

PROCUREMENT DEPARTMENT
Rm 120 Municipal Services Building
Philadelphia, PA 19102-1685
FAX: (215) 686-4716

CITY OF PHILADELPHIA

Hugh Ortman
Procurement Commissioner

March 3, 2009

BID NUMBER: S9Z55390
TITLE: Turf Management - Water Department
DEPARTMENT: VARIOUS
DATE TO OPEN: March 23, 2009 at 10:30 AM

ADDENDUM # 1

TO ALL BIDDERS:

You are hereby notified of the following changes to the above mentioned bid:

Due to inclement weather the City has canceled all of the scheduled **Mandatory Site Visits** for the week of March 2, 2009 through March 6, 2009 and will reschedule the **Mandatory Site Visits** exactly Two (2) weeks from their original Date and Time. Vendors are encouraged to review the original Dates and Times listed in the Invitation and Bid and make the correct adjustments to their schedules.

ORIGINAL DATES

Monday – March 2, 2009

Tuesday – March 3, 2009

Wednesday – March 4, 2009

Thursday – March 5, 2009

Friday – March 6, 2009

REVISED DATES

Monday - March 16, 2009

Tuesday – March 17, 2009

Wednesday - March 18, 2009

Thursday – March 19, 2009

Friday – March 20, 2009

The revised Non-Mandatory Pre-Bid Meeting Date and Time is now scheduled for Monday, March 23, 2009 at 12:00 Noon.

Subject bid S9Z55390 will now open Monday, April 6, 2009 at 10:30 AM.

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

Buyer, A. Campfield

AUTHORIZED SIGNATURE

FIRM NAME (PRINT)

DATE

AC/mv

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Rm 120 Municipal Services Building
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CITY OF PHILADELPHIA

Hugh Ortman
Procurement Commissioner

March 31, 2009

BID NUMBER: S9Z55390
TITLE: Turf Management - Water Department
DEPARTMENT: Various
DATE TO OPEN: April 06, 2009 at 10:30 AM

ADDENDUM # 2

TO ALL BIDDERS:

You are hereby notified of the following changes to the above mentioned bid:

Please Refer to Attached:

- 1) Pre-Bid Meeting Questions and Answers**
- 2) Bid Modifications**

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

Buyer, A. Campfield

AUTHORIZED SIGNATURE

FIRM NAME (PRINT)

DATE

AC/cs

Questions & Answers
Turf Management – Water Department
Invitation & Bid No. S9-Z55390-0
Non-Mandatory Pre-Bid Meeting of March 23, 2009

Question #1

How can Vendor (A) and Vendor (B) send “One” representative to site visits but enter Two (2) separate bids? This seems unfair.

Answer:

The City has investigated this claim and there appears to be no such evidence of this event occurring.

Question #2

Page 35, Paragraphs 2.2.17.6, 2.2.17.6.1 and 2.2.17.6.2

The Fairhill Pumping Station located at 7th & Lehigh is now under the Department of Public Property; what specific area is still owned by the Philadelphia Water Department and therefore falls under this contract? Is it only the grass area surrounding the Reservoir?

Answer:

The awarded vendor shall be responsible for providing all of the services requested in the scope of work for Paragraphs 2.2.17.6.1 and 2.2.17.6.2 of the Invitation and Bid.

Question #3

Page 33, Paragraph 2.2.16.2

Will this site be removed due to lack of access and mowable acreage?

Answer:

Paragraph 2.2.16.2 - Square Footage has been revised to 175' x 125'.

The City of Philadelphia Water Department anticipates that the barriers and construction projects at the Fox Chase Tank will be removed from the site within the next few months. Paragraphs 2.2.16.2 and 5.16.2 will remain a part of the Invitation and Bid..

Question #4

I am interested in submitting a bid as a contractor. My business is certified as MBE/WBE and I am mostly interested in getting work for my employees. Can I submit a bid as a contractor, and if not chosen as the contractor with the lowest bid, work as a subcontractor after the contracts have been awarded?

Answer:

Yes.

Question #5

Since Title 17 of the Philadelphia Code has been amended by adding a new Chapter 17-1600 entitled “Economic Opportunity Plans”, does this mean that your goal is to allow minorities and women to actually work instead of just being a part of the process?

I have submitted a bid before and was not chosen as the lowest bidder and ended up not working at all. Can my small business work within you revised system and prosper?

Answer:

As with most organizations, the Office of Economic Opportunity (OEO) tries to develop ideals which will assist the advancement of its constituents. One of the objectives of the Economic Opportunity Plan (EOP) is the inclusion of local minority, women and disabled persons within the City's contracting workforce. Please note however, that having a diverse workforce is only part of what is requested by the EOP. Vendors must also follow the guidance of the Antidiscrimination Policy concerning participation of Minority, Women and Disabled owned Business Enterprises (M/W/DSBEs). A prime vendor cannot substitute the diversity of it's workforce for the participation requirements. As for the question of whether a small business will prosper; this depends upon the work and dedication of its owners, not exclusively City bidding, which may or may not be awarded according to City guidelines and policies.

BID MODIFICATIONS:

Paragraph 1.3 - CONTRACT TERM has been revised as follows:

CONTRACT TERM: Date of Award to 03/31/2010 (“Initial Term”), with an option to renew for up to two (2) additional one (1) year periods plus one Nine (9) month period, (“the Renewal Term”) exercisable, at the City’s sole discretion, as of the expiration of the Initial Term or then current Renewal term. The City may, at its sole discretion, renew the contract for up to three (3) months at the beginning of each renewal period(s) (the “Additional Performance Period”), if a decision has been made not to renew the contract for an entire year.

Page 18, Paragraph 2.2.4 – Upper Roxborough Hagy’s Mill Road Inside of Fence Line

The following Item is hereby incorporated into the Scope of Work::

- C. Mowing of grass area inside of Tank Pen.

Page 61, Paragraph 5.11.1

For clarification purposes Bidders are reminded that in accordance with Paragraph 2.2.11.1 the cutting frequency for Queen Lane Water Treatment Plant – Expressway Slope is Eight (8) times.

Item 5.11.1 will be evaluated on the estimated quantity of Eight (8) cuttings and Not Sixteen (16) cuttings.