple	18	PRUNE	F
2643	CRANSTON RD	31	4	4	1	Red Maple	18	PRUNE	F
2706	CRANSTON RD	31	4	4	1	Silver Linden	30	PRUNE	F
2721	CRANSTON RD	31	4	4	1	Norway Maple	6	PRUNE	F
2729	CRANSTON RD	31	4	4	1	Norway Maple	6	PRUNE	F
7702	DELPHI PL	53	4	2	1	Silver Linden	28	PRUNE	F
7706	DELPHI PL	53	4	2	1	Sugar Maple	18	PRUNE	F
7709	DELPHI PL	53	4	2	1	Silver Linden	24	PRUNE	F
7710	DELPHI PL	53	4	2	1	Silver Linden	24	PRUNE	F
7713	DELPHI PL	53	4	2	1	Sugar Maple	16	PRUNE	F
7714	DELPHI PL	53	4	2	1	Silver Linden	26	PRUNE	F
7718	DELPHI PL	53	4	2	1	Sugar Maple	16	PRUNE	F
7720	DELPHI PL	53	4	2	1	Silver Linden	18	PRUNE	F

Sample Pruning List - District 5

Add	Street	Zip	Park	Coun	Tree#	Common Name	DBH	Maint	Condition
12044	ABBY ST	54	5	10	1P	RED MAPLE	19	PRUNE	G
12050	ABBY ST	54	5	10	1P	RED MAPLE	8	PRUNE	G
12052	ABBY ST	54	5	10	1	RED MAPLE	16	PRUNE	G
12056	ABBY ST	54	5	10	1	RED MAPLE	16	PRUNE	G
12064	ABBY ST	54	5	10	1	RED MAPLE	21	PRUNE	G
12069	ABBY ST	54	5	10	1	RED MAPLE	19	PRUNE	G
12071	ABBY ST	54	5	10	1P	RED MAPLE	17	PRUNE	G
12077	ABBY ST	54	5	10	1	PIN OAK	18	PRUNE	G
12081	ABBY ST	54	5	10	1	RED MAPLE	15	PRUNE	G
12083	ABBY ST	54	5	10	1	RED MAPLE	12	PRUNE	F
12083	ABBY ST	54	5	10	2	RED MAPLE	17	PRUNE	G
12083	ABBY ST	54	5	10	3	RED MAPLE	19	PRUNE	G
12087	ABBY ST	54	5	10	1	RED MAPLE	18	PRUNE	G
12088	ABBY ST	54	5	10	1P	RED MAPLE	14	PRUNE	G
12094	ABBY ST	54	5	10	1	RED MAPLE	11	PRUNE	G
12098	ABBY ST	54	5	10	1	RED MAPLE	15	PRUNE	G
12099	ABBY ST	54	5	10	1	RED MAPLE	15	PRUNE	F
3653	ACADEMY RD	54	5	10	1	HEDGE MAPLE	9	PRUNE	F
3704	ACADEMY RD	54	5	10	1	KWANZAN CHERRY	18	PRUNE	F
3711	ACADEMY RD	54	5	10	1	SILVER MAPLE	32	PRUNE	F
3717	ACADEMY RD	54	5	10	1	SILVER MAPLE	18	PRUNE	F
3719	ACADEMY RD	54	5	10	1	NORWAY MAPLE	26	PRUNE	F
3719	ACADEMY RD	54	5	10	1	SILVER MAPLE	12	PRUNE	F
3719	ACADEMY RD	54	5	10	1	SILVER MAPLE	16	PRUNE	F
3721	ACADEMY RD	54	5	10	1I	NORWAY MAPLE	12	PRUNE	F
3723	ACADEMY RD	54	5	10	1I	SILVER MAPLE	26	PRUNE	F
3726	ACADEMY RD	54	5	10	1P	NORWAY MAPLE	18	PRUNE	F
10821	ACADEMY RD	54	5	10	1	RED MAPLE	18	PRUNE	F
10825	ACADEMY RD	54	5	10	1P	RED MAPLE	16	PRUNE	F
10829	ACADEMY RD	54	5	10	1	RED MAPLE	18	PRUNE	F
10831	ACADEMY RD	54	5	10	1	RED MAPLE	18	PRUNE	F
10837	ACADEMY RD	54	5	10	1	RED MAPLE	18	PRUNE	F
10839	ACADEMY RD	54	5	10	1	RED MAPLE	16	PRUNE	F
11704	ACADEMY RD	54	5	10	1	PIN OAK	12	PRUNE	F
11962	ACADEMY RD	54	5	10	2	CALLERY PEAR	6	PRUNE	F
11962	ACADEMY RD	54	5	10	1P	CALLERY PEAR	6	PRUNE	F
11966	ACADEMY RD	54	5	10	1	CALLERY PEAR	6	PRUNE	F
11968	ACADEMY RD	54	5	10	1	CALLERY PEAR	6	PRUNE	F

11968	ACADEMY RD	54	5	10	2	CALLERY PEAR	4	PRUNE	F
11968	ACADEMY RD	54	5	10	3	CALLERY PEAR	4	PRUNE	F
11968	ACADEMY RD	54	5	10	4	CALLERY PEAR	4	PRUNE	F
12009	ACADEMY RD	54	5	10	1P	RED MAPLE	18	PRUNE	F
12026	ACADEMY RD	54	5	10	1P	NORWAY MAPLE	16	PRUNE	F
12041	ACADEMY RD	54	5	10	1P	RED MAPLE	18	PRUNE	F
12116	ACADEMY RD	54	5	10	1	WHITE ASH	18	PRUNE	F
12116	ACADEMY RD	54	5	10	2	WHITE ASH	16	PRUNE	F
12406	ACADEMY RD	54	5	10	1P	NORWAY MAPLE	18	PRUNE	F
6008	AGUSTA ST	49	5	7	1P	RED OAK	14	PRUNE	F
7100	AKRON ST	49	5	6	1	CRABAPPLE	2	PRUNE	F
7100	AKRON ST	49	5	6	2	CRABAPPLE	2	PRUNE	F
7100	AKRON ST	49	5	6	3	CRABAPPLE	4	PRUNE	F
1200	ALCOTT ST	49	5	7	1	ZELKOVA	6	PRUNE	F
1200	ALCOTT ST	49	5	7	2S	ZELKOVA	6	PRUNE	F
1200	ALCOTT ST	49	5	7	3S	ZELKOVA	6	PRUNE	F
1202	ALCOTT ST	49	5	7	1	ZELKOVA	8	PRUNE	F
1204	ALCOTT ST	49	5	7	1	ZELKOVA	6	PRUNE	F
1206	ALCOTT ST	49	5	7	1	ZELKOVA	6	PRUNE	F
1207	ALCOTT ST	49	5	7	1	ZELKOVA	6	PRUNE	F
1209	ALCOTT ST	49	5	7	1	ZELKOVA	6	PRUNE	F
1212	ALCOTT ST	49	5	7	1	ZELKOVA	8	PRUNE	F
1216	ALCOTT ST	49	5	7	1	ZELKOVA	8	PRUNE	F
1217	ALCOTT ST	49	5	7	1	ZELKOVA	4	PRUNE	F
1267	ALCOTT ST	49	5	7	1	ZELKOVA	4	PRUNE	F
5903	ALGON AV	49	5	7	1P	RED MAPLE	18	PRUNE	F
5907	ALGON AV	49	5	7	1	RED MAPLE	16	PRUNE	F
5911	ALGON AV	49	5	7	1	RED MAPLE	22	PRUNE	F
5927	ALGON AV	49	5	7	1	RED MAPLE	18	PRUNE	F
5931	ALGON AV	49	5	7	1S	SILVER MAPLE	22	PRUNE	F
5931	ALGON AV	49	5	10	2S	SILVER MAPLE	22	PRUNE	F
7900	ALGON AV	11	5	7	1	RED MAPLE	14	PRUNE	F
7900	ALGON AV	11	5	7	2	RED MAPLE	14	PRUNE	F
7900	ALGON AV	11	5	7	4	RED MAPLE	18	PRUNE	F
5900	ALMA ST	49	5	7	1	KWANZAN CHERRY	6	PRUNE	F
5900	ALMA ST	49	5	7	2S	WHITE ASH	4	PRUNE	F
5900	ALMA ST	49	5	7	3S	WHITE ASH	4	PRUNE	F
5901	ALMA ST	49	5	7	1	LONDON PLANETREE	22	PRUNE	F
5901	ALMA ST	49	5	7	2S	LONDON PLANETREE	24	PRUNE	F
5901	ALMA ST	49	5	7	3S	LONDON PLANETREE	24	PRUNE	F

5902	ALMA ST	49	5	7	1	KWANZAN CHERRY	6	PRUNE	F
5903	ALMA ST	49	5	7	1P	LONDON PLANETREE	22	PRUNE	F
5914	ALMA ST	49	5	7	1	RED MAPLE	2	PRUNE	F
5919	ALMA ST	49	5	7	1P	LONDON PLANETREE	22	PRUNE	F
5922	ALMA ST	49	5	7	1P	LONDON PLANETREE	24	PRUNE	F
5923	ALMA ST	49	5	7	1P	LONDON PLANETREE	24	PRUNE	F
5927	ALMA ST	49	5	7	1P	LONDON PLANETREE	24	PRUNE	F
5928	ALMA ST	49	5	7	1	ZELKOVA	2	PRUNE	F
5931	ALMA ST	49	5	7	1P	LONDON PLANETREE	22	PRUNE	F
5934	ALMA ST	49	5	7	1P	LONDON PLANETREE	24	PRUNE	F
5935	ALMA ST	49	5	7	1P	LONDON PLANETREE	22	PRUNE	F
5939	ALMA ST	49	5	7	1P	LONDON PLANETREE	20	PRUNE	F
5940	ALMA ST	49	5	7	1	LONDON PLANETREE	22	PRUNE	F
5942	ALMA ST	49	5	7	1P	LONDON PLANETREE	22	PRUNE	F
6108	ALMA ST	49	5	7	1	RED MAPLE	4	PRUNE	F
6116	ALMA ST	49	5	7	1	RED MAPLE	4	PRUNE	F
6118	ALMA ST	49	5	7	1	RED MAPLE	4	PRUNE	F
6119	ALMA ST	49	5	7	1	RED MAPLE	4	PRUNE	F
6130	ALMA ST	49	5	7	1	RED MAPLE	4	PRUNE	F
6130	ALMA ST	49	5	7	1	RED MAPLE	4	PRUNE	F
6131	ALMA ST	49	5	7	1	RED MAPLE	4	PRUNE	F
6136	ALMA ST	49	5	7	1	RED MAPLE	4	PRUNE	F
6137	ALMA ST	49	5	7	1	RED MAPLE	2	PRUNE	F
6138	ALMA ST	49	5	7	1	RED MAPLE	2	PRUNE	F
6139	ALMA ST	49	5	7	1	RED MAPLE	2	PRUNE	F
6141	ALMA ST	49	5	7	1	RED MAPLE	2	PRUNE	F
6143	ALMA ST	49	5	7	1	RED MAPLE	2	PRUNE	F
6145	ALMA ST	49	5	7	1	RED MAPLE	2	PRUNE	F
5929a	ANDALE ST	49	5	7	1	RED MAPLE	2	PRUNE	F
5931a	ANDALE ST	49	5	7	1	RED MAPLE	6	PRUNE	F
7803	ANITA DR	11	5	7	1P	RED MAPLE	20	PRUNE	F
7808	ANITA DR	11	5	7	1	RED MAPLE	18	PRUNE	F
7819	ANITA DR	11	5	7	1	RED MAPLE	18	PRUNE	F
7830	ANITA DR	11	5	7	1P	RED MAPLE	18	PRUNE	F
7834	ANITA DR	11	5	7	1P	RED MAPLE	16	PRUNE	F
7843	ANITA DR	11	5	7	1P	RED MAPLE	16	PRUNE	F
7858	ANITA DR	11	5	7	1P	RED MAPLE	10	PRUNE	F
7862	ANITA DR	11	5	7	1	RED MAPLE	18	PRUNE	F
7959	ANITA DR	11	5	7	1	NORWAY MAPLE	10	PRUNE	F
7959	ANITA DR	11	5	7	1	RED MAPLE	12	PRUNE	F

7959	ANITA DR	11	5	7	3	NORWAY MAPLE	6	PRUNE	F
4408	ARENDELL ST	14	5	6	1	KENTUCKY COFFEE TREE	21	PRUNE	F
1707	ARNOLD ST	52	5	7	1	RED MAPLE	20	PRUNE	F
814	BARLOW ST	16	5	10	1	LITTLE LEAF LINDEN	13	PRUNE	F
815	BARLOW ST	16	5	10	1S	NORWAY MAPLE	13	PRUNE	F
817	BARLOW ST	16	5	10	1P	NORWAY MAPLE	8	PRUNE	F
825	BARLOW ST	16	5	10	1P	NORWAY MAPLE	12	PRUNE	F
828	BARLOW ST	16	5	10	1	LITTLE LEAF LINDEN	13	PRUNE	F
829	BARLOW ST	16	5	10	1P	NORWAY MAPLE	15	PRUNE	F
833	BARLOW ST	16	5	10	1P	NORWAY MAPLE	15	PRUNE	F
834	BARLOW ST	16	5	10	1	LITTLE LEAF LINDEN	14	PRUNE	F
836	BARLOW ST	16	5	10	1S	LITTLE LEAF LINDEN	15	PRUNE	F
841	BARLOW ST	16	5	10	1P	NORWAY MAPLE	13	PRUNE	F
845	BARLOW ST	16	5	10	1P	NORWAY MAPLE	13	PRUNE	F
846	BARLOW ST	16	5	10	1	RED MAPLE	8	PRUNE	F
849	BARLOW ST	16	5	10	1P	NORWAY MAPLE	12	PRUNE	F
852	BARLOW ST	16	5	10	1P	NORWAY MAPLE	10	PRUNE	F
853	BARLOW ST	16	5	10	1P	NORWAY MAPLE	17	PRUNE	F
857	BARLOW ST	16	5	10	1P	NORWAY MAPLE	13	PRUNE	F
860	BARLOW ST	16	5	10	1P	NORWAY MAPLE	10	PRUNE	F
863	BARLOW ST	16	5	10	1P	NORWAY MAPLE	15	PRUNE	F
11600	BARLOW TER	16	5	10	1	LITTLE LEAF LINDEN	19	PRUNE	F
7201	BARNARD ST	49	5	6	1S	RED MAPLE	18	PRUNE	F
11808	BASILE ST	54	5	10	1P	CALLERY PEAR	2	PRUNE	F
11826	BASILE ST	54	5	10	1	SUGAR MAPLE	18	PRUNE	F
11830	BASILE ST	54	5	10	1	SUGAR MAPLE	16	PRUNE	F
5917	BELDEN ST	49	5	7	1	KWANZAN CHERRY	8	PRUNE	F
5919	BELDEN ST	49	5	7	1	RED MAPLE	8	PRUNE	F
5935	BELDEN ST	49	5	7	1	LONDON PLANETREE	24	PRUNE	F
5943	BELDEN ST	49	5	7	1P	LONDON PLANETREE	26	PRUNE	F
5948	BELDEN ST	49	5	7	1	LONDON PLANETREE	28	PRUNE	F
5953	BELDEN ST	49	5	10	1S	LONDON PLANETREE	8	PRUNE	F
3617	BELLAIRE PL	54	5	10	1	NORWAY MAPLE	16	PRUNE	F
3622	BELLAIRE PL	54	5	10	1	NORWAY MAPLE	16	PRUNE	F
3627	BELLAIRE PL	54	5	10	1P	NORWAY MAPLE	14	PRUNE	F
3645	BELLAIRE PL	54	5	10	1P	NORWAY MAPLE	14	PRUNE	F
3700	BELLAIRE RD	54	5	10	1S	NORWAY MAPLE	14	PRUNE	F
3705	BELLAIRE RD	54	5	10	1S	NORWAY MAPLE	18	PRUNE	F
3706	BELLAIRE RD	54	5	10	1P	KWANZAN CHERRY	12	PRUNE	F
1100	BENNER ST	49	5	7	2	PIN OAK	24	PRUNE	F

1100	BENNER ST	49	5	7	4	PIN OAK	26	PRUNE	F
1100	BENNER ST	49	5	7	5	PIN OAK	24	PRUNE	F
1507	BENNER ST	49	5	6	1	RED MAPLE	26	PRUNE	F
1508	BENNER ST	49	5	6	1	NORWAY MAPLE	4	PRUNE	F
1527	BENNER ST	49	5	6	1	RED OAK	18	PRUNE	F
1537	BENNER ST	49	5	6	1	SUGAR MAPLE	10	PRUNE	F
1545	BENNER ST	49	5	6	2	ELM	24	PRUNE	F
1601	BENNER ST	49	5	6	1P	RED MAPLE	26	PRUNE	F
1605	BENNER ST	49	5	6	1P	RED MAPLE	24	PRUNE	F
1622	BENNER ST	49	5	6	1	RED MAPLE	8	PRUNE	F
1651	BENNER ST	49	5	6	1P	RED MAPLE	14	PRUNE	F
1655	BENNER ST	49	5	6	1P	RED MAPLE	16	PRUNE	F
1658	BENNER ST	49	5	6	1	ZELKOVA	4	PRUNE	F
1659	BENNER ST	49	5	6	1P	RED MAPLE	20	PRUNE	F
1662	BENNER ST	49	5	6	1	NORWAY MAPLE	22	PRUNE	F
1662	BENNER ST	49	5	6	2S	NORWAY MAPLE	22	PRUNE	F
1662	BENNER ST	49	5	6	3S	NORWAY MAPLE	22	PRUNE	F
1665	BENNER ST	49	5	6	1	ZELKOVA	4	PRUNE	F
1667	BENNER ST	49	5	6	1	ZELKOVA	4	PRUNE	F
1671	BENNER ST	49	5	6	1	SYCAMORE MAPLE	12	PRUNE	F
1603	BORBECK AV	11	5	7	1	PIN OAK	22	PRUNE	F
1605	BORBECK AV	11	5	7	1	PIN OAK	18	PRUNE	F
1609	BORBECK AV	11	5	7	1	PIN OAK	20	PRUNE	F
1619	BORBECK AV	11	5	7	1	PIN OAK	20	PRUNE	F
1623	BORBECK AV	11	5	7	1	PIN OAK	22	PRUNE	F
1625	BORBECK AV	11	5	7	1	PIN OAK	22	PRUNE	F
1627	BORBECK AV	11	5	7	1	PIN OAK	20	PRUNE	F
1629	BORBECK AV	11	5	7	1	PIN OAK	18	PRUNE	F
1631	BORBECK AV	11	5	7	1	PIN OAK	20	PRUNE	F
1637	BORBECK AV	11	5	7	1	PIN OAK	22	PRUNE	F
1637	BORBECK AV	11	5	7	2S	PIN OAK	26	PRUNE	F
1701	BORBECK AV	11	5	7	1P	RED OAK	25	PRUNE	F
1701	BORBECK AV	11	5	7	1S	RED OAK	22	PRUNE	F
1701	BORBECK AV	11	5	7	2S	RED OAK	28	PRUNE	F
1705	BORBECK AV	11	5	7	1P	RED OAK	28	PRUNE	F
1710	BORBECK AV	11	5	7	1P	RED OAK	22	PRUNE	F
1714	BORBECK AV	11	5	7	1P	SILVER MAPLE	24	PRUNE	F
1725	BORBECK AV	11	5	7	1	PIN OAK	18	PRUNE	F
1726	BORBECK AV	11	5	7	1P	RED OAK	24	PRUNE	F
901	BRIGHTON ST	11	5	7	1S	SILVER MAPLE	16	PRUNE	F

901	BRIGHTON ST	11	5	7	2S	NORWAY MAPLE	10	PRUNE	F
901	BRIGHTON ST	11	5	7	3S	LONDON PLANETREE	12	PRUNE	F
936	BRIGHTON ST	11	5	7	1	RED MAPLE	16	PRUNE	F
938	BRIGHTON ST	11	5	7	1S	NORWAY MAPLE	8	PRUNE	F
938	BRIGHTON ST	11	5	7	2S	NORWAY MAPLE	6	PRUNE	F
938	BRIGHTON ST	11	5	7	3S	NORWAY MAPLE	6	PRUNE	F
939	BRIGHTON ST	11	5	7	1S	NORWAY MAPLE	4	PRUNE	F
1001	BRIGHTON ST	11	5	7	1S	RED MAPLE	17	PRUNE	F
1001	BRIGHTON ST	11	5	7	2S	RED MAPLE	11	PRUNE	F
2235	BRIGHTON ST	49	5	6	1	HEDGE MAPLE	9	PRUNE	G
2245	BRIGHTON ST	49	5	6	1S	LONDON PLANETREE	22	PRUNE	F
2829	BRIGHTON ST	49	5	6	1	RED MAPLE	18	PRUNE	F
2830	BRIGHTON ST	49	5	6	1P	RED MAPLE	18	PRUNE	F
2831	BRIGHTON ST	49	5	6	1	RED MAPLE	14	PRUNE	F
2832	BRIGHTON ST	49	5	6	1P	RED MAPLE	12	PRUNE	F
2837	BRIGHTON ST	49	5	6	1	RED MAPLE	12	PRUNE	F
2840	BRIGHTON ST	49	5	6	1	RED MAPLE	14	PRUNE	F
2841	BRIGHTON ST	49	5	6	1	RED MAPLE	12	PRUNE	F
2844	BRIGHTON ST	49	5	6	1	RED MAPLE	12	PRUNE	F
2845	BRIGHTON ST	49	5	6	1	RED MAPLE	6	PRUNE	F
2848	BRIGHTON ST	49	5	6	1P	RED MAPLE	14	PRUNE	F
3057	BRIGHTON ST	49	5	6	1	RED MAPLE	8	PRUNE	F
3101	BRIGHTON ST	49	5	6	2	CALLERY PEAR	6	PRUNE	F
3101	BRIGHTON ST	49	5	6	3	CALLERY PEAR	6	PRUNE	F
3102	BRIGHTON ST	49	5	6	1P	NORWAY MAPLE	22	PRUNE	F
3106	BRIGHTON ST	49	5	6	1	HEDGE MAPLE	9	PRUNE	F
3126	BRIGHTON ST	49	5	6	1	NORWAY MAPLE	18	PRUNE	F
3148	BRIGHTON ST	49	5	6	1P	NORWAY MAPLE	22	PRUNE	F
3149	BRIGHTON ST	49	5	6	1P	NORWAY MAPLE	18	PRUNE	F
3152	BRIGHTON ST	49	5	6	1	NORWAY MAPLE	22	PRUNE	F
3306	BRIGHTON ST	49	5	6	1	LONDON PLANETREE	34	PRUNE	F
3535	BROOKVIEW RD	54	5	10	1P	SUGAR MAPLE	18	PRUNE	F
3582	BROOKVIEW RD	54	5	10	1P	NORWAY MAPLE	18	PRUNE	F
3590	BROOKVIEW RD	54	5	10	1P	NORWAY MAPLE	12	PRUNE	F
5811	BUSTLETON AV	49	5	6	1	LONDON PLANETREE	26	PRUNE	F
6500	BUSTLETON AV	49	5	6	1	GINKGO	6	PRUNE	F
6500	BUSTLETON AV	49	5	6	2	GINKGO	6	PRUNE	F
6500	BUSTLETON AV	49	5	6	3	GINKGO	6	PRUNE	F
6500	BUSTLETON AV	49	5	6	4	GINKGO	6	PRUNE	F
6500	BUSTLETON AV	49	5	6	5	GINKGO	8	PRUNE	F

6500	BUSTLETON AV	49	5	6	6	GINKGO	16	PRUNE	F
6500	BUSTLETON AV	49	5	6	7	GINKGO	16	PRUNE	F
6500	BUSTLETON AV	49	5	6	8	GINKGO	20	PRUNE	F
6500	BUSTLETON AV	49	5	6	9	GINKGO	20	PRUNE	F
7244	BUSTLETON AV	49	5	6	1P	RED OAK	18	PRUNE	F
8517	BUSTLETON AV	52	5	10	1P	NORWAY MAPLE	22	PRUNE	F
10934	CAREY PL	54	5	10	1	LONDON PLANETREE	26	PRUNE	F
10900	CAREY TER	54	5	10	1P	LONDON PLANETREE	22	PRUNE	F
10901	CAREY TER	54	5	10	1P	CALLERY PEAR	10	PRUNE	F
10913	CAREY TER	54	5	10	1P	LONDON PLANETREE	22	PRUNE	F
10914	CAREY TER	54	5	10	1P	LONDON PLANETREE	22	PRUNE	F
10918	CAREY TER	54	5	10	1P	LONDON PLANETREE	22	PRUNE	F
10929	CAREY TER	54	5	10	1S	NORWAY MAPLE	18	PRUNE	F
4400	CARWITHAN ST	36	5	6	11I	AILANTHUS	8	PRUNE	F
4400	CARWITHAN ST	36	5	6	12I	AILANTHUS	8	PRUNE	F
4400	CARWITHAN ST	36	5	6	13I	CHERRY	8	PRUNE	F
4400	CARWITHAN ST	36	5	6	13I	CHERRY	8	PRUNE	F
4400	CARWITHAN ST	36	5	6	1I	JAP. PAGODA	14	PRUNE	F
4400	CARWITHAN ST	36	5	6	2I	LONDON PLANETREE	18	PRUNE	F
4400	CARWITHAN ST	36	5	6	3I	SWEETGUM	13	PRUNE	F
4400	CARWITHAN ST	36	5	6	4I	LONDON PLANETREE	22	PRUNE	F
4400	CARWITHAN ST	36	5	6	5I	SILVER MAPLE	12	PRUNE	F
4400	CARWITHAN ST	36	5	6	6I	JAP. PAGODA	10	PRUNE	F
4400	CARWITHAN ST	36	5	6	7I	AM. LINDEN	12	PRUNE	F
4400	CARWITHAN ST	36	5	6	8I	RED MAPLE	10	PRUNE	F
4400	CARWITHAN ST	36	5	6	9I	WHITE MULBERRY	12	PRUNE	F
5913	CASTOR AV	49	5	6	1	NORWAY MAPLE	22	PRUNE	F
5917	CASTOR AV	49	5	6	1	NORWAY MAPLE	20	PRUNE	F
5919	CASTOR AV	49	5	6	1	NORWAY MAPLE	14	PRUNE	F
5921	CASTOR AV	49	5	6	1	NORWAY MAPLE	24	PRUNE	F
6130	CASTOR AV	49	5	7	1	NORWAY MAPLE	21	PRUNE	F
6206	CASTOR AV	49	5	6	1	LONDON PLANETREE	24	PRUNE	F
6206	CASTOR AV	49	5	6	2	LONDON PLANETREE	24	PRUNE	F
6225	CASTOR AV	49	5	6	1P	NORWAY MAPLE	22	PRUNE	F
6229	CASTOR AV	49	5	6	1P	NORWAY MAPLE	24	PRUNE	F
6239	CASTOR AV	49	5	6	1P	NORWAY MAPLE	14	PRUNE	F
6243	CASTOR AV	49	5	6	1P	LONDON PLANETREE	40	PRUNE	F
6374	CASTOR AV	11	5	7	1S	KWANZAN CHERRY	4	PRUNE	F
6374	CASTOR AV	11	5	6	1S	CALLERY PEAR	4	PRUNE	F
6374	CASTOR AV	11	5	7	2S	CALLERY PEAR	2	PRUNE	F

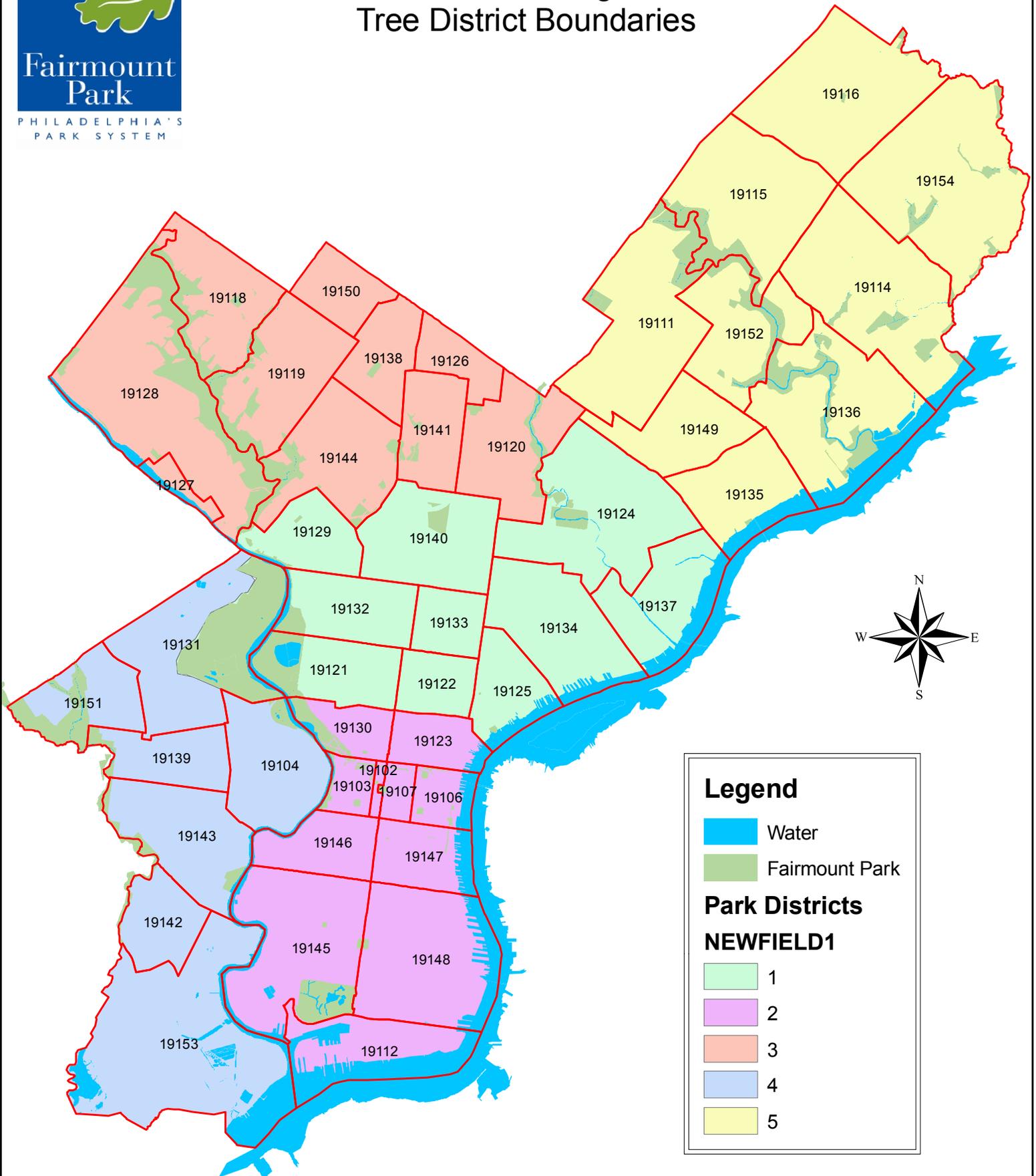
6400	CASTOR AV	11	5	7	1S	RED OAK	2	PRUNE	F
6400	CASTOR AV	11	5	7	2S	RED OAK	2	PRUNE	F
6402	CASTOR AV	11	5	7	1	CRABAPPLE	2	PRUNE	F
6404	CASTOR AV	11	5	7	1	GINKGO	2	PRUNE	F
6406	CASTOR AV	11	5	7	1	KWANZAN CHERRY	4	PRUNE	F
6707	CASTOR AV	11	5	6	1	CALLERY PEAR	8	PRUNE	F
6718	CASTOR AV	11	5	6	1	NORWAY MAPLE	4	PRUNE	F
6719	CASTOR AV	11	5	6	1	PLUM	4	PRUNE	F
6724	CASTOR AV	11	5	6	1	KWANZAN CHERRY	4	PRUNE	F
6726	CASTOR AV	11	5	6	1	GINKGO	4	PRUNE	F
6729	CASTOR AV	11	5	6	1	CALLERY PEAR	8	PRUNE	F
6730	CASTOR AV	11	5	6	1	KWANZAN CHERRY	6	PRUNE	F
6732	CASTOR AV	11	5	7	1	KWANZAN CHERRY	6	PRUNE	F
6733	CASTOR AV	11	5	6	1	NORWAY MAPLE	4	PRUNE	F
6734	CASTOR AV	11	5	7	1	CALLERY PEAR	4	PRUNE	F
6737	CASTOR AV	11	5	7	1	KWANZAN CHERRY	4	PRUNE	F
6739	CASTOR AV	11	5	7	1	GINKGO	2	PRUNE	F
6900	CASTOR AV	11	5	7	1S	LONDON PLANETREE	22	PRUNE	F
6901	CASTOR AV	11	5	6	1	NORWAY MAPLE	22	PRUNE	F
6901	CASTOR AV	11	5	7	2S	LONDON PLANETREE	22	PRUNE	F
6901	CASTOR AV	11	5	7	3S	LONDON PLANETREE	22	PRUNE	F
6901	CASTOR AV	11	5	7	4S	LONDON PLANETREE	24	PRUNE	F

Attachment B

Park Districts

FAIRMOUNT PARK COMMISSION

Street Tree Management Tree District Boundaries



Legend

- Water
- Fairmount Park

Park Districts

NEWFIELD1

- 1
- 2
- 3
- 4
- 5

** East and West Park are in Tree District 1

ATTACHMENT C

SPECIFICATION

NO. 26-R-4d:00

TREE, TRUNK & STUMP REMOVAL



TREE, TRUNK & STUMP REMOVAL

1. SCOPE & CLASSIFICATION

1.1 **SCOPE** The specification covers the removal and disposal of selected dead, dying, diseased dangerous trees or nuisance trees as marked by the (FPC) Fairmount Park Commission representative.

1.2 CLASSIFICATION:

1.2.1 All types of trees, trunks or stumps within the City of Philadelphia designated by the authorized representative of the Fairmount Park Commission (F.P.C).

1.3 DEFINITIONS:

TRUNK – The woody axis of a tree; the main stem, over 3’ in height, with one or less branches attached to it.

STUMP – The woody axis of a tree; 3’ in height or less.

2. APPLICABLE DOCUMENTS

2.1 The following documents of the issue in effect on the date of the Invitation for Bids, to the extent applicable, form a part of this specification:

**National Arborist's Association of Standards
ANSI-Z133**

TREE, TRUNK AND STUMP REMOVAL

LAWS AND REGULATIONS

The Contractor shall apply for and obtain and pick up all permits, licenses, certificates, etc., that may be required for execution of project; this to include a Fairmount Park permit. The requirements of paying for permits only is hereby waived. Where materials and/or labor by the City are involved, Contractor shall pay all charges.

It is the intention of this specification to include all labor, material, and equipment necessary to complete it in all its parts, which are called for in the specifications, in accordance with the best arboricultural practices prevailing for the work of the various kinds, or in agreement with similar work in the project. In all cases, the intention and meaning of the specifications as defined above shall be followed and the contractor shall not avail himself of any error or omission therein, should such exist, which may be in conflict therewith.

3. REQUIREMENTS

3.1 LOCATION OF WORK

City of Philadelphia at various sites. Trees are considered street trees, park trees and park boulevard trees, and are considered to be in the public right-of-way. Back yard trees, trees on private property are not included in these specifications.

3.2 CONSTRUCTION METHODS

All trees to be removed shall be selected and indicated by the FPC representative before they are removed. Trees are to be felled and removed in such a manner as to prevent injury to adjacent vegetation and avoid any hazard to traffic. In areas where felling is not feasible without damage to adjacent vegetation or possible traffic hazards, trees shall be removed in sections and lowered safely by ropes to the ground.

All excavated areas shall be backfilled with subsoil approved by the FPC representative in charge. Chips remaining from stump cutting operation may be incorporated mechanically, tamped and brought to original grade.

TREE, TRUNK AND STUMP REMOVAL

All branches, limbs, trunks, roots, brush, chips and other debris resulting from removal operations shall be removed from the site immediately. No debris of any kind may remain at the location overnight. Failure to remove all debris is cause for termination of contract.

All trees and trunks listed in this contract are to be removed to a depth of ten (10) inches below present grade, using a stump remover. The complete removal of a tree or trunk shall include the tree stump. If a tree is to be planted at the same site, stump must be ground to a depth of 24".

Top limbs and heavy branches shall be roped and lowered in a manner commensurate with safe practices under hazardous conditions.

No wood or debris shall be left on location overnight. The Contractor will be responsible for the disposal of all debris by arranging for private dumping or disposal sites.

Stumps must be removed within a week following tree or trunk removal. If stumps are left overnight, they must be cut three (3) feet above grade until they are removed, to reduce potential tripping hazards.

Single stumps (only lower 3 feet of tree trunk remaining and tree roots) may be listed for removal separately. Tree stumps will be removed using a stump remover and tree pit restored to original grade. All additional chips generated from this operation will be removed and disposed of by the contractor at the contractor's expense.

3.3 WOOD DISPOSAL

Vendors may not dump tree wood, wood chips and tree trunks at any City facility without prior approval from Fairmount Park.

Vendor should assume in bidding that all disposal of tree wood, woodchips and trunks will be the responsibility of the contractor.

TREE, TRUNK AND STUMP REMOVAL

3.4 SITE CONDITIONS

The attention of all bidders is called to the necessity of acquainting themselves, through personal and careful inspection of the types of tree removal categories such as park boulevard, park trees and/or street trees, as to the present condition and encumbrances, and as to the protection to be afforded to adjoining areas needed to complete contract work.

3.5 COMMENCEMENT AND COMPLETION OF WORK

A list of the trees to be removed will be given to the contractor with a notice to proceed document. The Contractor will be required to commence work within five (5) calendar days from date of notice to proceed from the Fairmount Park Commission representative and to complete all work under this contract. The time stated for completion shall include final cleaning of the premises. All work must be completed by the time and date specified in the notice to proceed. Failure to meet deadline on notice to proceed will have a penalty of \$400.00/day fine. After ten (10) days, if work is not complete, contractor will be terminated from contract.

3.6 CARE AND PROTECTION OF WORK

The Contractor shall at all times cover and protect the work and materials in or about the project or on the grounds from damage caused by the weather, fires, theft, etc., and shall replace and make good any such damage or loss occurring entirely at his own expense.

The Contractor shall, where appropriate, erect all necessary barriers, lights, protection and warnings, safety signs, cones and flags and shall use flagmen and barricades where necessary to expedite traffic, all road closure requests made to the Traffic Engineering Department shall be made by the Contractor. All tree posting is to be done by the Contractor forty-eight (48) hours in advance.

TREE, TRUNK AND STUMP REMOVAL

The Contractor shall restore the area in accordance with the Standard Contract Requirements. During progress of the work, Contractor shall remove and properly dispose of all debris and keep the premises reasonably clean and walkways clear as directed by the F.P.C.

All debris, brush, logs, leaves, etc., are to be completely removed at the end of the work day. No debris will be permitted to remain overnight.

3.7 CREW CHIEF

The Contractor shall maintain a competent crew chief on the work at all times. Instructions to the crew chief by the Fairmount Park representative, shall have the same force as if given to then Contractor directly.

3.8 WORK HOURS

Work shall be performed only during the Fairmount Park Commission's regular work day unless approval is given by the FPC representative to work at other times. Approval of the FPC representative is also necessary in determining sequence of work.

3.9 WORK SITE

Contractor must call in list of proposed daily work sites to the FPC representative in charge of contract listed in the official notice to proceed. A list of phone numbers, pager numbers, and fax numbers will be provided to the contractor at the beginning of the contract as well as a notification sequence process. Failure to notify department daily shall be cause for termination of contract.

If no call or written notification (FAX) is received, the FPC representative will assume the contractor is not working on the contract. Any work performed by the Contractor that was not previously called in will not be paid for.

TREE, TRUNK AND STUMP REMOVAL

3.10 CO-OPERATION WITH PUBLIC UTILITY COMPANIES AND CITY DEPARTMENTS

Notice shall be given by the Contractor to all individuals, companies—and the proper City officials owning or having charge of structures—along any part of the work at least one (1) week in advance and a copy—of such notice shall be filed with the Fairmount Park Commission.

Attention Bidder:

This bid document may not contain all of the documents that you will need to complete the bid submission. On occasion, it is not possible to include the following:

Exhibits

Drawings

Attached specifications

Attached documents

If you have not received a corresponding attachment, drawing or exhibit that is referenced in the bid document you may obtain it by contacting the Public Information Unit at 215-686-4720.



CITY OF PHILADELPHIA

INSTRUCTIONS FOR GETTING PAID BY THE CITY OF PHILADELPHIA

The City attempts to process invoices in a timely manner. Delays can occur because of incomplete or inaccurate invoicing information. Please make sure that all your invoices contain the following information to help the City in paying you as quickly as possible.

1. AFTER THE DELIVERY OR SERVICES HAS BEEN COMPLETED YOU MUST SUBMIT THREE (3) COPIES OF AN INVOICE FOR PAYMENT TO THE RECEIVING DEPARTMENT LISTED ON THE PURCHASE ORDER.
2. THE INVOICE MUST CORRECTLY REFERENCE THE PURCHASE ORDER NUMBER, THE VENDOR NAME, ADDRESS AND FEDERAL EMPLOYER IDENTIFICATION NUMBER.
3. CHECKS WILL ONLY BE MADE PAYABLE TO THE COMPANY NAME AS SHOWN ON THE PURCHASE ORDER; THE INVOICE MUST REFLECT THIS SAME COMPANY NAME AS THE "PAY TO".
4. THE INVOICE MUST SHOW THE QUANTITY AND TYPE OF ITEM OR SERVICE AND THE PRICE.
5. THE UNIT OF PURCHASE ON THE INVOICE MUST AGREE WITH THE UNIT CITED ON THE PURCHASE ORDER. REFERENCE TO THE SPECIFIC LINE ITEM IS HELPFUL.

Paying vendors is the responsibility of the *receiving* City Department(s), not the Procurement Department. Vendors should bring any problems concerning payments to the attention of the appropriate City receiving department. The name and number of the contact person can generally be found on the purchase order. If all necessary paperwork has been submitted to the department and questions still remain, vendors should contact:

City of Philadelphia
Accounting Verification
Room 1340 Municipal Services Building
1401 J.F.K. Blvd.
Philadelphia, PA 19102
Tel. 215 686 6365

VENDORS INTERESTED IN RECEIVING PAYMENTS ELECTRONICALLY MUST COMPLETE AN ACH VENDOR ENROLLMENT AND CHANGE FORM. THIS FORM CAN BE DOWNLOADED FROM WWW.PHILA.GOV/BIDS.

BIDDERS GUIDELINES*

The following list will assist you in the preparation of your bid.

- Read the entire bid so that you fully understand all the requirements.
- All bids must be submitted to the City no later than the time and date stated as the bid opening.
- Note the City Anti-Discrimination Policy. If Office of Economic Opportunity Participation is required be sure to fill out all appropriate forms. If you have questions call OEO at (215) 686-6232.
- Make sure you submit the appropriate Bid Security and Bid Submission Fee with your bid. Refer to Section 1 of the bid and the Conditions of Bidding sheet.
- Bidder must meet **all** qualifications.
- If an alternate to any item is being offered, you must follow the instructions in paragraph 2 of the Conditions of Bidding sheet.
- Does the bid require a site inspection, attendance at a Pre-Bid Meeting, samples, financial information or other data you must provide?
- Have you signed and returned all Addenda?
- If the bid is going to be awarded as a whole, you must bid on all items. See Section 3 of the bid: Bid Evaluation and Award.
- Bidders' attention is directed to the Conditions of Bidding sheet regarding the Master Performance Bond.
- Bids and pricing must be written in ink or typed. FAXed bids will not be accepted.
- **Do not** submit counter terms or conditions. **Your bid will be rejected.**
- Have you signed the Contract Page and affixed your Corporate Seal as required?
- **Do not** combine check amounts: All checks should be individual and specific.
- Please double check all mathematical calculations for errors.

If you have questions call Public Information at (215) 686-4720.

*This information is provided for guidance only and does not preclude your responsibility to read fully and respond to all portions of this bid.



**CITY OF PHILADELPHIA
PROCUREMENT DEPARTMENT
Public Information Unit**

ATTENTION VENDORS

If your company would like to receive the results of a particular bid, the Public Information Unit of the Procurement Department will forward this information to you at a **\$10.00 fee, company check or money order only, no personal checks or cash, for each bid number requested.** Please be advised that bid tabulations **are not available** by telephone. If you have any questions, Please call 215-686-4755 or 215-686-4756.

BID RESULTS REQUEST FORM

Please complete form below. Only one (1) request per form.

Date of Request: _____

Bid Number Requested: _____ Opening Date: _____

Company Name: _____

Company Representative: _____

Address: _____

Telephone No.: _____ Fax No.: _____

Mail this Request to the address below and enclose the following items:

- Company check or Money Order payable to **“City of Philadelphia”**
- A self-addressed stamped envelope which is at least 9 ½ ” x 12 ½ ” or larger for each Bid requested.

Failure to send either of the above items, will void your request.

Mail Request To:

The Procurement Department Public Information Unit

Attention: Bid Results

1401 JFK Blvd.

Room 170B

Philadelphia, PA 19102

COMPANY CHECK OR MONEY ORDER ONLY

Revised 09/08



CITY OF PHILADELPHIA

Procurement Department
120 Municipal Services Building
Philadelphia, PA 19102-1685
(215) 686-4720
(215) 686-4716 Fax

Hugh Ortman
Procurement Commissioner

Master Bid Security Program for Service, Supplies and Equipment Bids Period of Coverage: July 1, 2010 – June 30, 2012

(Bids for Professional Consulting Services, Public Works, Construction and Demolition [wrecking and building removal] are not covered under the Master Bid Security Program)

Dear Vendor:

The Philadelphia City Charter requires that each bid submission over \$30,000 be accompanied by a certified check in the amount specified in the bid invitation. This requirement can be met for most bids if the Bidder is covered under the City's Master Bid Security Program. This program provides bid security coverage for Service, Supply and Equipment bids that have a total dollar value of over \$30,000 up to \$500,000.

To file for coverage under the Bid Security Program, for the period **July 1, 2010 to June 30, 2012**, complete the enclosed application and return it with a check for **\$175.00**. Make the check payable to "City of Philadelphia". It is **non-refundable**. To clarify the precise use of the check, enter the words "**Bid Security Program**" **2010–2012** on the face of the check.

If you do not become a participant in the program at this time, you may still submit bids. However, they must be accompanied by a certified check in the amount specified in the Terms and Conditions of Bidding.

For additional information or inquiries regarding this program, please contact: The Public Information Unit at (215) 686-4719, (215) 686-4720 or (215) 686-4721.

IF A RECEIPT IS REQUESTED, PLEASE ENCLOSE A SELF-ADDRESSED STAMPED ENVELOPE.

Forward Check with Application to
CITY OF PHILADELPHIA
MASTER BID SECURITY PROGRAM
170A Municipal Services Building
Philadelphia, PA 19102-1685

Company Name: _____

Fed EIN/SSN: _____

Street Address _____

City, State, Zip: _____

Contact Person: _____

Telephone No: (____) _____ Fax No: (____) _____

A. Check payable to the City of Philadelphia in the amount of \$175.00 for 7/1/10 to 6/30/12
DO NOT SEND CASH. NO PERSONAL CHECKS.

Internal Use Only

Rcvd. ___/___/___ Pymt. Type _____ Ck. Amt. \$ _____ Ck.# _____



CITY OF PHILADELPHIA

Office of the Director of Finance
Room 1330, Municipal Services Bldg.
1401 John F. Kennedy Boulevard
Philadelphia, Pa 19102-1685

Rob Dubow
Director of Finance

The City of Philadelphia is pleased to announce a **Vendor Information Payment System (VIPS)** which will allow businesses such as yours to inquire about the status of invoices billed against purchase orders and professional services contracts. The only requirement is that your invoices utilize a unique number – either alpha, numeric or a combination of the two.

This system will be operational twenty four hours a day, seven days a week. All you have to do is dial **215-686-5968**, and follow the prompts to get an up-to-date status on your payments.

Enclosed for your convenience is an easy to use reference guide which provides a brief overview of what you can expect. I urge you to give it a try and see for yourself how easy it is to use. If you should happen to experience any problems, or if you would like to comment on this system, please call the **Office of the Director of Finance** at **215-686-6167**.

I believe that you will find this way of obtaining payment information convenient and easy to use.

Vendor Information Payment Reference Guide

- 1- Call 215-686-5968.
- 2- After the prompts, enter the 8 numeric characters that uniquely identifies your purchase order.
- 3- Select one of the three inquiry options:
 - ▶ a) by your purchase order.
 - ▶ b) by your company.
 - ▶ c) by your specific invoice number.
 - (Numeric invoice numbers only)



CITY OF PHILADELPHIA

PROCUREMENT DEPARTMENT
120 Municipal Services Building
Philadelphia, Pa 19102-1685

Hugh Ortman
Procurement Commissioner

Dear Valued Vendor,

The City of Philadelphia is pleased to announce a new online **Vendor Invoice Information (VII) Website** which will allow businesses such as yours to inquire about the status of invoices billed against purchase orders and professional services contracts. The only requirement is that your invoices utilize a unique number – alpha, numeric or a combination of the two.

This system will be operational twenty four hours a day, seven days a week. All you have to do is log on to the City of Philadelphia website: www.phila.gov, click on “Vendor Invoice Information” under the “Help Me” section of the home page, enter your Federal Employer Identification Number (FEIN) and a valid active purchase order. Then, agree to a waiver statement and follow the prompts to get an up-to-date status on your payments.

You are urged to give it a try and see for yourself how easy it is to use. If you should happen to experience any problems, or if you would like to comment on this new system, please e-mail us using the question and comment field provided on the site.

We believe that you will find this new way of obtaining payment information convenient and easy to use.

TERMS AND CONDITIONS OF BIDDING AND CONTRACT

BID SUBMISSION

1. PREPARATION AND SUBMISSION OF BID.

All bids must be written in ink or typewritten and made on the forms issued and signed in ink by a person with legal authority to bind the bidder. The contract awarded hereunder shall consist of the Invitation and Bid, all addenda thereto issued by the City, all exhibits and attachments issued and/or accepted by the City and these Terms and Conditions of Bidding and Contract (the "Contract"). It is the sole responsibility of the bidder to ensure that it has received any and all addenda and the Procurement Commissioner may in his/her sole discretion reject any bid for which all addenda have not been executed and returned in accordance with the instructions provided therein. No bid may be considered if received after the date and time for the opening of bids established by the Invitation and Bid, nor may any bid be modified after that date and time. The time of bid opening shall be the time displayed on the City's official bid clock located at the bid room. In the event of any discrepancy between actual time and the City's official bid clock, the latter shall determine the time of bid opening.

2. BID SECURITY. Unless the bidder is enrolled under the City's Annual Master Bid Security Program or an individual bid bond is required in the Invitation and Bid, all bids must be accompanied by a Certified Check, Treasurer's Check, Cashier's Check, Bank Money Order, or United States Postal Money Order made payable to the order of "The City of Philadelphia" in the proper amount as shown below:

AMOUNT OF BID OR ESTIMATED CONTRACT	AMOUNT OF CERTIFIED CHECK
\$ 30,000.00 or less	No Check Required
\$ 30,000.01 - \$ 99,999.99	\$ 500.00
\$100,000.00 - \$249,999.99	\$2,000.00
\$250,000.00 - \$499,999.99	\$4,000.00
\$500,000.00 or more	\$6,000.00

When computing amount of Bid for Certified Check purposes, do NOT deduct for trade-ins.

Any bid in excess of \$500,000 is not covered by the Annual Master Bid Security Program, and bidder must submit a certified check, treasurer's check, cashier's check, bank money order, or United States postal money order made payable to the order of "The City of Philadelphia" in the required amount.

Once the lowest responsive and responsible bidder has been determined all other bidders will receive a refund in the amount of the bid security submitted. Bid security submitted by the lowest responsive and responsible bidder will be refunded after receipt of all duly executed Contract documents, required fees, bonds or other performance security. Funds submitted for the Master Bid Security Program are not refundable.

3. BID PROCESSING FEE. In addition to bid security and any other fee or monies required to be submitted with the bid, the bid shall be accompanied by a non-refundable processing fee in the form of a separate standard check, bank money order or United States postal money order made payable to the order of "City of Philadelphia" in an amount based on the gross amount of the bid in accordance with the formula below. Cash is not acceptable.

AMOUNT OF BID OR ESTIMATED CONTRACT	AMOUNT OF PROCESSING FEE
\$ 30,000.00 or less	No Check Required
\$ 30,000.01 - \$ 100,000.00	\$ 10.00
\$ 100,000.01 - \$ 300,000.00	\$ 30.00
\$ 300,000.01 - \$ 500,000.00	\$ 50.00
\$ 500,000.01 - \$1,000,000.00	\$100.00
\$1,000,000.01 - \$2,000,000.00	\$200.00
\$2,000,000.01 - \$3,000,000.00	\$300.00
\$3,000,000.01 - \$4,000,000.00	\$400.00
\$4,000,000.01 - \$5,000,000.00	\$500.00
\$5,000,000.01 or more	\$600.00

4. SPECIFICATIONS. When a formal, numbered, specification is referred to in the Invitation and Bid, no deviation therefrom will be permitted, except if/as indicated in the Invitation and Bid and the bidder will be required to furnish articles and/or services in conformity with that specification. When catalogues, model numbers, trade names, or cuts are listed in the Invitation and Bid, they are, unless otherwise specified, included for the purposes of furnishing bidders with information concerning the style, type or kind of article and/or service desired. A bidder may offer an article and/or service which he/she certifies to be equal or better in quality, performance and other essential characteristics. If submitting an alternate, the bidder must specify the alternate (e.g., make and model #) in the bid and submit with the bid a complete description of the article (including any technical literature) and/or service proposed to be furnished. Failure to do so will require the bidder to furnish the article and/or service specified in the Invitation and Bid. The Procurement Commissioner reserves the sole right to determine whether alternates offered are equal or better. Unless otherwise provided in the bid specifications, all items offered by the bidder must be new. A "new" item is one which will be used first by the City. This clause shall not be construed to prohibit bidders from offering goods, supplies, equipment, or materials containing recycled materials or printing with recycled content; bidders intending to provide goods made with recycled materials should notify the Procurement Department.

5. PATENTS. The successful bidder shall be solely responsible for all royalties and charges that may be due to any patent holder for or on account of the use of any patented appliance, product or processes. Evidence of such payment shall be submitted upon request of the Procurement Commissioner and failure to submit such evidence may, in the sole discretion of the Procurement Commissioner, result in rejection of the bid or constitute an event of default, entitling the City to all rights and remedies as provided herein in Section 16 and/or 18.

6. LOCAL BIDDING PREFERENCE
In accordance with Chapter 17-109 of the Philadelphia Code relating to Local Bidding Preferences for Procurement Contracts, this bid may be subject to a 5% local bid preference. In order to determine eligibility to receive the 5% preference, if applicable, bidder or subcontractor must be certified at the time of the bid opening and must submit with the bid, the Local Business Entity Certification Number* as issued by the Procurement Department for the prime contractor or the applicable subcontractor.

TERMS AND CONDITIONS OF BIDDING AND CONTRACT

*Note: If you wish to apply for Local Business Entity (LBE) certification, go to www.phila.gov/bids. Please allow sufficient time prior to bidding for processing of the LBE application.

EVALUATION AND AWARD

7. TYPES OF BIDDER RESTRICTED. Bidders must not be a party to more than one bid for the same article or service. A violation of this condition may, in the sole discretion of the Procurement Commissioner, result in rejection of any or all such bids in which the bidder has an interest.

8. RESPONSIVENESS. Subject to the right of the Procurement Commissioner to waive non-responsiveness as set forth below in this Section, these Terms and Conditions of Bidding and Contract and the specifications and requirements included in the Invitation and Bid are mandatory and must be strictly followed by all bidders in the preparation and submission of their bids. After bids are opened, the Procurement Department, and other City departments or agencies where appropriate or specified, shall review all bids for responsiveness to these Terms and Conditions of Bidding and Contract and the specifications and requirements included in the Invitation and Bid.

Any bid which is incomplete, obscure, conditional, or unbalanced, which contains additions not called for, or irregularities of any kind, including alterations or erasures, or which fails to conform in any respect to these Terms and Conditions of Bidding and Contract and the specifications and requirements included in the Invitation and Bid is non-responsive and shall be rejected, except where the Procurement Commissioner, in his/her sole discretion, determines that the non-responsiveness is not material to the Invitation and Bid or that a waiver of the non-responsiveness is otherwise permitted by the Invitation and Bid, by these Terms and Conditions of Bidding and Contract or by law. The Procurement Department's determination of non-responsiveness shall be final and any bid rejected as non-responsive shall not be eligible for contract award.

9. RESPONSIBILITY. Unless otherwise specified, after bids are opened, the Procurement Department, and other City departments or agencies where appropriate or specified, shall review and may investigate the responsibility, including, but not limited to, the qualifications, references, capacity and ability to perform the Contract resulting from the Invitation and Bid in accordance with its terms, and integrity, of the lowest responsive bidder. All determinations of bidder responsibility shall be vested in the sole discretion of the Procurement Commissioner and other City officials. Any bidder who is deemed not responsible shall be ineligible for award of the Contract.

Bidders deemed not responsible will be notified of such determination and the reasons therefore in writing by the Procurement Department, and shall have the right to contest the determination by submitting to the Procurement Department, within forty-eight (48) hours after receipt of its written determination, a written request for reconsideration that includes information relating to the bidder's qualifications and responsibility and demonstrating the insufficiency of the reasons stated in the written determination finding the bidder not

responsible. Any further determination of a contesting bidder's responsibility shall be vested in the sound discretion of the Procurement Commissioner and other City officials.

10. CANCELLATION AND AWARD. The Procurement Commissioner, in his/her sole discretion, may cancel any Invitation and Bid prior to bid opening. After bid opening, the Procurement Commissioner, in his/her sole discretion, may reject all bids, if deemed in the best interest of the City. In all cases where a Contract award is made by the Procurement Department, the bidder is bound by the terms and conditions of the Invitation and Bid upon the submission of its bid. All bids are valid for a period of not less than 60 days, or as otherwise specified in the Invitation and Bid. If the bid has not been awarded within the specified period of time, the bid shall be valid for subsequent award only upon the express consent of the bidder, with no change to the submitted bid. Any price increases/decreases expressly provided for in the Invitation and Bid will be allowed. All Contract awards shall be made by the Procurement Department upon written notice to the bidder that is determined by the Procurement Department to be the lowest responsive and responsible bidder.

11. QUANTITIES AWARDED. For requirements contracts only, the articles and quantities of such articles as set forth in the Invitation and Bid are estimates and the Procurement Commissioner, in his/her sole discretion, may make an award for all or some of the articles bid and in such quantities as the Procurement Commissioner shall deem appropriate. For firm limit contracts, it is the City's intent to award based upon the quantities set forth in the Invitation and Bid, but the City reserves the right to award more or less.

12. DELIVERY, PRICE INCREASES AND TIE BIDS. All articles must be delivered at the price(s) bid, FOB Destination. Bids containing reservations of the right to increase the price(s) bid, including, but not limited to, late payment charges, will not be considered, except where the Procurement Commissioner, in his/her sole discretion, finds it in the City's best interest to do so. In the event of an absolute tie, the award decision will be made in the best interests of the City as determined by the Procurement Commissioner.

CONTRACT EXECUTION AND CONFORMANCE

13. CONTRACTS. Awards of contracts in amounts less than or equal to \$30,000 shall become contracts binding upon the City upon written notice of award by the Procurement Commissioner. Awards of contracts in amounts greater than \$30,000 shall not become contracts binding upon the City until after written notice of award is made and until after all of the following conditions have been satisfied:

- a. Successful bidder posts sufficient performance security, as required in the Invitation and Bid, within the time specified in the written notice of award;
- b. Successful bidder posts a payment bond or other payment security, if and as required by the Invitation and Bid, within the time specified in the written notice of award;

TERMS AND CONDITIONS OF BIDDING AND CONTRACT

c. Approval of the Contract as to form by the City's Law Department;

d. Certification by the Director of Finance and City Controller as to the availability of funds; and

e. Execution of the Contract by the Procurement Commissioner.

The Procurement Commissioner may, in his/her sole discretion, cancel any Contract award if any of the above conditions (a-e) are not satisfied, or if the Procurement Commissioner, in his/her sole discretion, determines cancellation to be in the best interests of the City. The bidder agrees that in the event of such cancellation, it shall not have any claim against the City, including any claim for breach of contract or of any other legal duty, or for lost profits, costs, damages, or expenses of any kind.

14. PERFORMANCE SECURITY. The City of Philadelphia requires performance security for contracts greater than \$30,000. If the amount of the contract to be awarded is greater than \$30,000 but less than or equal to \$500,000, the successful bidder is required to participate in the City's Master Performance Security Program by paying to the City a non-refundable fee of \$5.00 per thousand dollars of the contract amount for firm limit contracts and \$4.00 per thousand dollars of the contract amount for requirements contracts, or as otherwise specified. If the amount of the contract to be awarded is in excess of \$500,000 the successful bidder is required to furnish an individual performance bond, issued by a surety approved by the City on a form prepared by the City's Law Department and in the amount specified in the notice of contract award. The successful bidder is also required to pay a bond preparation fee to the City's Law Department in an amount prescribed by Chapter 17-700 of The Philadelphia Code; a schedule of such fees may be obtained from the Procurement Department's Public Information Office.

15. INSURANCE. Unless otherwise specified, the successful bidder (referred to in this Section as "Contractor") shall, at its sole cost and expense, procure and maintain in full force and effect, during the entire period of the Contract (including any applicable warranty and/or renewal periods), the minimum types of insurance specified below. All insurance shall be procured from reputable insurers authorized to do business in the Commonwealth of Pennsylvania and shall be acceptable to the City. All insurance required herein shall be written on an "occurrence" basis and not a "claims-made" basis. The City of Philadelphia, its officers, employees, and agents are to be named as additional insured on all policies required hereunder, except the Workers' Compensation and Employers' Liability. Also, an endorsement is required stating that the coverage afforded these parties as additional insured will be primary to any other coverage available to them. The City's coverage as an additional insured shall be primary coverage. The insurance shall provide for at least thirty (30) days prior written notice to be given to the City in the event coverage is materially changed, canceled or non-renewed. Certificates of insurance evidencing the required coverages shall be submitted to the City within fifteen (15) days of notice of contract award. The City reserves the right to require the Contractor to furnish certified copies of the original

policies of all insurance required hereunder at any time upon fifteen (15) days prior written notice. The insurance requirements set forth herein are not intended and shall not be construed to modify, limit, or reduce the indemnifications made in this Contract by the Contractor to the City of to limit the Contractor's liability under this Contract to the limits of the policies of insurance required to be maintained by the Contractor hereunder.

(a) WORKERS COMPENSATION AND EMPLOYERS LIABILITY

(1) Workers' Compensation – Statutory limits

(2) Employers Liability - \$100,000 Each Accident – Bodily Injury by Accident; \$100,000 Each Employee – Bodily Injury by Disease; \$500,000 Policy Limit – Bodily Injury by Disease

(3) Other states insurance including Pennsylvania

(b) GENERAL LIABILITY INSURANCE

(1) Limit of Liability: \$1,000,000 per occurrence combined single limit for bodily injury (including death) and property damage liability.

(2) Coverage: Premises operation: Blanket Contractual liability; Personal Injury liability; Products and completed operations; Independent Contractors; Employees as additional insured; Cross liability; Broad form property damage (including loss of use) liability; Asbestos abatement liability coverage (Note: Required for asbestos abatement projects only).

(c) AUTOMOBILE LIABILITY

(1) Limit of Liability: \$1,000,000 per occurrence combined single limit for bodily injury (including death) and property damage liability.

(2) Coverage: owned, non-owned and hired vehicles.

16. INDEMNIFICATION. All bidders shall indemnify, defend and hold harmless the City, its officers, employees and agents from and against any and all losses, costs (including, but not limited to, litigation and settlement costs and counsel fees), claims, suits, actions, damages, liabilities and expenses, occasioned wholly or in part by the bidder's act or omission or fault or negligence or the act or omission or fault or negligence of bidder's agents, subcontractors (including suppliers), employees or servants in connection with the Contract, including, but not limited to, those acts or omissions or faults or negligence in connection with loss of life, bodily injury, personal injury, damage to property, contamination or adverse effects on the environment, the bidder's default under the Contract, losses incurred by the City's Master Performance Security Program, failure to pay subcontractors and suppliers and any infringement or violation of any proprietary right (including, but not limited to, patent, copyright, trademark, service mark and trade secret). This obligation to indemnify, defend and hold harmless the City, its officers, employees and agents shall survive the termination of the Contract resulting from the Invitation and Bid.

17. FAILURE TO EXECUTE CONTRACT. Any bidder not lawfully released from its bid, who refuses to execute a contract in accordance with its bid or who fails, refuses or is unable to furnish any required payment security, performance security or insurance, as may be required by the Invitation and Bid and/or these Terms and Conditions of Bidding and Contract, shall be liable for the entire amount of its bid security, as liquidated damages to the City; or if bid security is furnished under the Annual Master Bid Security

TERMS AND CONDITIONS OF BIDDING AND CONTRACT

Program, for 10% of the amount of its bid, as liquidated damages to the City; or where the damages are readily ascertainable by the City, for the actual loss, cost or damage incurred by the City as a result of its failure to execute the contract or to furnish such bonds, performance security or insurance.

18. ASSIGNMENT. The successful bidder shall not assign the Contract resulting from the Invitation and Bid, or any part of the Contract, or any right to any monies to be paid under the Contract, or delegate performance of the Contract, without obtaining the prior written consent of the Procurement Commissioner. The decision whether to consent to an assignment is within the Procurement Commissioner's sole discretion. In no case shall the Procurement Commissioner's consent to the assignment of any monies to be paid under the Contract relieve the bidder from faithful performance of any of its obligations under the Contract or change any of the terms and conditions of the Contract. Any purported assignment in violation of this provision shall be of no effect.

19. DEFAULT. All work performed and goods and services rendered by a successful bidder (referred to in this Section as "Contractor") under any Contract resulting from the Invitation and Bid shall strictly conform to these Terms and Conditions of Bidding and Contract and the specifications and requirements contained in the Invitation and Bid. The successful bidder shall comply with all applicable federal, state and local laws, statutes and ordinances and the regulations of all governmental departments, boards, agencies, and commissions. The following shall constitute events of default under any Contract resulting from the Invitation and Bid:

a. Failure by Contractor to comply with any provision or Section of the Contract, including the bid specifications contained in the Invitation and Bid and these Terms and Conditions of Bidding and Contract and/or failure by Contractor to comply with any federal, state and local law, statute, ordinance or regulation of any governmental department, board, agency and commission.

b. Falseness of any representation or warranty made in the Contract or other document(s) submitted to the City by Contractor in connection with the Invitation and Bid.

c. Failure by Contractor to pay its suppliers or subContractors, misappropriation of any funds provided under the Contract or failure to notify City upon discovery of any misappropriation.

d. A violation of law by Contractor which results in its making a guilty plea, a plea of nolo contendere, or conviction of a criminal offense by Contractor, its directors, employees, or agent or indictment or charges, in the sole judgment of the Procurement Commissioner, adversely affect the performance of the Contract.

e. Failure by Contractor to comply with the Mayoral Executive Order establishing the City's antidiscrimination policy relating to the participation of minority, woman and disabled owned disadvantaged business enterprises.

f. The Procurement Department's determination that the Contractor is not a responsible bidder on the

Invitation and Bid, where such determination is made, and is based upon, information received after award of the Contract and/or after execution of the Contract by the Procurement Commissioner and/or after satisfaction of any or all other conditions of a binding Contract set forth in Section 2 above.

g. Any other act or omission identified in these Terms and Conditions of Bidding and Contract or elsewhere in the Invitation and Bid as an event or condition constituting default.

Upon the occurrence of an event of default, the Procurement Commissioner, in his/her sole discretion, may require Contractor to cure the default within a period of time to be determined by the Procurement Commissioner, or terminate the Contract in whole or in part and exercise any one or more of the following remedies (which remedies may be concurrent and shall be in addition to and not in lieu of the remedies available to the City at law, in equity, under any bond(s) filed in connection with the contract or under other sections of these Terms and Conditions of Bidding and Contract and Contract):

a. Purchase goods and/or services from others in substitution of goods or services that were not furnished or performed by Contractor or that were defective or otherwise in violation of any provision of the Contract; the cost of such substituted goods and services shall be the sole responsibility of Contractor and Contractor agrees to pay immediately, upon receipt of the City's invoice, the difference between the Contract price and the substituted product or service cost, plus any other loss, cost or damages incurred by the City.

b. Appropriate to the payment of the difference between the Contract price and the cost of such substitute goods or services, and the amount of any other loss, cost or damage incurred by the City as a result of the default, any monies which may then be due and payable to Contractor under this Contract or any other Contract that Contractor then has with the City.

The City shall notify Contractor in writing of such termination, which shall be effective as of the date specified in the notice of termination (the "Termination Date"). The Procurement Commissioner may, in his/her sole discretion, require Contractor to continue to furnish all goods and perform all services required under the Contract until the Termination Date, in which case, subject to the remedies enumerated above, the successful bidder shall be paid in accordance with the Contract therefore. If the City requires Contractor to cure the event(s) of default, or to continue to furnish goods or services until the Termination Date, and Contractor refuses or fails to do so, then such failure shall itself be deemed an event of default under this Section, for which the City may exercise any of its rights hereunder.

20. PAYMENT FOR EQUIPMENT. Unless otherwise provided in the bid specifications, when equipment involves installation, (which shall also be interpreted to mean erection and/or setting up or placing in position for service or use) and/or testing, and where such installation or testing is delayed though no fault of the contractor, contractor shall be entitled to a payment equal to 50% of the price bid when such equipment is delivered on site and to a further payment equal to an additional 25% of the price bid when the equipment is

TERMS AND CONDITIONS OF BIDDING AND CONTRACT

installed and ready for test. The balance shall be paid only after the equipment is tested and found to be satisfactory by the City. If the equipment must be tested, but installation is not required to be made by the supplier or if the equipment must be installed but testing is not required, and the installation or testing is delayed through no fault of the contractor, contractor shall be entitled to a payment equal to 75% of the price bid at the time of delivery and the balance shall be paid after satisfactory testing and/or installation, as required.

TAX MATTERS

21. TAX EXEMPTION. The City of Philadelphia is exempt from the payment of any federal excise or transportation taxes and any Pennsylvania sales tax. The price bid must be net, exclusive of taxes. However, when under established trade practice any federal excise tax is included in list prices, bidder may quote the list price and shall show separately the amount of the federal tax, either as a flat sum or as a percentage of the list price, which shall be deducted by the City. In the event bidder pays any sales or use tax, bidder hereby assigns to City, or City's agent, all of its rights, title and interest in any sales or use tax which may be refunded as a result of the purchase of any articles furnished in connection with the Contract and bidder, unless directed by the City, shall not file a claim for any sales or use tax refund subject to this assignment. Bidder authorizes the City, in City's name or the name of bidder, to file a claim for refund of any sales or use tax subject to this assignment.

22. TAX INDEBTEDNESS. The City of Philadelphia does not wish to do business with tax delinquents or other businesses indebted to the City. In furtherance of this policy, the following certifications have been developed and shall form a part of any Contract resulting from the Invitation and Bid. The successful bidder or other entity Contracting with the City is referred to below as the "Contractor".

a. Contractor's Certification of Non-Indebtedness - Contractor hereby certifies and represents that Contractor and Contractor's parent company(ies) and subsidiary(ies) are not currently indebted to the City of Philadelphia (the "City") and will not at any time during the term of this Contract (including any extensions or renewals thereof) be indebted to the City, for or on account of any delinquent taxes (including, but not limited to, taxes collected by the City on behalf of the School District), liens, judgments, fees or other debts for which no written agreement or payment plan satisfactory to the City has been established. In addition to any other rights or remedies available to the City at law or in equity, Contractor acknowledges that any breach or failure to conform to this certification may, at the option of the City, result in the withholding of payments otherwise due to Contractor and, if such breach or failure is not resolved to the City's satisfaction within a reasonable time frame specified by the City in writing, may result in the offset of any such indebtedness against said payments and/or the termination of this Contract for default (in which case Contractor shall be liable for all costs, losses and other damages resulting from the termination).

b. Subcontractor's Certification of Non-Indebtedness - Contractor shall require all subcontractors performing work in connection with this Contract ("subcontractor"

shall also include suppliers providing goods or materials) to be bound by the following provision, and Contractor shall cooperate fully with the City in exercising the rights and remedies described below or otherwise available at law or in equity:

"Subcontractor hereby certifies and represents that subcontractor and subcontractor's parent company(ies) and subsidiary(ies) are not currently indebted to the City of Philadelphia ("City"). and will not at any time during the term of Contractor's Contract with the City (the "Contract"), including any extensions or renewals thereof, be indebted to the City, for or on account of any delinquent taxes (including, but not limited to, taxes collected by the City on behalf of the School District of Philadelphia), liens, judgments, fees or other debts for which no written agreement or payment plan satisfactory to the City has been established. In addition to any other rights or remedies available at law or in equity, subcontractor acknowledges that any breach or failure to conform to this certification may, at the option of the City, result in the withholding of payments otherwise due to subcontractor for services rendered in connection with the Contract and, if such breach or failure is not resolved to the City's satisfaction within a reasonable time frame specified by the City in writing, may result in the offset of any such indebtedness against said payments otherwise due to subcontractor and/or the termination of subcontractor for default (in which case subcontractor shall be liable for all costs, losses and other damages resulting from the termination)."

23. TAX REQUIREMENTS. Any person or entity who bids on and/or is awarded a contract by the City and/or School District of Philadelphia, is subject to Philadelphia's business tax ordinances and regulations. The City Solicitor has determined that anyone who is awarded a contract by the City and/or School District pursuant to a bid has entered into a contract within the City, and the subsequent delivery of goods into the City or performance of services within the City constitutes doing business in the City and subjects the successful bidder, including but not limited to, one or more of the following taxes:

- a. Business Privilege Tax
- b. Net Profits Tax
- c. City Wage Tax

The successful bidder, if not already paying the aforesaid taxes, is required to apply to the Department of Revenue, 1401 John F. Kennedy Blvd., Public Service Concourse, Municipal Services Building, Philadelphia, PA 19102 for a tax identification number and to file appropriate business tax returns as provided by law. Questions should be directed to the Business and Earnings Tax Unit at (215) 686-6600.

GENERAL INFORMATION

24. COMPLIANCE WITH LAWS. All goods and services and all documents and other materials furnished under the Contract shall conform with all applicable federal, state and local laws, statutes and ordinances and the applicable rules, regulations, methods and procedures of all governmental boards, bureaus, offices, commissions and other agencies. Contractor shall maintain during the term of the Contract all licenses, and authorizations required by

TERMS AND CONDITIONS OF BIDDING AND CONTRACT

any applicable federal, state or local law or regulation. Applicable law shall include, without limitation, the laws stated in paragraphs 25 through 29 herein.

25. NONDISCRIMINATION.

a. Any Contract awarded pursuant to the Invitation and Bid is entered into under the terms of the Philadelphia Home Rule Charter and in its performance, Contractor shall not discriminate nor permit discrimination against any person because of race, color, religion, national origin, or sex. Such discrimination shall constitute an event of default under this Contract entitling City to terminate this Contract forthwith. This right of termination shall be in addition to any other rights or remedies as provided herein in Section 19 or otherwise available to the City at law or in equity.

b. In accordance with Chapter 17-400 of The Philadelphia Code, Contractor agrees that its payment or reimbursement of membership fees or other expenses associated with participation by its employees in an exclusionary private organization, insofar as such participation confers an employment advantage or constitutes or results in discrimination with regard to hiring, tenure of employment, promotions, terms, privileges or conditions of employment, on the basis of race, color, sex, sexual orientation, gender identity, religion, national origin or ancestry, shall constitute an event of default under this Contract and shall entitle the City to all rights and remedies as provided herein in Section 19 or otherwise available to the City at law or in equity. Contractor agrees to include the immediately preceding sentence, with appropriate adjustments for the identity of the parties, in all subcontracts which are entered into pursuant to this Contract. Contractor further agrees to cooperate with the Commission on Human Relations of the City of Philadelphia in any manner which the said Commission deems reasonable and necessary for the Commission to carry out its responsibilities under Chapter 17-400 of The Philadelphia Code. Failure to so cooperate shall constitute an event of default under this Contract entitling the City to all rights and remedies as provided herein in Section 19 or otherwise available to the City at law or in equity.

26. ETHICS REQUIREMENTS. To preserve the integrity of City employees and maintain public confidence in the competitive bidding system, the City intends to vigorously enforce the various ethics laws as they relate to City employees in the bidding and execution of City contracts. Such laws are in three categories:

a. Gifts. Executive Order No. 02-04 prohibits City employees from soliciting or accepting anything of value from any person or entity seeking to initiate or maintain a business relationship with the City of Philadelphia, its departments, boards, commissions, and agencies. Bidder understands and agrees that if it offers anything of value to a City official or employee under circumstances where the receipt of such item would violate the provisions of this Executive Order shall be subject to sanctions with respect to future City Contracts. Such sanctions may range from disqualification from participation in a particular Contract to debarment, depending on the nature of the violation. All bidders, agents or intermediaries who are solicited for gifts or gratuities by City employees are urged to report these incidents to the Inspector

General, Aramark Tower, Third Floor, 1101 Market Street, Philadelphia, PA 19107.

b. City Employee Interest in City Contracts. In accordance with Section 10-1112 of The Philadelphia Home Rule Charter, no bid shall be accepted from, or Contract awarded to, any City employee or official, or any firm in which a City employee or official has a direct or indirect financial interest. All bidders are required to disclose any current City employees or officials who are employees or officials of the bidder's firm, or who otherwise would have a financial interest in the Contract.

c. Conflict of Interest. Both the State Ethics Act and the City Ethics Code prohibit a public employee from using his/her public office or any confidential information gained thereby to obtain financial gain for himself/herself a member of his/her immediate family, or a business with which he/she or a member of his/her immediate family is associated. "Use of public office" is avoided by the employee or official publicly disclosing the conflict and disqualifying himself/herself from official action in the matter, as provided in The Philadelphia Code Section 20-608.

27. NORTHERN IRELAND. Section 17-104(2)(b) of The Philadelphia Code prohibits the City from accepting bids from companies that do business in Northern Ireland, unless that business has implemented the fair employment principles embodied in the MacBride Principles. In furtherance of this ordinance, bidder makes the following certification and representations:

a. In accordance with Section 17-104 of the Philadelphia Code, bidder by execution of its bid certifies and represents that (i) bidder (including any parent company, subsidiary, exclusive distributor, or company affiliated with Bidder) does not have, and will not have at any time during the term of any Contract resulting from this bid (including any extensions thereof), any investments, licenses, franchises, management agreements or operations in Northern Ireland, and (ii) no product to be provided to the City under any resulting Contract will originate in Northern Ireland, unless Bidder has implemented the fair employment principles embodied in the MacBride Principles.

b. In the performance of any Contract resulting from this bid, Bidder agrees that it will not utilize any suppliers or subcontractors at any tier (i) who have (or whose parent subsidiary, exclusive distributor of company affiliate have) any investments, licenses, franchises, management agreements or operations in Northern Ireland or (ii) who will provide products originating in Northern Ireland unless said supplier or subcontractor has implemented the fair employment principles embodied in the MacBride Principles. Bidder further agrees to include provisions with this subparagraph (b), with appropriate adjustments for the identity of the parties, in all subcontracts and supply agreements which are entered into in connection with the performance of any resulting Contract.

TERMS AND CONDITIONS OF BIDDING AND CONTRACT

c. Bidder agrees to cooperate with the City's Director of Finance in any manner which the said Director deems reasonable and necessary to carry out the Director's responsibilities under Section 17-104 of The Philadelphia Code. Bidder expressly understands and agrees that any false certification or representation in connection with this subparagraph (c) and/or any failure to comply with the provisions of this subparagraph (c) shall constitute a substantial breach of any Contract resulting from the Invitation and Bid entitling the City to all rights and remedies provided in this bid or otherwise available in law (including, but not limited to, Section 17-104 of the Philadelphia Code) or at equity. In addition, it is understood that false certification or representation is subject to prosecution under IS Pa.C.S. Section 4904.

28. BUSINESS, CORPORATE AND SLAVERY ERA INSURANCE DISCLOSURE. In accordance with Section 17-104 of The Philadelphia Code, the successful bidder, after award of the Contract, will complete an affidavit certifying and representing that the bidder (including any parent company, subsidiary, exclusive distributor or company affiliated with bidder) has searched any and all records of the bidder or any predecessor business entity regarding records of investments or profits from slavery or slaveholder insurance policies during the slavery era. The names of any slaves or slaveholders described in those records must be disclosed in the affidavit.

The bidder expressly understands and agrees that any false certification or representation in connection with this Paragraph and/or any failure to comply with the provisions of this Paragraph shall constitute a substantial breach of this Contract entitling the City to all rights and remedies provided in this Contract or otherwise available in law (including, but not limited to, Section 17-104 of The Philadelphia Code) or equity and the Contract will be deemed voidable. In addition, it is understood that false certification or representation is subject to prosecution under Title 18 Pa.C.S.A. Section 4904.

29. PHILADELPHIA 21ST CENTURY MINIMUM WAGE STANDARD. If Contractor is an Employer, as defined in Philadelphia Code Section 17-1302(5) and 17-1303, Contractor shall comply with the minimum compensation standards by providing to those employees an hourly wage, excluding benefits, at least 150 percent of the federal minimum wage, and health benefits to each full-time, non-temporary, non-seasonal covered Employee, as more fully set forth at Philadelphia Code Chapter 17-1300. By submission of its Bid, Contractor so acknowledges and certifies its compliance with Chapter 17-1300 and shall promptly provide to the City, at its request, all documents and information further verifying its compliance with the requirements of this Chapter. Furthermore, Contractor shall notify each affected employee what wages are required to be paid.

The Office of Labor Standards may grant a partial or total waiver of Chapter 17-1300 based on specific stipulated reasons elaborated in Section 17-1304.

**TERMS AND CONDITIONS OF BIDDING AND CONTRACT
SIGNING OF BIDS**

This contract consists of the Invitation and Bid (including exhibits and attachments), any addenda thereto issued by the City and the foregoing Terms and Conditions of Bidding and Contract (collectively, the "contract") and contains all the terms, conditions and requirements agreed upon by the parties. The terms "contract" and "agreement," whether capitalized or uncapitalized, shall have the foregoing meaning wherever they are used in the invitation and Bid, addenda thereto, the Terms and Conditions of Bidding and Contract, and this page. No other contract or agreement, oral or otherwise, regarding the subject matter of the contract shall be deemed to exist or to bind any party hereto or to vary any of the terms contained in the contract.

This contract may not be changed, amended or renewed, in whole or in part, except by a written amendment signed by the parties. No waiver by the City of any breach or noncompliance by the undersigned with any provision of this contract shall relieve the undersigned of any of its obligations or representations made under this contract.

This contract and all disputes arising under this contract shall be governed, construed and decided in accordance with the laws of the Commonwealth of Pennsylvania. The parties agree that any lawsuit, action, claim or legal proceeding involving, directly or indirectly, any matter arising out of or related to this contract or the relationship created or evidenced thereby, shall be brought exclusively in the United States District Court for the Eastern District of Pennsylvania or the Court of Common Pleas of Philadelphia County. It is the express intent of the parties that jurisdiction over any lawsuit, action, claim, or legal proceeding shall lie exclusively in either of these two forums. The parties further agree not to raise any objection to any lawsuit, action, claim or legal proceeding which is brought in either of these two forums and the parties expressly consent to the jurisdiction and venue of these two forums. The parties further agree that service of original process in any such lawsuit, action, claim or legal proceeding may be duly affected by mailing a copy thereof, by certified mail, postage prepaid to the addresses specified in the Invitation and Bid and/or this page.

NOTE: ANY BID THAT IS NOT EXECUTED IN ACCORDANCE WITH THE INSTRUCTIONS PROVIDED BELOW OR THAT DOES NOT INCLUDE STREET ADDRESS, CITY, STATE AND PHONE NUMBER, MAY, IN THE SOLE DISCRETION OF THE PROCUREMENT COMMISSIONER, BE REJECTED.

SIGNING OF BIDS:

If bid is by an **INDIVIDUAL** or a **PARTNERSHIP**, or if the bid does not exceed \$30,000, date and sign the bid here, with the original signatures, in ink.

This _____ day of _____ 20

(Signature of Owner, Partner)

(Type or Print Name and Title)

(Business Name of Bidder)

(Address, including Zip Code)

(Telephone Number, including Area Code)

If the bid is a **CORPORATION**, date and sign the bid here with original signatures, in ink, by (a) President or Vice President of the Corporation AND (b) Secretary, Assistant Secretary, Treasurer or Assistant Treasurer of the Corporation; and (c) affix the seal of the Corporation. If the form is not signed by the President or a Vice President and Secretary, Assistant Secretary, Treasurer or Assistant Treasurer, attach a duly certified corporate resolution authorizing the person signing in place of such officers to execute this bid for the corporation.

This _____ day of _____ 20

CORPORATE SEAL

(Corporate or Business Name of Bidder)

(Address, including Zip Code)

(Telephone Number, including Area Code)

(Signature of President or Vice President)

(Signature of Secy., Asst. Secy., Treas. or Asst. Treas.)

(Type or Print Name and Title)

(Type or Print Name and Title)

APPROVED AS TO FORM

CONTRACT EXECUTION

(Assistant City Solicitor)

(Procurement Commissioner)