

PROCUREMENT DEPARTMENT
Rm 120 Municipal Services Building
Philadelphia, PA 19102-1685
FAX: (215) 686-4716

CITY OF PHILADELPHIA

Hugh Ortman
Procurement Commissioner

July 27, 2009

BID NUMBER: T0Z56110
TITLE: TOWING SERVICES
DEPARTMENT: Various
DATE TO OPEN: July 29, 2009 at 10:30 AM

ADDENDUM # 1

TO ALL BIDDERS:

You are hereby notified of the following changes to the above mentioned bid:

Bid T0Z56110 is postponed until Wednesday, August 5, 2009 at 10:30 AM.

Please add the following to paragraph 2.4.8

- 2.4.8 Successful bidder shall cover minor road-service repairs that may be required in emergency situations. Bidder shall also be responsible for the removal of debris including but not limited to: glass, body parts, and/or pieces and other items at the site of the required towing.
- 2.4.8.1 Successful bidder will be responsible for any work required to render the disabled vehicle suitable for towing such as retrieval, up righting and removal of drive shafts.
- Drive shafts shall be removed properly before towing and reinstalled upon arrival at destination.
- 2.4.8.2 Successful vendor shall have and maintain appropriate insurance to cover any damage done to any vehicle being serviced under this contract by whatever means. This shall include any damage done during retrieval, hauling/towing, removal of drive shafts, unloading or any other means.

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

Buyer, D. Isaac

AUTHORIZED SIGNATURE

FIRM NAME (PRINT)

DATE

DI/cs

PROCUREMENT DEPARTMENT
Rm 120 Municipal Services Building
Philadelphia, PA 19102-1685
FAX: (215) 686-4716

CITY OF PHILADELPHIA

Hugh Ortman
Procurement Commissioner

August 3, 2009

BID NUMBER: T0Z56110
TITLE: TOWING SERVICES
DEPARTMENT: Various
DATE TO OPEN: July 29, 2009 at 10:30 AM; postponed to August 5, 2009 at 10:30 AM

ADDENDUM # 2

TO ALL BIDDERS:

You are hereby notified of the following changes to the above mentioned bid:

Bid **T0Z56110** has been postponed and is scheduled to open on **August 12, 2009 at 10:30 AM.**

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685 as it now becomes a part of the proposal.

Buyer, D. Isaac

AUTHORIZED SIGNATURE

FIRM NAME (PRINT)

DATE

DI/cs

PROCUREMENT DEPARTMENT
Rm 120 Municipal Services Building
Philadelphia, PA 19102-1685
FAX: (215) 686-4716

CITY OF PHILADELPHIA

Hugh Ortman
Procurement Commissioner

August 6, 2009

BID NUMBER: T0Z56110
TITLE: TOWING SERVICES
DEPARTMENT: Various
DATE TO OPEN: August 12, 2009 at 10:30 AM

ADDENDUM # 3

TO ALL BIDDERS:

You are hereby notified of the following changes to the above mentioned bid:

Bid T0Z56110 is postponed and will open August 19, 2009.

Please DELETE the following from the Bid Title Page:

This Invitation to Bid is issued under the Anti-Discrimination Policy described in the Mayor's Executive Order 02-05.

While there are no Participation Ranges projected for this Bid, bidders are prohibited from discriminating in their selection of subcontractors and are encouraged to solicit quotes for businesses on an equitable basis with other firms.

For informational purposes only, please describe any such commitments on a separate sheet and identify the subcontractor's name, Commerce Department Office of Economic Opportunity (OEO) Certification Number, and dollar amount/percentage of work.

Please ADD the following to the Bid Title Page with the Solicitation for Participation and Commitment Form (Bid)

Office of Economic Opportunity (OEO) – Anti-Discrimination Policy
Executive Order 02-05 – Bidder Requirements for Best Efforts

This Invitation and Bid is issued under the Antidiscrimination Policy described in the Mayors Executive Orders 02-05 and 14-08. Bidders are encouraged to make Best Efforts to include Minority Business Enterprises (MBEs), certified by the OEO (<http://mbec.phila.gov/home/directory.asp>) or Pennsylvania Unified Certification Program (PA UCP, www.paucp.com), in contracting opportunities represented by this Bid. For this Bid, “Best Efforts” are those efforts taken by the Bidder, as evaluated by the City, which are designed and performed to achieve meaningful business opportunities for MBE towing companies. Bidder is instructed to identify its solicitations and commitments with MBEs on the enclosed form entitled, “Solicitation and Commitment Form – Bid.” The City reserves the right to request this form and any additional information relating to Bidders’ Best Efforts at any time prior to award of the contract.

Please sign, date and return this addendum with your bid to the Procurement Department, 1401 J.F.K Boulevard, Bid Room 170A, Philadelphia, PA 19102-1685, as it now becomes a part of the Proposal.

Buyer, D. Isaac

AUTHORIZED SIGNATURE

FIRM NAME (PRINT)

DATE

DI/nd

SOLICITATION FOR PARTICIPATION AND COMMITMENT FORM (Bid) <i>Minority (MBE), Women (WBE), and Disabled (DSBE) Business Enterprises</i>				COMMERCE DEPARTMENT <i>OFFICE OF ECONOMIC OPPORTUNITY (OEO)</i>				
Bid Number		Name of Bidder		Date of Bid Opening				
List below ALL MBE/WBE/DSBEs that were solicited regardless of whether a commitment resulted therefrom. - Photocopy this form as necessary.								
<input type="checkbox"/> MBE	<input type="checkbox"/> WBE	<input type="checkbox"/> DSBE	Work to be Performed	Date Solicited		Commitment Made		Give Reason(s) If No Commitment
Company Name				By Phone	By Mail	Yes (If Yes, give date)	NO	
Address								
Contact Person				Quote Received		Amount Committed To		
Telephone Number		Fax #		YES	NO	Dollar Amount		
OEO CERTIFICATION #						\$		
						Percent of Total Bid		
					%			
<input type="checkbox"/> MBE	<input type="checkbox"/> WBE	<input type="checkbox"/> DSBE	Work to be Performed	Date Solicited		Commitment Made		Give Reason(s) If No Commitment
Company Name				By Phone	By Mail	Yes (If Yes, give date)	NO	
Address								
Contact Person				Quote Received		Amount Committed To		
Telephone Number		Fax #		YES	NO	Dollar Amount		
OEO CERTIFICATION #						\$		
						Percent of Total Bid		
					%			
<input type="checkbox"/> MBE	<input type="checkbox"/> WBE	<input type="checkbox"/> DSBE	Work to be Performed	Date Solicited		Commitment Made		Give Reason(s) If No Commitment
Company Name				By Phone	By Mail	Yes (If Yes, give date)	NO	
Address								
Contact Person				Quote Received		Amount Committed To		
Telephone Number		Fax #		YES	NO	Dollar Amount		
OEO CERTIFICATION #						\$		
						Percent of Total Bid		
					%			
<input type="checkbox"/> MBE	<input type="checkbox"/> WBE	<input type="checkbox"/> DSBE	Work to be Performed	Date Solicited		Commitment Made		Give Reason(s) If No Commitment
Company Name				By Phone	By Mail	Yes (If Yes, give date)	NO	
Address								
Contact Person				Quote Received		Amount Committed To		
Telephone Number		Fax #		YES	NO	Dollar Amount		
OEO CERTIFICATION #						\$		
						Percent of Total Bid		
					%			

(Rev. 11/2008/jss)

¹ M/W/DSBEs listed above must be certified by the OEO prior to bid submission date.

² Failure to give reason for no commitment may result in rejection of your bid.